



North Central State College

MASTER SYLLABUS

2025-2026

- A. Academic Division: Liberal Arts
- B. Discipline: Spanish
- C. Course Number and Title: SPAN1010 Beginning Spanish I
- D. ~~Assistant Dean~~: Laura Irmer
- E. Credit Hours: 3
- F. Prerequisites: None
- G. Last Course/Curriculum Revision Date: Fall 2023 Origin date: 06/19/2012
- H. Textbook(s) Title:
Open Education Resources (available for download or view)
¡Chévere! Introductory Spanish I
 - Authors: Erica Brown, Alejandra Escudero, María Cristina Montoya, & Elizabeth Small
 - Copyright:
 - ISBN: Web version
 - OER Link: [https://human.libretexts.org/Bookshelves/Languages/Spanish/First-year_Spanish_Bookshelf/%C2%A1Ch%C3%A9vere!_Introductory_Spanish_I_\(Brown%2C_Escudero%2C_Montoya%2C_and_Small\)](https://human.libretexts.org/Bookshelves/Languages/Spanish/First-year_Spanish_Bookshelf/%C2%A1Ch%C3%A9vere!_Introductory_Spanish_I_(Brown%2C_Escudero%2C_Montoya%2C_and_Small))
- I. Workbook(s) and/or Lab Manual:
None
- J. Course Description: This course develops basic speaking, listening, writing, and reading skills. The goal is for students to achieve a Novice Mid-level of proficiency across all the aforementioned skills. At this level, students will be able to engage in simple interpersonal exchanges. They will also be able to present and understand information about themselves and their immediate surroundings using words, phrases, and memorized expressions while speaking and listening, reproduce from memory a modest number of words and phrases in context while writing, and identify a number of highly contextualized words and phrases including cognates and borrowed words while reading. Also, students will have an introduction to Hispanic Cultures by examining a variety of topics. This course is not intended for native speakers of Spanish.

K. College-Wide Learning Outcomes

College-Wide Learning Outcomes	Assessments - - How it is met & When it is met
Communication – Written	
Communication – Speech	
Intercultural Knowledge and Competence	
Critical Thinking	
Information Literacy	
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

Outcomes	Assessments – How it is met & When it is met
1. In the area of interpersonal communication : Use culturally appropriate Spanish to greet people, and demonstrate a basic ability to initiate and to continue conversational topics such as family, daily activities, campus life, and hobbies and pastimes.	Online Activities
2. In the area of interpretive listening/viewing : Identification of main ideas and relevant details in oral texts and media.	Mid-Term Exam Final Exam Quizzes
3. In the area of interpretive reading : Identify main ideas and relevant details in assigned written texts.	Mid-Term Exam Final Exam
4. In the area of presentational speaking : Record simple presentations on familiar topics.	Online Activities
5. In the area of presentational writing : Write short messages and notes using memorized words and phrases.	Mid-Term Exam Final Exam Quizzes throughout the term
6. In the area of cultural awareness : Demonstrate an understanding of Hispanic cultures such as holidays and traditions.	Weekly discussions on Canvas

M. Recommended Grading Scale:

NUMERIC	GRADE	POINTS	DEFINITION
93–100	A	4.00	Superior
90–92	A-	3.67	Superior
87–89	B+	3.33	Above Average
83–86	B	3.00	Above Average
80–82	B-	2.67	Above Average
77–79	C+	2.33	Average
73–76	C	2.00	Average
70–72	C-	1.67	Below Average
67–69	D+	1.33	Below Average
63–66	D	1.00	Below Average
60–62	D-	0.67	Poor
00–59	F	0.00	Failure

N. College Procedures/Policies:

North Central State College believes that every student is a valued and equal member of the community.* Every student brings different experiences to the College, and all are important in enriching academic life and developing greater understanding and appreciation of one another. Therefore, NC State College creates an inclusive culture in which students feel comfortable sharing their experiences. Discrimination and prejudice have no place on the campus, and the College takes any complaint in this regard seriously. Students encountering aspects of the instruction that result in barriers to their sense of being included and respected should contact the instructor, assistant dean, or dean without fear of reprisal.

