



North Central State College

**MASTER SYLLABUS**

**2025-2026**

- A. Academic Division: Engineering Technology, Business & Criminal Justice Division
- B. Discipline: Art
- C. Course Number and Title: ARTS1070 Digital Photography
- D. Assistant Dean: Brooke Miller, M.B.A.
- E. Credit Hours: 3  
Lecture: 2 hours  
Lab: 2 hours
- F. Prerequisites: None
- G. Last Course/Curriculum Revision Date: Fall 2025    Origin date: 03/17/2021
- H. Textbook(s) Title:  
*The Beginners Photography Guide*
  - Author: Chris Gatum
  - Year: 2016
  - Edition: 2<sup>nd</sup>
  - ISBN: 9781465449665
- I. Workbook(s) and/or Lab Manual: None
- J. Course Description: This hands-on course presents an introduction to the design issues, historical, and contemporary approaches of digital photography as they are applied to print, web, and video production. This course will provide theory and practical aspects of the parts of the camera as well as taking well-composed photographs that visually communicate a message. Other elements such as exposure, lighting, portraiture, print tonal qualities, and style will be introduced. Students must provide a digital camera with manual focus/aperture/shutter capability preferred. (TAG # OAH002)

K. College-Wide Learning Objectives:

College-Wide Learning Outcomes	Assessment - - How it is met & When it is met
Communication – Written	
Communication – Speech	<b>Oral Communication VALUE Rubric – Oral presentation of each project created in class and which design principle and technique was used for each photo – Entire length of the course</b> (Photo projects: Landscape, Food, Product, and Portrait Photography)
Intercultural Knowledge and Competence	
Critical Thinking	
Information Literacy	<b>Information Literacy VALUE Rubric – Every project lasting the entire length of the course and Portfolio at end of term</b> (Photo projects: Landscape, Food, Product, and Portrait Photography)
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

Outcomes	Assessment - - How it is met & When it is met
1. <b>TAG-</b> Establish an understanding of the basics principles and techniques of <b>digital</b> photographic <b>design</b> as it pertains to print, videography, multimedia and web design.	Weekly quizzes First half of term photo exercises entire term; discussions middle of term.
2. <b>TAG-</b> Identify the terminology of photography as it pertains to <b>framing, point of view</b> , final output ( <b>print</b> , web, video) and <b>print tonal quality</b> , processes, equipment, and storage.	Weekly Quizzes and exercises, Projects - Second half of term Oral report – End of term
3. Understand the parts of the camera.	Weekly exercises, Projects - Second half of term
4. Demonstrate the ability to photograph in studio and field situations.	Weekly exercises, Projects - Second half of term
5. Utilize the techniques of interpersonal skills used in studio portraiture.	Portraiture exercise - Second half of term
6. Demonstrate the use of studio lighting equipment and techniques	Portraiture and Object exercises – Middle of term
7. Illustrate the techniques and process of studio still life.	Object exercise – Middle of term
8. Illustrate the sequencing and documentation of an event(s) to communicate an idea(s).	Documentation/Journalism Exercise - Second half of term
9. <b>TAG-</b> To instill a sense of appreciation of the <b>historical and contemporary approaches</b> to photography.	Photographer Video/Discussion - Middle of term Oral Report – End of term
10. Discuss the ethical and legal ramifications of photographic contents and activities	Online Discussion - First half of term

M. Recommended Course Grading Scale:

NUMERIC	GRADE	POINTS	DEFINITION
93–100	A	4.00	Superior
90–92	A-	3.67	Superior
87–89	B+	3.33	Above Average
83–86	B	3.00	Above Average
80–82	B-	2.67	Above Average
77–79	C+	2.33	Average
73–76	C	2.00	Average
70–72	C-	1.67	Below Average
67–69	D+	1.33	Below Average
63–66	D	1.00	Below Average
60–62	D-	0.67	Poor
00–59	F	0.00	Failure

N. College Procedures/Policies:

North Central State College believes that every student is a valued and equal member of the community.\* Every student brings different experiences to the College, and all are important in enriching academic life and developing greater understanding and appreciation of one another. Therefore, NC State College creates an inclusive culture in which students feel comfortable sharing their experiences.

