



North Central State College

MASTER SYLLABUS

2026-2027

- A. Academic Division: Health Sciences
- B. Discipline: Practical Nursing
- C. Course Number and Title: PNUR1012 Fundamentals of Practical Nursing
- D. Assistant Dean: Dr. Jason Tucker, Ph.D.
- E. Credit Hours: 6
- Classroom: 3 hours
 - Theory Hours: 37.5 total clock hours
 - Clinical/Laboratory: 3 hours
 - Clinical/Lab hours combined: 112.5 total clock hours
 - Planned Laboratory Hours: 37.5 clock hours
 - Planned Clinical Hours: 75 clock hours
- F. Prerequisites: None
Co-requisite(s): BIOL1730c, BIOL1101c, PNUR1030c
- G. Last Course/Curriculum Revision Date: Fall 2023 Origin date: 02/28/2018
- H. Textbook(s) Title:

Required Texts:

Foundations of Nursing

- Authors: Cooper & Gosnell
- Copyright Year: 2022
- Edition: 9th
- ISBN: 9780323812030

Understanding Medical-Surgical Nursing

- Authors: Williams and Hopper
- Copyright Year: 2022
- Edition: 7th
- ISBN: 9781719644587

Pharmacology and the Nursing Process

- Authors: Lilley, Rainforth-Collins & Snyder
- Copyright Year: 2026
- Edition: 11th
- ISBN: 9780443119415

Test Success: Clinical Judgment and Test-Taking Strategies

- Authors: Nugent, Davis and Vitale
- Copyright Year: 2023
- Edition: 10th
- ISBN: 9781719647243

HESI Comprehensive Review for the NCLEX-PN Examination

- Authors: HESI
- Copyright Year: 2023
- Edition: 7th
- ISBN: 9780323810326

NCSC Kaplan PN Program - ISBN: 8780000203435

Kaplan electronic resources are required for all PN courses: PNUR 1012, PNUR 1030, PNUR 2012, PNUR 2032, & PNUR 2050) and should only be purchased once per semester.

I. Workbook(s) and/or Lab Manual: Optional

Study Guide for Understanding Medical Surgical Nursing

- Authors: Hopper and Williams
- Copyright Year: 2022
- Edition: 7th
- ISBN: 9781719644594

Study Guide for Foundations of Nursing

- Authors: Cooper & Gosnell
- Copyright Year: 2022
- Edition: 9th
- ISBN: 9780323812047

- J. Course Description: This introductory course begins the study of the nursing process as it relates to meeting basic human needs of individuals in all age groups. Emphasis is placed upon principles of nursing care, performance of safe nursing measures, development of observational skills, and recording. Communication methods and nurse-patient relationships, health and health care organizations, and the role of the practical nurse as a member of the health care team are explored. Emphasis is placed upon increasingly complex principles of nursing care and performance of safe nursing measures as the semester progresses.

K. College-Wide Learning Outcomes:

College-Wide Learning Outcome	Assessments - - How it is met & When it is met
Communication – Written	
Communication – Speech	
Intercultural Knowledge and Competence	
Critical Thinking	
Information Literacy	
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

Outcomes	Assessments – How it is met & When it is met
1. Demonstrate knowledge and apply concepts of medical and surgical asepsis.*	Unit and final exams (weeks 4, 7, 11 & 16) College lab skill testing- all skills include hand hygiene and application of other medical asepsis practices (weeks 3, 7, 8 & 13) College lab skill testing with application of surgical asepsis practices (dry sterile dressing & injections) (weeks 8 & 13) Clinical lab—included on clinical lab evaluation (weeks 8 & 15)
2. Discuss concepts of health, the health care team, health care agencies, the role of the practical nurse, and legal aspects of nursing.	Unit and final exams (weeks 4, 7, 11 & 16) Clinical lab evaluation includes assessment of the student's ability to function as a health team member (weeks 8 & 15)
3. Utilize the nursing process in assisting selected patients with unmet basic needs. a. Use data collection skills. b. Begin to identify unmet basic human needs. c. With instructor's guidance, implement nursing measures identified by the individual plan of care. d. Begin to evaluate nursing care given.	Unit & final exams (weeks 4, 7, 11 & 16) Clinical lab evaluation includes assessment of the student's ability to apply the nursing process in clinical situations with guidance (weeks 8 & 15)
4. Utilize effective communication techniques to establish therapeutic nurse-patient relationships.* a. Begin to identify psychosocial stressors which interfere with meeting basic human needs. b. Begin to utilize therapeutic techniques.	Unit and final exams (week 4, 7, 11 & 16) Resident interview activity in clinical lab (week 2) Clinical lab evaluation at end of each clinical rotation (weeks 8 & 15)
5. Perform nursing procedures following the criteria listed on the critical skills sheet.*	Unit and final exams (week 7, 11 & 16) College lab skills testing of selected skills (weeks 3, 7, 8 & 13) Clinical lab evaluation includes assessment of the student's ability to safely perform skills at end of each clinical rotation (weeks 8 & 15)
6. Apply concepts and principles related to common nursing interventions such as a. Meeting hygiene & elimination needs b. Promoting mobility c. Promoting a safe environment d. Therapeutic communication e. Measuring vital signs f. Meeting sleep & rest needs g. Cultural Diversity h. Administering medications i. Pain management j. Admission, discharge and transfer procedures k. Infection control measures l. Perioperative care m. Wound management n. Meeting nutrition & hydration needs o. Meeting psychosocial needs p. Terminal illness	Cultural Diversity Assignment Unit and final exams (weeks 4, 7, 11 & 16) College lab skills testing of skills (weeks 3, 7, 8 & 13) Clinical lab evaluation includes assessment of the student's ability to apply selected concepts while providing supervised patient care at end of each clinical rotation (weeks 8 & 15)

