



North Central State College

MASTER SYLLABUS

2026-2027

- A. Academic Division: Health Sciences
- B. Discipline: Physical Therapist Assistant
- C. Course Number and Title: PHTA1010 Introduction to Physical Therapy
- D. Assistant Dean: Dr. Jason Tucker, Ph.D.
- E. Credit Hours: 1
- F. Prerequisites: None
Co-requisites: PHTA1040 (M) and PHTA1070 (M)
- G. Last Course/Curriculum Revision Date: Spring 2025 Origin date: 12/16/2010
- H. Textbook(s) Title:

Introduction to Physical Therapy

- Author: Pagliarulo, Michael A.
- Copyright Year: 2021
- Edition: 6th
- ISBN#: 978-0-323-32835-7

Documentation for PTA

- Author: Bircher, Wendy
- Copyright Year: 2021
- Edition: 6th
- ISBN #: 9781719643085

- I. Workbook(s) and/or Lab Manual: None
- J. Course Description: In this course, the field of physical therapy and the roles of physical therapists, physical therapists assistants, and other healthcare personnel and organization are explored. Laws, rules, ethics, organization, and accreditation in physical therapy and healthcare are reviewed also. Management of patient rights and the legal, ethical, and moral issues involved in the patient treatment, medical and physical therapy documentation, functional outcome reporting, and SOAP note writing is introduced as well.
- K. College-Wide Learning Outcomes:

College-Wide Learning Outcome	Assessments - - How it is met & When it is met
Communication – Written	End of course written assignment
Communication – Speech	
Intercultural Knowledge and Competence	End of course - VALUE Rubric for Cultural Awareness
Critical Thinking	
Information Literacy	End of course clinic assignment
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

Outcomes	Assessments – How it is met & When it is met
1. Define physical therapy and identify the role of the physical therapist, physical therapist assistant and non-licensed personnel.	Written midterm exam, final exam, quiz at time of topic Team assignment end of term
2. Identify the state laws that govern the practice of physical therapy in Ohio.	Team assignment end of term, written midterm exam, written final exam, quiz at time of topic
3. Describe various healthcare and non-healthcare organizations providing physical therapy services.	Written midterm exam, written final exam, quiz at time of topic Team assignment end of term
4. Identify role/function of American Physical Therapy Association	Written midterm exam, written final exam, quiz at time of topic
5. Demonstrate understanding of ethical conduct and behavior as they relate to the professional and technical person.	Team assignment end of term; Written midterm exam, written final exam, quiz at time of topic
6. Demonstrate awareness of the Standards of legal and ethical conduct for the PTA.	Team assignment end of term; Written midterm exam, written final exam
7. Describe variety of professionals, paraprofessionals and nonprofessionals encountered in healthcare environments.	Team assignment end of term
8. Describe various components of a medical chart.	Written final exam, quiz at time of topic
9. Describe characteristics of effective verbal & non-verbal communication.	Written midterm exam, written final exam, quiz at time of topic
10. Communicate effectively with team members to complete team assignment	Team assignment end of term
11. Describe or identify content included in a physical therapy plan of care	Written final exam, quiz at time of topic
12. Describe the components of a functional SOAP note.	Written final exam, quiz at time of topic
13. Identify content and sections for content for a physical therapy SOAP note	Written final exam, quiz at time of topic
14. Describe organizational structure of a physical therapy department.	Team assignment end of term; written final exam, quiz at time of topic
15. Recognize personal reactions to encountering various disabilities.	Written midterm exam, written final exam, quiz at time of topic
16. Identify characteristics of informed consent.	Written midterm, written final exam, quiz at time of topic
17. Explain patient rights across a variety of healthcare settings.	Written midterm exam, written final exam, quiz at time of the topic
18. Identify federal, state and 3rd party programs that reimburse for physical therapy.	Written midterm exam, written final exam, quiz at time of topic
19. Name and describe the purpose or function of various accreditation agencies in healthcare.	Written midterm exam, written final exam, quiz at time of topic
20. Describe the relationship of quality improvement processes and physical therapy clinical outcomes.	Written midterm exam, written final exam Team assignment end of term
21. Report the importance of participation in community activities.	Written midterm exam, written final exam, quiz at time of topic
22. Report importance of life-long learning.	Written midterm exam, written final exam, quiz at time of topic

