



North Central State College

MASTER SYLLABUS

2025-2026

- A. Academic Division: Liberal Arts
- B. Discipline: Human and Social Work Services
- C. Course Number and Title: HMSV1020 Introduction to Social Work Services
- D. Assistant Dean: Laura Irmer
- E. Credit Hours: 3
- F. Prerequisites: None
- G. Last Course/Curriculum Revision Date: Fall 2023 Origin date: 12/07/2018
- H. Textbook(s) Title:
- An Introduction to the Profession of Social Work: Becoming a Change Agent*
- Authors: Segal, Gerdes, Steiner
 - Copyright Year: 2019
 - Edition: 6th
 - ISBN: 97813375674046
- I. Workbook(s) and/or Lab Manual: None
- J. Course Description: This course introduces the learner to the field of social work with emphasis on the “person-in-environment” and attention to a range of practice approaches to understanding and assisting of the human condition. This course is an overview of the history, values, and ethics of the profession as well as various fields of practice in which social workers are employed. TAG# OSS029
- K. College-Wide Learning Outcomes:

College-Wide Learning Outcome	Assessments - - How it is met & When it is met
Communication – Written	
Communication – Speech	
Intercultural Knowledge and Competence	
Critical Thinking	Interview with Social Worker Paper - Minority Experience Paper - Exams –Final Project –Critical Thinking VALUE Rubric-Final Project –
Information Literacy	
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

Outcomes	Assessments – How it is met & When it is met
1. Identify and describe the various roles and responsibilities of social workers.	Interview with Social Worker Paper – Mid Term Mid Term and Final Exams Final Project – End Term Generalist Activity – Early Term Discussion Posts - Weekly
2. Recognize social and cultural diversity issues in generalist social work practice.	Minority Experience Paper – Early Term Mid Term and Final Exams Final Project – End Term
3. Identify the impact of inequality on at-risk and oppressed populations.	Minority Experience Paper – Early Term Case Activity -End Term Generalist Activity – Early Term Final Project – End Term
4. Relate how personal values relate to and influence one's practice as a social worker, according to NASW Code of Ethics.	Mid Term and Final Exams Values Activity – Mid Term Ethics Activity – Mid term
5. Identify major historical events and people that have influenced the social work profession and social welfare.	Mid Term and Final Exams Discussion Posts - Weekly
6. Describe the knowledge base and skills required for generalist social work practice.	Interview with Social Worker Paper -Mid Term Mid Term and Final Exams Final Project – End Term
7. Describe the variety of social work settings and fields of practice.	Social Work Interview Paper -Mid Term Final Project – End Term
8. Describe the concepts and promotion of social and economic justice as related to vulnerable societal groups.	Mid Term and Final Exams Discussion Posts- Weekly
9. Recognize the various theories, strategies and interventions used in the social work field.	Mid Term and Final Exams Case Activity – End Term Generalist Activity – Early Term
10. Articulate an awareness of legal issues, ethics, ethical standards and dilemmas that are present in the social work field.	Mid Term and Final Exams Ethics Activity -Mid Term
11. Recognize current trends, issues, and controversies as they relate to the social work field.	Final Project – End Term

M. Recommended Grading Scale:

NUMERIC	GRADE	POINTS	DEFINITION
93–100	A	4.00	Superior
90–92	A-	3.67	Superior
87–89	B+	3.33	Above Average
83–86	B	3.00	Above Average
80–82	B-	2.67	Above Average
77–79	C+	2.33	Average
73–76	C	2.00	Average
70–72	C-	1.67	Below Average
67–69	D+	1.33	Below Average
63–66	D	1.00	Below Average
60–62	D-	0.67	Poor
00–59	F	0.00	Failure

N. College Procedures/Policies:

North Central State College believes that every student is a valued and equal member of the community.* Every student brings different experiences to the College, and all are important in enriching academic life and developing greater understanding and appreciation of one another. Therefore, NC State College creates an inclusive culture in which students feel comfortable sharing their experiences.

Discrimination and prejudice have no place on the campus, and the College takes any complaint in this regard seriously. Students encountering aspects of the instruction that result in barriers to their sense of being included and respected should contact the instructor, assistant dean, or dean without fear of reprisal.

