



North Central State College

MASTER SYLLABUS

2024-2025

- A. Academic Division: Health Sciences
- B. Discipline: Practical Nursing
- C. Course Number and Title: PNUR1012 Fundamentals of Practical Nursing
- D. Assistant Dean: Heidi Kreglow, PT
- E. Credit Hours: 6
- Classroom: 3 hours
 - Theory Hours: 37.5 total clock hours
 - Clinical/Laboratory: 9 hours
 - Clinical/Lab hours combined: 112.5 total clock hours
 - Planned Laboratory Hours: 37.5 clock hours
 - Planned Clinical Hours: 75 clock hours
- F. Prerequisites: None
Co-requisite(s): BIOL1730c, BIOL1101c, PNUR1030c
- G. Last Course/Curriculum Revision Date: Fall 2023 Origin date: 02/28/2018
- H. Textbook(s) Title:

Required Texts:

Foundations of Nursing

- Authors: Cooper & Gosnell
- Copyright Year: 2022
- Edition: 9th
- ISBN: 9780323812030

Understanding Medical-Surgical Nursing

- Authors: Williams and Hopper
- Copyright Year: 2022
- Edition: 7th
- ISBN: 9781719644587

Pharmacology and the Nursing Process

- Authors: Lilley, Rainforth-Collins & Snyder
- Copyright Year: 2022
- Edition: 10th
- ISBN: 9780323827973

Test Success: Clinical Judgment and Test-Taking Strategies

- Authors: Nugent, Davis and Vitale
- Copyright Year: 2023
- Edition: 10th
- ISBN: 9781719647243

HESI Comprehensive Review for the NCLEX-PN Examination

- Authors: HESI
- Copyright Year: 2023
- Edition: 7th
- ISBN: 9780323810326

I. Workbook(s) and/or Lab Manual: Optional

Study Guide for Understanding Medical Surgical Nursing

- Authors: Hopper and Williams
- Copyright Year: 2022
- Edition: 7th
- ISBN: 9781719644594

Study Guide for Foundations of Nursing

- Authors: Cooper & Gosnell
- Copyright Year: 2022
- Edition: 9th
- ISBN: 9780323812047

- J. Course Description: This introductory course begins the study of the nursing process as it relates to meeting basic human needs of individuals in all age groups. Emphasis is placed upon principles of nursing care, performance of safe nursing measures, development of observational skills, and recording. Communication methods and nurse-patient relationships, health and health care organizations, and the role of the practical nurse as a member of the health care team are explored. Emphasis is placed upon increasingly complex principles of nursing care and performance of safe nursing measures as the semester progresses.

K. College-Wide Learning Outcomes:

College-Wide Learning Outcome	Assessments - - How it is met & When it is met
Communication – Written	
Communication – Speech	
Intercultural Knowledge and Competence	
Critical Thinking	
Information Literacy	
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