Outcomes	Assessments – How it is met & When it is met
23. Identify suspected cases of patient abuse and identify who should be contacted.	Written midterm, written final exam, quiz at time of topic
24. Discuss the various types of payment fraud and abuse in healthcare.	Written midterm exam, written final exam, quiz at time of topic
25. Describe the international classification of functioning, disability, and health.	Written final exam, quiz at time of topic
26. Describe various types of inter-professional experiences in a health care environment.	Team assignment end of term, quiz at time of topic
27. Identify when patient interventions should not be performed or when they should be terminated.	Written midterm, written final exam, quiz at time of topic
28. Identify the types of emergency responses that may be encountered in a physical therapy treatment.	Written midterm, written final exam, quiz at time of topic

M. Recommended Grading Scale:

NUMERIC	GRADE	POINTS	DEFINITION
93–100	A	4.00	Superior
90–92	A-	3.67	Superior
87–89	B+	3.33	Above Average
83–86	B	3.00	Above Average
80–82	B-	2.67	Above Average
77–79	C+	2.33	Average
73–76	C	2.00	Average
70–72	C-	1.67	Average
67–69	D+	1.33	Below Average
63–66	D	1.00	Below Average
60–62	D-	0.67	Below Average
00--59	F	0.00	Failure

N. College Procedures/Policies:

North Central State College believes that every student is a valued and equal member of the community.* Every student brings different experiences to the College, and all are important in enriching academic life and developing greater understanding and appreciation of one another. Therefore, NC State College creates an inclusive culture in which students feel comfortable sharing their experiences. Discrimination and prejudice have no place on the campus, and the College takes any complaint in this regard seriously. Students encountering aspects of the instruction that result in barriers to their sense of being included and respected should contact the instructor, assistant dean, or dean without fear of reprisal.

* *Inclusive of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, genetic information, or sexual orientation*

Important information regarding College Procedures and Policies can be found on the syllabus supplement located at

<https://ncstatecollege.edu/documents/President/PoliciesProcedures/PolicyManual/Final%20PDFs/14-081b.pdf>



North Central State College
SYLLABUS ADDENDUM

Academic Division:	Health Sciences	Discipline:	Physical Therapist Assistant (PTA)
Course Coordinator:	Jennifer Lacey		
Course Number:	PHTA 1010	Course Title:	Introduction to Physical Therapy
Semester / Session:	Fall 2026 / Session A	Start / End Date:	08/17/2026 – 10/09/2026

Instructor Information

Name:	Jennifer Lacey	Credentials:	PTA, REHS, BSAS
Phone Number:	419-755-5634	E-Mail Address:	jlacey@ncstatecollege.edu
Office Location:	HS 140	Office Hours:	Tues/Thurs: 8:15-9:00 am & 1:30-3:00 pm, Fri: 8:00-8:30

I. Topical Timeline / Course Calendar (Subject to Change):

Weeks	Topics	Assignment	Due Date
1	Define PT and History; Role of PT	Week 1 Homework Questions	8/28
2	Role of PTA/Others; Communication	Week 2 Homework Questions	9/04
3	Financing; Ohio Laws & Rules Regulation & Policy; APTA/OPTA	Week 3 Homework Questions	9/11
4	HIPAA; Exam Review	HIPAA Quiz	9/11
		Mid-Term	9/12
5	Intro to Documentation, Content & Responsibilities	Ohio Laws & Rules Paper	9/18
	Legal & Ethical Issues in Documentation	Week 5 Homework Questions	9/25
6	Intro to SOAP Note; Subjective/Objective	Week 6 Homework Questions SOAP Note Assignment	10/2
7	Assessment; Plan	Week 7 Homework Questions	10/9
8	SOAP Note Final Comments and Review	Final Project-Group Final Project-Ethics Paper	10/5 10/7