* *Inclusive of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, genetic information, or sexual orientation*

Important information regarding College Procedures and Policies can be found on the syllabus supplement located at

<https://ncstatecollege.edu/documents/President/PoliciesProcedures/PolicyManual/Final%20PDFs/14-081b.pdf>



North Central State College
SYLLABUS ADDENDUM

Academic Division:	Liberal Arts	Discipline:	Spanish
Course Coordinator:	Laura Steiding		
Course Number:	SPAN 1010-920	Course Title:	Beginning Spanish I
Semester / Session:	Fall 2025 / Session A	Start / End Date:	11/16/1985 thru 10/03/2025

Instructor Information

Name:	Laura Steiding	Credentials:	M. Ed.
Phone Number:	+1 419 961 87 59	E-Mail Address:	lsteiding@ncstatecollege.edu
Office Location:	Online	Office Hours:	By appointment

I. Topical Timeline (Subject to Change):

Weeks	Topics
1	Hola ¿Cómo te llamas?
2	¿Eres estudiante?
3	¿Qué clase tomas?
4	¿Tienes prisa?
5	¿Quiénes son los miembros de tu familia?
6	¿Necesito un suéter?
7	¿Dónde están mis llaves?
8	¿Cómo pasas tu tiempo libre?

II. Course Assignments:

1. Quizzes
2. Tests
3. Skills Testing
4. Independent Studies
5. Homework

III. Grading and Testing Guidelines:

Final Grade Calculation

Activity	Percentage
Assignments/Homework	40 %
Discussion Boards	20 %
Quizzes/Test	30 %

You should review your grades regularly and should notify the instructor ASAP if you have any questions or discover a discrepancy.

- a. **Discussions Boards:** They are for the most part a 2-part approach. You receive points for your post, and you receive the remaining points for responding to one of classmates' posts. Your original post must contain at least 150 words, or a media component, and references.
- b. **Assignments/Homework:** You will have an opportunity to redo these activity if you did not receive at least 70% in your first attempt.
Homework: through Open source textbook.
Practice: through Open source textbook.

Course Number: _____
Semester / Session: _____

Course Title: _____
Start / End Date: _____

- c. **Quizzes/Test:** After you complete your homework/assignments activities, you will have vocabulary/grammar/unit tests, to assess your understanding of the information presented in order for me to determine if more practice is needed before moving on. There are not exams in this class, instead, at the end of each unit, you will have an end of unit test to assess your overall comprehension of the language. These tests are performance-based.

IV. **Examination Policy:**

1. The reasons for which a student will be excused from taking an examination are:
 - a. Hospitalization (with documented verification)
 - b. Death in the immediate family (with documented verification)
 - c. Personal illness or illness in immediate family - (doctor's excuse required).
 - d. Special circumstances communicated to the instructor.
2. A student who misses an examination for any reason is responsible for:
 - a. Contacting the instructor
 - b. Emailing the reasons of the missed assessment.
 - c. Making up the work in a scheduled agreement with the instructor.
3. No makeup opportunity will be given for absences not communicated to the instructor via email, text or Canvas inbox.

V. **Class Attendance and Homework Make-Up Policy:**

1. Class attendance is necessary to acquire the knowledge required to become proficient in the language.
 - a. If a student has not attended 60% of the class, he/she will be withdrawn.
 - b. If you are absent for two consecutive weeks (not submitting a single assignment), it will result in your being withdrawn from the course. Exemptions will be made only if communicated to the instructor.
2. Students are responsible for completing assignments by the due date.
 - a. If an assignment is completed late, there will be a 5% deduction per day.
 - b. If an student has not completed 75% of the assigned work, he/she will be withdrawn.

Important: If you submit work after the due date, Canvas will automatically assign a grade of “0” (zero) even if you have uploaded the assignment. Rest assured, this grade will be updated once I manually grade your late submission.

However, in order for late work to be graded, you must email me a **detailed list** of the assignments you submitted late. Simply submitting the work in Canvas **is not sufficient**, as I may have already reviewed the gradebook before your submission appeared.

Late work will not be graded without this notification.

VI. **Classroom Expectations:**

You are encouraged to come to our course with an open mind and work on developing a mindset throughout our time together. An open mind is critical of developing the skills learned in our course and will not happen unless you are completely willing to try learning and using the language. Simply put, what you get out of the course is what you put into it!

- a. Consider using bullet points to help highlight your main points or headings if your post needs to be lengthy.
- b. No Yelling, when you write in uppercase letters in online communication, it is usually interpreted as yelling.
- c. Add some emotion: sometimes it helps communicate the tone of your message when you add an emoticon. However, only do so as necessary for it can be annoying to readers if you use too many.
- d. Always reach out to your instructor whenever/if you have any questions about anything. I am here for all of you throughout the course. I usually respond in less than 24h except on weekends. If you email on a Friday, it will be most likely I will respond on Monday.