Outcomes	Assessments – How it is met & When it is met
1. Demonstrate knowledge and apply concepts of medical and surgical asepsis.*	Unit and final exams (weeks 4, 7, 11 & 16) College lab skill testing- all skills include hand hygiene and application of other medical asepsis practices (weeks 3, 7, 8 & 13) College lab skill testing with application of surgical asepsis practices (dry sterile dressing & injections) (weeks 8 & 13) Clinical lab—included on clinical lab evaluation (weeks 8 & 15)
2. Discuss concepts of health, the health care team, health care agencies, the role of the practical nurse, and legal aspects of nursing.	Unit and final exams (weeks 4, 7, 11 & 16) Clinical lab evaluation includes assessment of the student's ability to function as a health team member (weeks 8 & 15)
3. Utilize the nursing process in assisting selected patients with unmet basic needs. a. Use data collection skills. b. Begin to identify unmet basic human needs. c. With instructor's guidance, implement nursing measures identified by the individual plan of care. d. Begin to evaluate nursing care given.	Unit & final exams (weeks 4, 7, 11 & 16) Clinical lab evaluation includes assessment of the student's ability to apply the nursing process in clinical situations with guidance (weeks 8 & 15)
4. Utilize effective communication techniques to establish therapeutic nurse-patient relationships.* a. Begin to identify psychosocial stressors which interfere with meeting basic human needs. b. Begin to utilize therapeutic techniques.	Unit and final exams (week 4, 7, 11 & 16) Resident interview activity in clinical lab (week 2) Clinical lab evaluation at end of each clinical rotation (weeks 8 & 15)
5. Perform nursing procedures following the criteria listed on the critical skills sheet.*	Unit and final exams (week 7, 11 & 16) College lab skills testing of selected skills (weeks 3, 7, 8 & 13) Clinical lab evaluation includes assessment of the student's ability to safely perform skills at end of each clinical rotation (weeks 8 & 15)
6. Apply concepts and principles related to common nursing interventions such as a. Meeting hygiene & elimination needs b. Promoting mobility c. Promoting a safe environment d. Therapeutic communication e. Measuring vital signs f. Meeting sleep & rest needs g. Cultural Diversity h. Administering medications i. Pain management j. Admission, discharge and transfer procedures k. Infection control measures l. Perioperative care m. Wound management n. Meeting nutrition & hydration needs o. Meeting psychosocial needs p. Terminal illness	Cultural Diversity Assignment Unit and final exams (weeks 4, 7, 11 & 16) College lab skills testing of skills (weeks 3, 7, 8 & 13) Clinical lab evaluation includes assessment of the student's ability to apply selected concepts while providing supervised patient care at end of each clinical rotation (weeks 8 & 15)

Outcomes	Assessments – How it is met & When it is met
7. Communicate with patients and health team members in an effort to meet overt basic health needs of selected adults.*	Unit and final exams (weeks 4, 7, 11 & 16) Clinical lab evaluation includes assessment of the student's ability to communicate with clients and members of the health care team at end of each clinical rotation (weeks 8 & 15)
8. Function as an effective beginning team member in selected situations. * a. Report pertinent information to appropriate team member. b. Record essential data according to policies of clinical agency. c. Work cooperatively with other team members. d. Accept guidance from appropriate health team members.	Clinical lab evaluations reflect the student's ability to effectively function as a health team member at end of each clinical rotation (weeks 8 & 15)
9. Describe physiological, psychological, and sociological impact of aging.	Unit and final exams (weeks 4, 7, 11 & 16)
10. Demonstrate ability to meet program requirements as listed in handbook. *	Clinical lab evaluation includes assessment of the student's ability to adhere to the dress code and other clinical policies at end of each clinical rotation (week 8 and week 15). Unit test grades reflect penalties for handing in assignments late (weeks 4, 7, 11, & 16)
11. Demonstrate proficiency in basic mathematical skills*	Unit and final exams include calculations where appropriate (e.g., I&O, measurement) (weeks 4, 7, 11, & 16) College lab skill evaluation of medication administration can include dosage calculation (week 8)

* *Mandatory clinical objectives.*

M. Recommended Grading Scale:

NUMERIC	GRADE	POINTS	DEFINITION
93–100	A	4.00	Superior
90–92	A-	3.67	Superior
87–89	B+	3.33	Above Average
83–86	B	3.00	Above Average
80–82	B-	2.67	Above Average
77–79	C+	2.33	Average
73–76	C	2.00	Average
70–72	C-	1.67	Below Average
67–69	D+	1.33	Below Average
63–66	D	1.00	Below Average
60–62	D-	0.67	Poor
00--59	F	0.00	Failure

N. College Procedures/Policies:

North Central State College believes that every student is a valued and equal member of the community.* Every student brings different experiences to the College, and all are important in enriching academic life and developing greater understanding and appreciation of one another. Therefore, NC State College creates an inclusive culture in which students feel comfortable sharing their experiences.