* *Inclusive of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, genetic information, or sexual orientation*

Important information regarding College Procedures and Policies can be found on the syllabus supplement located at

<https://ncstatecollege.edu/documents/President/PoliciesProcedures/PolicyManual/Final%20PDFs/14-081b.pdf>



North Central State College
SYLLABUS ADDENDUM

Academic Division:	Liberal Arts	Discipline:	Human Services
Course Coordinator:	Teresa Alt		
Course Number:	HMSV 1020-920	Course Title:	Introduction to Social Work
Semester / Session:	Fall 2025	Start / End Date:	8/11/25-10/3/25

Instructor Information

Name:	Teresa Alt	Credentials:	Master's Degree in Social Work, LISW-S
Phone Number:	419-565-2398	E-Mail Address:	talt@ncstatecollege.edu
Office Location:	Fallerius 078	Office Hours:	Monday 8:00-1100 and Friday 8:00-10:00 or by appointment

I. Topical Timeline / Course Calendar (Subject to Change):

Weeks	Topics	Assignment	Due Date
1	What is Social Work? History of the Social Welfare System and Social Work	Read Chapters one and two Complete Introduction Video Complete assignments Discussion Post	8/17/25
2	Poverty and Economic Disparity Human rights and Social and Economic Justice	Read chapters three and four Complete assignments Ethics and Values Activity Discussion Post	8/24/25
3	Dimensions of Diversity Generalist Social Work Practice	Read Chapters five and six Minority Experience Discussion Posts	8/31/25
4	Child Welfare – Working with Children and their Families Gerontology – Working with People who are older	Read chapters seven and eight Generalist Activity Mid Term Exam	9/7/25
5	Health Care Services Mental Health Services	Read chapters nine and ten Discussion Post	9/14/25
6	School Social Work Substance Abuse	Read chapters eleven and twelve Social Worker Interview Assignments	9/21/25
7	Violence, Victims and Criminal Justice	Read chapter thirteen Final Project Discussion Posts	9/28/25
8	Crisis, Trauma and Disasters	Read chapter fourteen Final Exam	10/2/25

II. Grading and Testing Guidelines:

Final Grade Calculation

Activity	Qty	Points	Percentage
Discussion Posts	5	25	12.5%
Interview with Social Worker	1	20	10%
Generalist Activity	1	15	7.5%

Case Activity	1	20	10%
Ethics Activity	1	20	10%
Final Project	1	25	12.5%
Exams	2	50	25%
Minority Experience	1	25	12.5%
Total			100%

III. **Examination Policy:**

1. The reasons for which a student will be excused from taking an examination _____
 - a. Hospitalization (with documented verification)
 - b. Death in the immediate family (with documented verification)
 - c. Personal illness or illness in immediate family - (doctor's excuse required).
2. A student who misses an examination for any reason is responsible for _____
 - a. Notifying Instructor immediately or as soon as possible.
 - b. Providing necessary documentation
 - Make up the exam as soon as possible.
3. No makeup opportunity will be given for absences of unscheduled quizzes.

IV. **Class Attendance and Homework Make-Up Policy:**

1. Class attendance is necessary to acquire the knowledge required to _____
 - a. Be an effective Human Services Profession.
 - b. If student misses three classes, the final grade will be dropped by one letter grade.
 - c. If more than four classes are missed, the student will receive an F.
 - d. If student has a documented and legitimate reason for missing class, please notify instructor as soon as possible.
2. Students are responsible for _____
 - a. Attending Zoom sessions and actively participating.
 - b. If unable to attend, student must watch the recorded session and complete a reflection.
 - c. All assignments are to be submitted in Canvas on the assigned due date. Failure to do so will result in 10% reduction in grade. No assignments will be accepted after 7 days.
 - d. Presentations are to be completed on scheduled date.

V. **Classroom Expectations:**

1. Arrive/sign in on time for Zoom session (if Zoom is required.)
2. Be prepared to present and actively participate.
3. Maintain confidentiality at practicum site and in practicum experience.
4. Cell phone should be on vibrate or silence
5. Other electronics should be muted or off during class time.
6. No smoking or vaping during zoom session.
7. Find quiet place in home or other location to focus on class. If bedroom is the only available option, please do not lie in bed during zoom.
8. Dress appropriately for class. Dress as though you would be attending class in person.