



North Central State College

MASTER SYLLABUS

2025-2026

- A. Academic Division: Liberal Arts, Education, Professional & Public Services
- B. Discipline: English
- C. Course Number and Title: ENGL0010 College Composition I Lab
- D. Assistant Dean: Laura Irmer
- E. Credit Hours: 1
- F. Prerequisites: None
- Co-Requisites: ENGL 1010
- G. Last Course/Curriculum Revision Date: Summer 2025 Origin date: 08/19/2012
- H. Textbook(s) Title: Students will use the same books as are used in ENGL1010 English Composition I
- I. Workbook(s) and/or Lab Manual: None
- J. Course Description: This supplementary lab is aimed at providing additional practice and consultation in writing effective, clearly organized essays. The lab provides a review of expository writing skills: paragraph and essay structure; sentence structure; and grammar, spelling, and mechanics to support the sophisticated patterns and variations in paragraphing, planning/writing/revision techniques that are emphasized in ENGL1010.
- K. College-Wide Learning Outcomes:

College-Wide Learning Outcome	Assessments - - How it is met & When it is met
Communication – Written	
Communication – Speech	
Intercultural Knowledge and Competence	
Critical Thinking	
Information Literacy	
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

Outcomes	Assessments – How it is met & When it is met
1. Identify and analyze the elements that affect the writing situation—purpose, audience needs, stance, style, and format/structure.	Exercises related to analyzing readings and student papers, middle to late in the term.
2. Demonstrate the relationship between critical thinking, reading, and writing techniques.	Discussion and exercises related to the readings assigned, middle to late in the term.
3. Demonstrate and use a flexible and recursive process for writing.	Exercises on thesis and topic sentence development, paragraph-to-paragraph coherence, and outlining, middle to late in the term.
4. Demonstrate and use collaborative techniques in the writing process.	Exercises on brainstorming, interviewing, and peer review techniques, middle to late in the term.
5. Demonstrate a knowledge of conventions—organization, format, grammar, citations, mechanics, style, syntax, and MLA citations.	Exercises on writing confidence and learning styles, and on-time draft essays for review and analysis, middle to late in the term.
6. Demonstrate an understanding of and use electronic technology in the research and writing process.	Exercises on searching techniques, selection of evidence, and incorporation of quoted material, middle to late in the term.

M. Recommended Grading Scale:

100-70 P Pass
0-69 F Fail

N. College Procedures/Policies:

North Central State College believes that every student is a valued and equal member of the community.* Every student brings different experiences to the College, and all are important in enriching academic life and developing greater understanding and appreciation of one another. Therefore, NC State College creates an inclusive culture in which students feel comfortable sharing their experiences. Discrimination and prejudice have no place on the campus, and the College takes any complaint in this regard seriously. Students encountering aspects of the instruction that result in barriers to their sense of being included and respected should contact the instructor, assistant dean, or dean without fear of reprisal.

* *Inclusive of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, genetic information, or sexual orientation*

Important information regarding College Procedures and Policies can be found on the syllabus supplement located at

<https://ncstatecollege.edu/documents/President/PoliciesProcedures/PolicyManual/Final%20PDFs/14-081b.pdf>



North Central State College
SYLLABUS ADDENDUM

Academic Division:	<u>Liberal Arts</u>	Discipline:	<u>English</u>
Course Coordinator:	<u>Steven Haynes</u>		
Course Number:	<u>Engl 0010-901</u>	Course Title:	<u>English Composition I</u>
Semester / Session:	<u>Fall 2025</u>	Start / End Date:	<u>October 13, 2025- December 12 2025</u>

Instructor Information

Name:	<u>Charmae Cottom</u>	Phone Number:	<u>440.263.9131</u>
		E-Mail Address:	<u>Ccottom@ncstatecollege.edu</u>
Office Location:	<u></u>	Office Hours:	<u>Anytime before 9 pm</u>

Topical Timeline (Subject to Change):

I. Weeks

- 1 What is Critical Reading, Writing, and Thinking?
- 2 Identify and analyze the elements that affect the writing situation—purpose, audience needs, stance, style, and format/structure
- 3 Demonstrate a knowledge of conventions— organization, format, grammar, citations, mechanics, style, syntax, and MLA citations
- 4 What is the connection between monsters and our society?
- 5 “Generating Ideas” “Organizations and Genres”
- 6 “Higher Level Integration” “Plagiarism”
- 7 Use electronic technology in the research and writing process.
- 8 Multidisciplinary Essay

II. Course Assignments:

Quizzes
Skills Testing
Independent Studies
Essays

III. Grading and Testing Guidelines:

Essay #1: Argumentative Essay
Essay#2: Summary & Response
Essay #3: Rhetorical Essay
Essay #4: Annotated Bibliography
Essay #5: Synthesis
Essay #6: Literary Analysis
FINAL: Multimodel Essay

IV. Examination Policy:

The reasons for which a student will be excused from taking an examination are:
Hospitalization (with documented verification)
Death in the immediate family (with documented verification)
Personal illness or illness in immediate family - (doctor's excuse required).
A student who misses an examination for any reason is responsible for completing the assignment on Canvas

Course Number: _____
Semester / Session: _____

Course Title: _____
Start / End Date: _____

V. Class Attendance and Homework Make-Up Policy:

Class attendance is necessary and will account for 5% of your grade

Students are responsible for:

Completing essays by Sunday midnight

Completing in class assignments

Reading the required text

VI. Classroom Expectations:

Be respectful to your peers

2. Be kind and inclusive
3. Take responsibility for your actions
4. Be ready to learn
5. Listen attentively
6. Participate in the learning process