North Central State College

| MASTER SYLLABUS | 2026-2027 |
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A. Academic Division: Health Sciences

B. Discipline: Science

C. Course Number and Title: HLTH1150 Medical Terminology

D. Assistant Dean: Dr. Jason Tucker, Ph.D.

E. Credit Hours: 2

F. Prerequisites: None

G. Last Course/Curriculum Revision Date: Fall 2023 Origin date: 03/10/2011

H. Textbook(s) Title:

*Medical Terminology: A Living Language*

- Authors: Fremgen & Frucht
- Edition:8th
- Copyright: 2023
- Print Text – ISBN: 9780138029999
- Print text + MyLab – ISBN: 9780135365748
- MyLab (includes etext) – ISBN: 9780138084431

I. Workbook(s) and/or Lab Manual: None

J. Course Description: This course will introduce medical terminology including common medical root words, prefixes, suffixes, and combining forms. It will include common medical abbreviations, pronunciation, spelling, and definitions of medical terminology related to the human body systems. Students who are pursuing an allied health or nursing degree or working in health care professions will enhance their knowledge of medical terminology in this course. (TAG# OHL020 and CTAG# CTMT001)

K. College-Wide Learning Outcomes:

| College-Wide Learning Outcome | Assessments - - How it is met & When it is met |
|---|---|
| Communication – Written | |
| Communication – Speech | |
| Intercultural Knowledge and Competence | |
| Critical Thinking | |
| Information Literacy | |
| Quantitative Literacy | |

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

| Outcomes | Assessments – How it is met & When it is met |
|---|---|
| 1. Define medical prefixes, suffixes, combining forms, word roots, and compound words. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 2. Describe how medical terms are constructed using word elements. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 3. Construct medical words by combining forms, prefixes and suffixes. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 4. Apply the rules used to build singular or plural forms of medical terms. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 5. Define a medical term by dividing it into its elements. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 6. Spell terms related to the pathology, diagnostic and treatment procedures, and pharmacology of each body system | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 7. Identify common diagnostic procedures and conditions including laboratory tests and exams. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 8. Identify the body systems in terms of their major structures, functions, and related organs. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 9. Identify the medical specialists who treat disorders of each body system. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 10. Identify body planes, directions, cavities, quadrants and regions. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 11. Define common medical and healthcare abbreviations. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 12. Describe the anatomical structures of the given body systems, common diseases, and medical and surgical procedures. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 13. Interpret various medical reports that use common diagnostic, symptomatic, and procedural terms and standard abbreviations. | Lecture quizzes and lecture midterms throughout the semester. Lecture final exam at end of semester. |
| 14. Pronounce terms related to the pathology, diagnostic and treatment procedures, and pharmacology of each body system. | Weekly classroom activities throughout the semester. |

M. Recommended Grading Scale:

| NUMERIC | GRADE | POINTS | DEFINITION |
|---|---|---|---|
| 93–100 | A | 4.00 | Superior |
| 90–92 | A- | 3.67 | Superior |
| 87–89 | B+ | 3.33 | Above Average |
| 83–86 | B | 3.00 | Above Average |
| 80–82 | B- | 2.67 | Above Average |
| 77–79 | C+ | 2.33 | Average |
| 73–76 | C | 2.00 | Average |
| 70-72 | C- | 1.67 | Average |
| 67–69 | D+ | 1.33 | Below Average |
| 63-66 | D | 1.00 | Below Average |
| 60-62 | D- | 0.67 | Below Average |
| 00--59 | F | 0.00 | Failure |

N. College Procedures/Policies:

North Central State College believes that every student is a valued and equal member of the community.* Every student brings different experiences to the College, and all are important in enriching academic life and developing greater understanding and appreciation of one another. Therefore, NC State College creates an inclusive culture in which students feel comfortable sharing their experiences. Discrimination and prejudice have no place on the campus, and the College takes any complaint in this regard seriously. Students encountering aspects of the instruction that result in barriers to their sense of being included and respected should contact the instructor, assistant dean, or dean without fear of reprisal.

* *Inclusive of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, genetic information, or sexual orientation*

**Important information regarding College Procedures and Policies can be found on the syllabus supplement located at**
https://ncstatecollege.edu/documents/President/PoliciesProcedures/PolicyManual/Final%20PDFs/14-081b.pdf

North Central State College
**SYLLABUS ADDENDUM**

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|---|---|---|---|
| **Academic Division:** | Health Sciences | **Discipline:** | Health |
| **Course Coordinator:** | Nychole Rose | | |
| **Course Number:** | HLTH 1150-923 | **Course Title:** | Medical Terminology |
| **Semester / Session:** | Fall 2026 / Session B | **Start / End Date:** | 10/19/26-12/11/26 |

**Instructor Information**

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|---|---|---|---|
| **Name:** | Nychole Rose | **Credentials:** | BS, RCP,RRT |
| **Phone Number:** | 419-755-4825 | **E-Mail Address:** | nrose@ncstatecollege.edu |
| **Office Location:** | HS-326 | **Office Hours:** | Monday 8-12, 1:30-2:30 |