Discrimination and prejudice have no place on the campus, and the College takes any complaint in this regard seriously. Students encountering aspects of the instruction that result in barriers to their sense of being included and respected should contact the instructor, assistant dean, or dean without fear of reprisal.

\* *Inclusive of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, genetic information, or sexual orientation*

**Important information regarding College Procedures and Policies can be found on the syllabus supplement located at**

**<https://ncstatecollege.edu/documents/President/PoliciesProcedures/PolicyManual/Final%20PDFs/14-081b.pdf>**



North Central State College  
SYLLABUS ADDENDUM

Academic Division:	EBC	Discipline:	VCMT
Course Coordinator:	Morgan Baker		
Course Number:	ARTS-1070-30	Course Title:	Digital Photography
Semester / Session:	Fall 2025	Start / End Date:	8/12/2025 – 12/12/2025

**Instructor Information**

Name:	Brianna Barkhimer	Credentials:	Bachelors of Fine Arts in Graphic Design
Phone Number:	330-601-2347	E-Mail Address:	bbarkhimer@ncstatecollege.edu
Office Location:	N/A - Adjunct	Office Hours:	Tu/Th 4-5 – Kehoe 228

**I. Topical Timeline (Subject to Change):**

Weeks	Topics
1	Principles and Elements of Photography
2-3	Parts of the camera & Lightroom Intro
4	Project 1 (landscape/nature) & critique
5-7	Project 2 (food photography) & critique
8-10	Project 3 (product photography) & critique
11-13	Project 4 (portrait photography) & critique
14	Discuss & research final project ideas
15-16	Work on final project & critique

**II. Course Assignments:**

1. Homework
2. Tests
3. Skills Testing/Practicing through Exercises
4. Projects
5. Critiques

**III. Grading and Testing Guidelines:**

Grades will follow the college-wide grade scale from the Master Syllabus. Rubrics/Specific requirements will be followed for each assignment or project. Students will know the requirements at the time the assignment is given, so they know the expectations.

Cheating and dishonest practices in connection with examinations, papers, and projects will not be tolerated and are academic misconduct. Including but not limited to using unauthorized notes, study aids or information on an examination, obtaining help from another student during an examination; taking an exam or doing work for another student; this impersonation includes, but is not limited to, taking another person's place for online assignments and testing environments, providing one's own work for another student to copy and submit as his/her own; or allowing another student to do one's work and then submitting the work as one's own. Also included would be altering a graded work after it has been returned, then submitting the work for re-grading; or submitting identical or similar papers for credit in more than one course without prior permission from the course instructors.

**IV. Examination Policy:**

1. The reasons for which a student will be excused from taking an examination or a critique:
  - a. Hospitalization (with documented verification)
  - b. Death in the immediate family (with documented verification)
  - c. Personal illness or illness in immediate family - (doctor's excuse required).
2. A student who misses an quizzes/critique for any reason is responsible for contacting the professor, supplying the needed documentation, and scheduling a date/time with the professor to make up the work/exam.
3. No makeup opportunity will be given for unexcused absences of quizzes or critiques.

**V. Class Attendance and Homework Make-Up Policy:**

Attendance will be taken in the first 15 minutes of class. Attendance will be adjusted for students arriving late and leaving early.

VCMT Attendance Policy - miss 20% of classes unexcused (6 classes) grade drops 1 letter grade, miss 30% of classes unexcused (9 classes) you will need to repeat the class. Attendance and participation are expected, and 10% of your grade.

**The STUDENT is responsible for reaching out to the professor to get the information about any work they missed while they were absent.**

Make up work **will** be accepted after the due date in the case of an absence. It will be due the next class meeting time without penalty. After that, 5 points will be deducted each class day. After 3 class periods, the assignment will no longer be accepted.

**CRITIQUE:** If you miss a critique, those points cannot be made up. Those will be treated as if they were an exam. Improvement is expected from critique to final.

There are no makeup tests without a medical excuse. If you are going to miss a test you need to let me know that day, preferably before the test. After graded tests are passed back to the class, the test cannot be made up.

**VI. Classroom Expectations:**

All communications & conduct in this course is subject to the NC State Student Code of Conduct. Students destroying lab equipment are subject to grade penalties and fines. If another class is in the 228 Mac Lab, you may ask the instructor if you can use an open computer to work on things. Please sit towards the front and be respectful during other classes or they will not allow you back.