II. Grading and Testing Guidelines:

Final Grade Calculation

Activity	Qty	Points	Percentage
Quizzes & Homework	10	215	15%
Mid-Term Exam	1	30	25%
Final Project	1	100	25%
Final Exam	1	45	35%

1. Minimum passing requirements:
 - a. You must earn a minimum grade of 77% to successfully pass this course.
 - A grade below 77% means you will not meet the requirements to continue in the PTA program, so please reach out to your instructor right away if you're struggling.

III. Examination Policy:

1. You may be excused from taking an exam for the following reasons:
 - a. Hospitalization (with documented verification)
 - b. Death in the immediate family (with documented verification)
 - c. Personal illness or illness in immediate family - (doctor's excuse required).
2. If you miss an exam for any reason, you are responsible for:
 - a. Contacting/notifying your instructor immediately
 - b. Making up the exam per college policy, at the instructor's discretion, at the earliest available date
3. You will not be given a makeup opportunity for a missed unscheduled quiz if you:
 - a. Do not notify your instructor
 - b. Do not coordinate with your instructor to schedule a make-up quiz

IV. Class Attendance and Homework Make-Up Policy:

1. Attending class regularly will help you:
 - a. Successfully pass quizzes and tests, and complete weekly assignments
 - b. Successfully complete the group project.
2. You are responsible for submitting assignments by the due dates posted in Canvas:
 - a. Late assignments will lose an additional 10% for each day they are late (10% on day 1, 20% on day 2, 30% on day 3, and so on), up to a maximum penalty of 50%. Assignments submitted more than 5 days after the due date will receive a grade of 0, unless other arrangements have been made with the instructor.
 - Technical malfunctions will not be accepted as an automatic excuse for late work.

V. Classroom Expectations:

1. You are expected to attend all classes, engage respectfully, and maintain professional behavior. Disruptive conduct may result in dismissal from class and a required meeting with the program director to review expectations.
2. Be sure to review your weekly Canvas modules for required readings, assignments, supplemental materials, preparation guidelines, quizzes, skill checks, and lab testing information.
3. Plan to set aside enough time outside of class to review course materials, complete assignments, and prepare for assessments. A minimum of **2–4 hours of study per week for each credit hour** is recommended to help you master course content and build your skills.

VI. Instructor Communication and Grading Turnaround:

1. Grading Turnaround:
 - a. Assignments are typically graded within one week of the due date.
 - b. If you submit an assignment early, it will not be graded until the official due date, so don't worry if you don't see a grade right away.
2. Response Time:
 - a. Phone calls, emails, and Canvas messages will be answered within 1–2 business days.
 - b. Canvas message or email is the best way to reach me. Calling my office during posted office hours is also welcome.
3. Office Hours:
 - a. Use office hours to ask questions about course content, get feedback on assignments, talk through your grades or progress, or get extra help with lab skills. You're encouraged to stop by rather than waiting until right before something is due.

VII. Academic Integrity:

1. You are expected to uphold the College's Academic Integrity Policy, which covers plagiarism, cheating, fabrication, and the acceptable use of AI tools. Please review the full [Academic Integrity Policy \(3357:13-14-65\)](#).
2. Course-Specific AI Statement: In this course, AI tools (such as ChatGPT) may be used to brainstorm ideas, explore concepts, or help organize your thinking. AI may not be used to complete assignments for you. Submitting AI-

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generated work as your own is considered a violation of academic integrity. If you are unsure whether a specific use of AI is appropriate for an assignment, please ask your instructor before submitting.