Outcomes	Assessments – How it is met & When it is met
7. Communicate with patients and health team members in an effort to meet overt basic health needs of selected adults.*	Unit and final exams (weeks 4, 7, 11 & 16) Clinical lab evaluation includes assessment of the student's ability to communicate with clients and members of the health care team at end of each clinical rotation (weeks 8 & 15)
8. Function as an effective beginning team member in selected situations. * a. Report pertinent information to appropriate team member. b. Record essential data according to policies of clinical agency. c. Work cooperatively with other team members. d. Accept guidance from appropriate health team members.	Clinical lab evaluations reflect the student's ability to effectively function as a health team member at end of each clinical rotation (weeks 8 & 15)
9. Describe physiological, psychological, and sociological impact of aging.	Unit and final exams (weeks 4, 7, 11 & 16)
10. Demonstrate ability to meet program requirements as listed in handbook. *	Clinical lab evaluation includes assessment of the student's ability to adhere to the dress code and other clinical policies at end of each clinical rotation (week 8 and week 15). Unit test grades reflect penalties for handing in assignments late (weeks 4, 7, 11, & 16)
11. Demonstrate proficiency in basic mathematical skills*	Unit and final exams include calculations where appropriate (e.g., I&O, measurement) (weeks 4, 7, 11, & 16) College lab skill evaluation of medication administration can include dosage calculation (week 8)

* *Mandatory clinical objectives.*

M. Recommended Grading Scale:

NUMERIC	GRADE	POINTS	DEFINITION
93–100	A	4.00	Superior
90–92	A-	3.67	Superior
87–89	B+	3.33	Above Average
83–86	B	3.00	Above Average
80–82	B-	2.67	Above Average
77–79	C+	2.33	Average
73–76	C	2.00	Average
70–72	C-	1.67	Average
67–69	D+	1.33	Below Average
63–66	D	1.00	Below Average
60–62	D-	0.67	Below Average
00--59	F	0.00	Failure

N. College Procedures/Policies:

North Central State College believes that every student is a valued and equal member of the community.* Every student brings different experiences to the College, and all are important in enriching academic life and developing greater understanding and appreciation of one another. Therefore, NC State College creates an inclusive culture in which students feel comfortable sharing their experiences.

Discrimination and prejudice have no place on the campus, and the College takes any complaint in this regard seriously. Students encountering aspects of the instruction that result in barriers to their sense of being included and respected should contact the instructor, assistant dean, or dean without fear of reprisal.

** Inclusive of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, genetic information, or sexual orientation*

Important information regarding College Procedures and Policies can be found on the syllabus supplement located at

<https://ncstatecollege.edu/documents/President/PoliciesProcedures/PolicyManual/Final%20PDFs/14-081b.pdf>



North Central State College
SYLLABUS ADDENDUM

Academic Division:	Health Science	Discipline:	Practical Nursing
Course Coordinator:	Abby Schroeder, MSN, RN		
Course Number:	RNUR1012	Course Title:	Fundamentals of Practical Nursing
Semester / Session:	Fall 2026	Start / End Date:	August 17- December 11, 2026

Instructor Information

Name:	Karen (Katie) Danielson, MSN, RN	Phone Number:	419-755-4762
Office Location:	216- HS	E-Mail Address:	kdaniels@ncstatecollege.edu
		Student Hours:	Fall A —Mondays 11 AM- 12 PM & 4- 5 PM & Thursdays 11 AM- 2 PM Fall B — Mondays 11 AM- 12 PM; Tuesdays 2- 3 PM & Thursdays 11 AM- 2 PM