## I. Topical Timeline (Subject to Change):

| Weeks | Topics | Assignment |
|---|---|---|
| 1 | Introduction to the course, how to study vocabulary, & body organization | Introduction to course<br>• Orientation quiz<br>• Discussion Board- Who Am I (Due 1/16), 2 Responses (Due 1/18)<br>• Chapter 1- How to study vocabulary<br>• Quiz Chapter 1<br>Chapter 2- Body Organization<br>• Quiz Chapter 2 |
| 2 | Integumentary system & musculoskeletal system | Chapter 3- Integumentary System<br>• Quiz Chapter 3<br>Chapter 4- Musculoskeletal System<br>• Quiz Chapter 4<br>**Exam 1 (Chapters 1-4)** |
| 3 | Cardiovascular system & blood, lymphatic, and immune system | Chapter 5- Cardiovascular System<br>• Quiz Chapter 5<br>Chapter 6- Blood, Lymphatic and Immune System<br>• Quiz Chapter 6 |
| 4 | Respiratory system & digestive system | Chapter 7- Respiratory System<br>• Quiz Chapter 7<br>Chapter 8- Digestive System<br>• Quiz Chapter 8<br>**Exam 2-MidTerm (Chapters 5-8)** |
| 5 | Urinary system & reproductive system | Chapter- 9 Urinary System<br>• Quiz Chapter 9<br>Chapter 10- Reproductive System<br>• Quiz Chapter 10 |

| Weeks | Topics | Assignment |
|---|---|---|
| 6 | Endocrine system & nervous system | Chapter 11- Endocrine System<br>• Quiz Chapter 11<br>Chapter 12- Nervous System<br>• Quiz Chapter 12<br>**Exam 3 (Chapters 9-12)** |
| 7 | Eyes and ears & special topics | Chapter 13- Eyes and Ears<br>• Quiz Chapter 13<br>Chapter 14- Special Senses<br>• Quiz Chapter 14<br>Catch up on any missing work<br>Study for final exam |
| 8 | Final exam | **Comprehensive Final Exam** |

## II. Course Assignments:

1. Quizzes
2. Tests
3. Independent Studies
4. Homework

## III. Grading and Testing Guidelines:

All assignments are expected to be submitted on time. Technical difficulties will not be accepted as an automatic reason for missing assignments, if you are having difficulties, reach out to me and arrangements can be made. **All work (except for your initial discussion board post) is due Sunday at 11:59 pm**, late work will be accepted through the following Wednesday with a 20% deduction in points earned.

## IV. Examination Policy:

1. The reasons for which a student will be excused from taking a quiz/examination
   a. Hospitalization (with documented verification)
   b. Death in the immediate family (with documented verification)
   c. Personal illness or illness in immediate family - (doctor's excuse required).
2. A student who misses an examination for any reason is responsible for
   - Contact the instructor nrose@ncstatecollege.edu within 5 days of missed quiz/exam for above reasons
   - The student will be given 3 additional days to complete the quiz/exam following notification of excused occurrence
3. No makeup opportunity will be given for missed quiz/exam without the proper documentation.
4. All quizzes/exams will be administered through Canvas and are available to you at the start of the semester. If you cannot complete a quiz/exam by the due date posted and none of the excused conditions apply to your situation, you must contact me BEFORE the date the exam is due to make any exceptions to this policy.

## V. Class Attendance and Homework Make-Up Policy:

1. As this is an online class, you must find your own time to do the coursework. This class requires repetition and practice to commit the vocabulary to memory, please devote adequate time to learning this material.
2. You must complete at least one assignment in the first week to continue in the course, failure to do so will result in being automatically dropped from the course.

3. All work for this course is posted and available on day 1 of the semester, you may work ahead to complete your coursework.

## VI. Classroom Expectations:

As an online course, there is no classroom component. Please conduct yourselves in the same manner that you would in the classroom while interacting in the Discussion Boards. Disrespect of any student for any reason will not be tolerated.

Medical Terminology (HLTH 1150-923)
Course Calendar – Fall 2026 (Session B)

| Week | Due Date | Topic/Quiz/Exam |
|---|---|---|
| 1 | Oct 25th | Introduction to course<br>• Orientation quiz<br>• DB- Who Am I (1st post due 10/23, responses due 10/25)<br>Chapter 1- How to study vocabulary<br>• Quiz Chapter 1<br>Chapter 2- Body Organization<br>• Quiz Chapter 2 |
| 2 | Nov 1st | Chapter 3- Integumentary System<br>• Quiz Chapter 3<br>Chapter 4- Musculoskeletal System<br>• Quiz Chapter 4<br>**Exam 1 (Chapters 1-4)** |
| 3 | Nov 8th | Chapter 5- Cardiovascular System<br>• Quiz Chapter 5<br>Chapter 6- Blood, Lymphatic and Immune System<br>• Quiz Chapter 6 |
| 4 | Nov 15th | Chapter 7- Respiratory System<br>• Quiz Chapter 7<br>Chapter 8- Digestive System<br>• Quiz Chapter 8<br>**Exam 2 (Chapters 5-8)** |
| 5 | Nov 22nd | Chapter- 9 Urinary System<br>• Quiz Chapter 9<br>Chapter 10- Reproductive System<br>• Quiz Chapter 10 |
| 6 | Nov 29th | Chapter 11- Endocrine System<br>• Quiz Chapter 11<br>Chapter 12- Nervous System<br>• Quiz Chapter 12<br>**Exam 3 (Chapters 9-12)** |
| 7 | Dec 6th | Chapter 13- Eyes and Ears<br>• Quiz Chapter 13<br>Chapter 14- Special Senses<br>• Quiz Chapter 14<br>Catch up on any missing work<br>Study for final exam |
| 8 | Dec 10th | **Comprehensive Final Exam** |

**Congratulations on Completing this Course – Enjoy Winter Break !!**