Discrimination and prejudice have no place on the campus, and the College takes any complaint in this regard seriously. Students encountering aspects of the instruction that result in barriers to their sense of being included and respected should contact the instructor, assistant dean, or dean without fear of reprisal.

* *Inclusive of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, genetic information, or sexual orientation*

Important information regarding College Procedures and Policies can be found on the syllabus supplement located at

<https://ncstatecollege.edu/documents/President/PoliciesProcedures/PolicyManual/Final%20PDFs/14-081b.pdf>



North Central State College
SYLLABUS ADDENDUM

Academic Division: Health Science **Discipline:** Practical Nursing
Course Coordinator: Abby Schroeder MSN, RN
Course Number: PNUR 1012 **Course Title:** Fundamentals of Practical Nursing
Semester / Session: FALL 2025 **Start / End Date:** 8/11/2024-12/12/2024

Instructor Information

Name: Abby Schroeder MSN, RN **Phone Number:** 419-755-4884
E-Mail Address: aschroeder@ncstatecollege.edu
Office Location: HS 220 **Office Hours:** See canvas

Clinical Adjuncts:

Tutor: Misty Bishop RN mbishop@ncstatecollege.edu

I. Topical Timeline (Subject to Change):

Weeks	Topics
1	Nursing Process, Intro to Healthcare
2	Medical Asepsis, Hygiene and Patient Environment
3	Communication, Safety & Emergency Care
4	Nutrition and Elimination
5	Assessment, Cultural Diversity
6	Charting, Aging, Sleep and Rest
7	Legal and Ethical
8	Admission and Discharge
9	Infection Control
10	Surgery
11	Wounds
12	Pain, IV therapy
13	Psychosocial
14	Terminal Care
15	Cancer
16	Comprehensive review
17	Final Exam

II. Course Assignments and Grading Weights:

1. Quizzes 5%
2. Unit Exams 65%
3. Final Examination (Comprehensive) 25%
4. Skills Testing S/U
5. Clinical S/U
6. Homework 5%

III. Examination Policy:

1. The reasons for which a student will be excused from taking an examination are as follows:
 - a. Hospitalization (with documented verification)
 - b. Death in the immediate family (with documented verification)

- c. Personal illness or illness in immediate family - (doctor's excuse required).
2. A student who misses an examination for any reason is responsible for contacting instructor in advance, when possible, and providing any supporting documentation
 - Instructor will work in collaboration with student to ensure all required
3. No makeup opportunity will be given for absences of unscheduled quizzes.

V. Class Attendance and Homework Make-Up Policy:

1. Class attendance is necessary to acquire the knowledge required to successfully complete this practical nursing course and obtain sufficient knowledge.
 - All lectures will be recorded and posted to Canvas for review
 - Any supplemental “study sessions”, tutoring sessions, or review sessions will be recorded at the discretion of the instructor/tutor
2. Lab and Clinical attendance are mandatory. Failure to complete required hours will result in unsatisfactory towards meeting course outcomes and ultimately course failure.
 - a. Students should attend all lab sessions and notify instructor (in advance if possible) if lab days will be missed.
 - b. Students will complete makeup lab assignment to successfully meet that lab’s objectives.
 - See PN Program Handbook for clinical and laboratory makeup procedures.
 - c. Late assignments will be accepted up to 24 hours late with a 10% deduction after posted due date. After 24 hours late, assignments will only be accepted with documentation of extreme circumstances (illness, family death, family emergency) at discretion of instructor and will still be subject to an automatic 10% deduction.
 - *NOTE: Technical malfunctions will not be accepted as an automatic excuse for late work.*

VI. Classroom Expectations:

- a. Come on time and prepared to class, lab, and clinical.
- b. Be respectful and courteous of others, both in the class/laboratory setting AND in the clinical agency setting.
- c. Be willing to try.
- d. Be receptive to constructive feedback.
- e. Please ask questions! If you do not understand something, please reach out and ask for help.
- f. Utilize your resources! Tutoring, your textbooks, your instructors and peers, your clinical instructor, online resources.