Clinical Adjunct Faculty

Name:	Bennie Allen, RN, BSN	Phone Number:	Contact information provided by instructor
Office Location:	Off campus	E-Mail Address:	
		Student Hours:	N/A
Name:	Rachel Grogg, RN, BSN	Phone Number:	Contact information provided by instructor
Office Location:	Off campus	E-Mail Address:	
		Student Hours:	N/A
Name:	Melanie Mason, RN, BSN	Phone Number:	Contact information provided by instructor
Office Location:	Off campus	E-Mail Address:	
		Student Hours:	N/A

Nursing Pathways Mentor (Tutor)

Name:	Krystal Nolan, RN, BSN	Phone Number:	419- 755- 4773
Office Location:	218-HS	E-Mail Address:	knolan@ncstatecollege.edu
		Student Hours:	

Course Number: PNUR1012
Semester / Session: Fall 2026

Course Title: Fundamentals of Practical Nursing
Start / End Date: August 17- December 11, 2026

I. Topical Timeline (Subject to Change):

Weeks	Topics	Assignments (access through Canvas) (due by 11:59 PM on Sundays unless otherwise noted)	Due Date
1	Course Orientation Nursing Process Introduction to Healthcare Anti Embolism Devices Vital Signs Assessments		
2	Medical Asepsis Hygiene And Patient Environment	Get Acquainted HIPAA Quiz Introduce Yourself (Discussion Board) Program Handbook Quiz Run Hide Fight Quiz Social Media Quiz	8/23
3	Communication Safety & Emergency Care Mobility	Critical Thinking/ Nursing Process Quiz Medications Cards #1- 5 Nursing Process Study Tool Vocabulary Quiz	8/30
4	Labor Day	Medications Cards #6- 10 Positions Quiz Therapeutic Communication Discussion	9/6
5	Test #1 (9/14) Nutrition & Elimination Assessment Cultural Diversity (Self-Study)	Medications Cards #11- 15 Cultural Diversity (Self-study & Discussion) Ethnic & Cultural Considerations Quiz	9/13
6	Charting Sleep & Rest (Self-Study) Aging Medication Administration	Kaplan Fundamentals A NGN Kaplan Nutrition A Medications Cards #16- 20 Sleep & Rest (Self-study) Spirituality Discussion/ Case Study	9/20
7	Test #2 (9/28) Legal & Ethical Concepts	Documentation/ Charting Quiz Medication Administration Quiz	9/27
8	Admission & Discharge Infection Control	Kaplan Fundamentals B NGN	10/4
9	Surgery	Kaplan Fundamentals C NGN Kaplan Med Dosage Calc A	10/18
10	Test #3 (10/26) Wounds Surgical Asepsis	Surgery Quiz Postoperative Quiz	10/25
11	Pain IV Therapy Heat & Cold Treatments Bandages Wound Care	Kaplan Nutrition B Skin Assessment & Wound Healing Quiz Skin Assessment Pressure Ulcer Discussion	11/1
12	Psychosocial IV Procedures Scope of Practice	IV Therapy Assignment	11/8
13	Terminal Care Cancer Enemas Specimen Collection & Diagnostic Tests	Kaplan Mental Health A Nursing Care of Patients with Mental Health Disorders Quiz Common Lab Values Worksheet	11/15

Course Number: PNUR1012
Semester / Session: Fall 2026

Course Title: Fundamentals of Practical Nursing
Start / End Date: August 17- December 11, 2026

Weeks	Topics	Assignments (access through Canvas) (due by 11:59 PM on Sundays unless otherwise noted)	Due Date
14	Test #4 (11/23)		
15	Review For Final Exam		
16	Final Exam (12/7)		

II. Course Assignments and Grade Weight Distribution:

Assignment Category	Points	Percent of Final Grade
Quizzes	292	5%
Unit Exams	400	65%
Final Examination (Comprehensive)	100	25%
Homework	1151	5%
TOTAL		100%

- Clinical Lab and Skill Testing (College Lab) are graded as Satisfactory/ Unsatisfactory
- Both must be Satisfactory to pass the course.

Refer to Examination policies in Section III and Assignment policies in Section IV.

III. Examination Policy:

1. The reasons for which a student will be excused from taking an examination are as follows:
 - a. Hospitalization (with documented verification)
 - b. Death in the immediate family (with documented verification)
 - c. Personal illness or illness in immediate family - (doctor's excuse required).
2. A student who misses an examination for any reason is responsible for contacting instructor in advance, when possible, and providing any supporting documentation
 - Instructor will work in collaboration with student to ensure all required
3. No makeup opportunity will be given for absences of unscheduled quizzes.

V. Class Attendance and Homework Make-Up Policy:

1. Class attendance is necessary to acquire the knowledge required to successfully complete this practical nursing course and obtain sufficient knowledge.
 - All lectures will be recorded and posted to Canvas for review
 - Any supplemental "study sessions", tutoring sessions, or review sessions will be recorded at the discretion of the instructor/tutor
2. Lab and Clinical attendance are mandatory. Failure to complete required hours will result in unsatisfactory towards meeting course outcomes and ultimately course failure.
 - a. Students should attend all lab sessions and notify instructor (in advance if possible) if lab days will be missed.
 - b. Students will complete makeup lab assignment to successfully meet that lab's objectives.
 - See PN Program Handbook for clinical and laboratory makeup procedures.
 - c. Late assignments will be accepted up to 24 hours late with a 10% deduction after posted due date. After 24 hours late, assignments will only be accepted with documentation of extreme circumstances (illness, family death, family emergency) at discretion of instructor and will still be subject to an automatic 10% deduction.
 - *NOTE: Technical malfunctions will not be accepted as an automatic excuse for late work.*

VI. Classroom Expectations:

- a. Come on time and prepared to class, lab, and clinical.
- b. Be respectful and courteous of others, both in the class/laboratory setting AND in the clinical agency setting.
- c. Be willing to try.
- d. Be receptive to constructive feedback.
- e. Please ask questions! If you do not understand something, please reach out and ask for help.
- f. Utilize your resources! Tutoring, your textbooks, your instructors and peers, your clinical instructor, online resources.

PNUR1012
Fundamentals of Practical Nursing
Tentative Course Calendar
(Dates may be changed as needed by instructor)

Week FA2026	HS116 (everyone) Mondays: 8- 11 AM	Lab Mansfield: Mondays 1- 3:50 OR Thursdays 8- 10:50 Crawford: Thursdays 8-10:50	Clinical Wednesday 630 AM-230 PM* Locations as scheduled
1 August 17-21	Course Orientation A- Nursing Process B- Introduction to Healthcare	Orientation Lab SG 1- Antiembolism Devices BP, AP, Peripheral Pulses Assessment Skills: Head to Toe	Wednesday: 8- 1050 AM or 11-150pm Room 215 HS Assessment Head to Toe continues H- Vital Signs
2 August 24-28	C- Medical Asepsis D- Hygiene & Patient Environment	Assessment skills: System specific	Wednesday: 8- 1050AM or 11-150pm Room 215 HS Assessment System Specific continues
3 August 31-Sep 4	E- Communication F- Safety & Emergency Care	Lab SG 2—Mobility	Wednesday: 8- 1050AM or 11-150pm Room 215 HS Assessment System Specific continues
4 September 7-11	LABOR DAY- NO CLASS	LABOR DAY Mansfield/Crawford – no labs	Patient Care
5 September 14-18	Test #1: SG A-F, Lab SG 1 G- Nutrition & Elimination I- Assessment M- Cultural Diversity - Self-Study	Skills Testing: Head to Toe Assessment, AP, BP, Peripheral Pulses Sign up on sign up genius – see announcement	Patient Care
6 September 21-25	J- Charting K- Sleep & Rest - Self Study L- Aging	Medication Administration Lab SG 3	Patient Care
7 Sept 28-Oct 2	Test #2: SG G-L, M, Lab SG 2 N- Legal & Ethical	Med Administration	Patient Care
8 October 5-9	O- Admission & Discharge P- Infection Control	Skills Testing: Medication administration simulation	Patient Care Med Administration as assigned**
October 12-16	FALL BREAK		
9 October 19-23	Q- Surgery	Skills Testing: Medication administration simulation	Patient Care Med Administration as assigned**

Week FA2026	HS116 (everyone) Mondays: 8- 11 AM	Lab Mansfield: Mondays 1- 3:50 OR Thursdays 8- 10:50 Crawford: Thursdays 8-10:50	Clinical Wednesday 630 AM-230 PM* Locations as scheduled
10 Oct 26-30	Test #3: SG N-Q, Lab SG 5 R- Wounds	Lab SG 5 Surgical Asepsis	Patient Care Med Administration as assigned**
11 November 2-6	S- Pain T- IV Therapy	Lab SG 6 Heat & Cold Bandages Wound Care	Patient Care Med Administration as assigned**
***Last day to withdraw with grade of "W" November 5th ***			
12 November 9-13	U- Psychosocial	IV procedures Scope of Practice	No clinical—Veteran's Day
13 November 16-20	V- Terminal Care W- Cancer	Lab SG 4 Enemas Lab SG 7—Specimen Collection & Diagnostic Tests	Patient Care Med Administration as assigned**
14 November 23-27	Test #4: SG R-W	Mansfield/Crawford NO LAB- Thanksgiving break	No clinical—Thanksgiving Break
15 Nov. 30-Dec 4	Review for Final Exam	Enema skills testing DSD skills testing	Patient care Med Administration as assigned** Clinical Evaluation Conferences
16 December 7- 11	Final Exam including Lab SG 7: 8AM	NO LAB	

*Clinical times may be adjusted to accommodate the facility schedule