

NORTH CENTRAL STATE COLLEGE

Mansfield, Ohio

REQUEST FOR PROPOSAL

FOR

**Physical Security System — Badging, Door Access Control, and
Video Surveillance**

PROPOSALS DUE BY

August 10, 2026 at 3:00 p.m.

Submit to:

Tim Hawes

2441 Kenwood Circle, Mansfield, Ohio 44906

thawes@ncstatecollege.edu

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SECTION 1 — Overview and Objectives

1.1 Objectives of this RFP and the Role of the Contractor

North Central State College (the "College") is utilizing this Request for Proposals (this "RFP") to solicit and engage a qualified vendor for the design, supply, installation, and commissioning of a unified, cloud-managed physical security system. It is intended that the successful respondent (the "Contractor") will provide all equipment, licensing, delivery, removal and disposal of existing equipment, installation, configuration, and training necessary to deploy a fully operational badging, door access control, and video surveillance system across all College campuses, as more fully described in this RFP.

1.2 College Background

North Central State College (NCSC) was chartered in May 1969 by the Ohio Board of Regents as a technical college in accordance with ORC 3357.01. The College offers high quality, technical education in more than 60 associate degree and certificate programs in Health, Business, Public Service, and Engineering Technologies, as well as customized workforce training programs. NCSC enrolls 3,000 students per semester and is the largest public college within a 60-mile radius. The College operates across three campuses: the Main Campus in Mansfield, Ohio; the Shelby Campus in Shelby, Ohio; and the Crawford Success Center (CSC) in Bucyrus, Ohio. The Main Campus comprises multiple buildings including Fallerius Technical Center, Byron Kee Building, Health Sciences Building, and the Child Development Center (CDC).

1.3 Project Description

The College currently operates multiple legacy, on-premises security systems across its campuses. These systems are outdated, incompatible with one another, and do not provide the unified visibility or reliability required to adequately secure College facilities, personnel, and students. This RFP seeks proposals from qualified vendors to replace all existing systems with a single, integrated, cloud-managed platform covering video surveillance cameras, door access control, and credential-based badging across all campuses and associated parking areas.

The scope of work includes:

1. Removal and disposal of all existing security cameras, access control hardware, cabling, and associated equipment in accordance with applicable state and federal guidelines.
2. Supply and installation of a new unified video surveillance system at all campus buildings and parking areas as described in Exhibit 2.
3. Supply and installation of a new door access control and badging system at all campus buildings as described in Exhibit 2.
4. Configuration of the system under a single cloud-based management platform accessible via web interface and mobile application by authorized College personnel.
5. Configuration of role-based access permissions allowing IT and Facilities staff to serve as primary system administrators, with the ability to delegate access to specific cameras or doors to other designated College personnel.
6. Supply, installation, and configuration of cameras covering all campus parking areas and access roads. Due to the challenges of network connectivity in these areas, vendors

must include in their proposals a recommended solution for network connectivity, which may include wireless bridges, cellular-based connectivity, or other suitable technology. Vendors should note that power may be available via existing light poles in parking areas.

7. All products offered shall be new. No refurbished equipment will be accepted.
8. The Contractor must be licensed to install all proposed equipment in the State of Ohio.

All locations currently have CAT6 or newer cabling in place at existing camera and door locations. Vendors are expected to reuse this cabling where feasible. Any locations requiring new cabling runs shall be identified in the Respondent's proposal and included in the associated cost estimate.

1.4 Critical System Requirements

The College's current systems are entirely on-premises and have proven unreliable, particularly during network or internet outages. Any proposed system must meet the following non-negotiable requirements:

A. Unified Platform. All cameras, door access controllers, and badging functions must be manageable from a single platform. A single unified platform managing both video surveillance and door access control is preferred. Respondents proposing separate systems for cameras and access control must describe in their proposal how the two systems will integrate and be managed together. Proposals offering a unified platform will be evaluated favorably per Section 5.1C.

B. Cloud Management. The system must be cloud-managed and accessible remotely via web browser and mobile application without the need for a VPN or on-premises server.

C. Edge Processing and Offline Resilience. In the event of an internet or network outage, the system must maintain general door access functionality. Vendors shall describe in their proposal how their solution handles connectivity interruptions.

D. Scalability. The system must be capable of supporting a greater number of devices than are initially deployed, to accommodate future growth at any campus location without requiring a platform change.

E. Visitor and Guest Credentialing. The system must support the issuance and management of temporary credentials for visitors, contractors, and event guests.

F. Video Retention. The system must support a minimum of 30 days of video retention for all cameras, with options for longer retention periods to be described in the proposal.

1.5 Additional Requirements and Terms of Service

A. The Contractor shall be engaged by the College solely on an independent contractor basis and shall therefore be responsible for all business expenses, including but not limited to employees' wages and salaries, insurance of every type and description, and all business and personal taxes, including income and Social Security taxes and contributions for Workers' Compensation and Unemployment Compensation coverage, if any.

B. The Contractor shall be responsible for coordinating installation schedules with the College to minimize disruption to ongoing academic and operational activities.

SECTION 2 — Submission Procedure and Reservation of Rights

2.1 Submitting Proposals

Responses to the RFP (each, a "Proposal") will be received from respondents (each, a "Respondent") until August 10, 2026 at 3:00 p.m. at the following location:

North Central State College
2441 Kenwood Circle, Mansfield, Ohio 44906
thawes@ncstatecollege.edu

Each Proposal must be submitted in an envelope marked, or the subject line of any email submitting a Proposal must read:

"North Central State College, Physical Security System RFP Response"

2.2 Late Submissions

Respondents are solely responsible for delivery of Proposals to the location designated in Section 2.1 on or before the closing date and time specified in Section 2.1. Any Proposal or revision or amendment thereto received after the date and time specified, or improperly marked or submitted, may be disqualified. Price corrections may only be made before the closing date and time specified in Section 2.1.

2.3 Closing Date Extensions

Requests to extend the closing date will not be granted unless the College determines, in its sole discretion, that the original due date appears impractical. Notice of any extension will be provided in writing to all prospective Respondents who have registered by submitting contact information to the College.

2.4 Proposal Format

An original Proposal, including any supplemental printed materials, must be submitted and must include the content identified in this RFP. The College reserves the right to reject any Proposal which does not conform in all material respects to the submission requirements of this RFP.

2.5 Pre-Bid Site Walk

A pre-bid site walk will be held on July 23, 2026 @ 9:00am. Attendance is optional but strongly encouraged. The site walk will visit all College locations included in the scope of this RFP and will proceed in the following order:

9. Main Campus — Fallerius Technical Center, Byron Kee Building, Health Sciences Building, and Child Development Center, 2441 Kenwood Circle, Mansfield, Ohio 44906
10. Shelby Campus — James W. Kehoe Center for Advanced Learning, 175 Mansfield Avenue, Shelby, Ohio 44875
11. Crawford Success Center, 130 N Walnut St, Bucyrus, Ohio 44820

A detailed schedule and meeting point for the site walk will be provided to all registered Respondents in advance.

Respondents who do not attend the scheduled site walk may request an alternate walk-through by contacting Tim Hawes at thawes@ncstatecollege.edu prior to the inquiry deadline specified in Section 2.7. The College will make reasonable efforts to accommodate such requests but does not guarantee availability.

Attendance at a site walk, whether on the scheduled date or by alternate arrangement, is strongly recommended. Respondents who submit a Proposal without having visited the sites do so at their own risk. The College will not be responsible for any costs, omissions, or pricing adjustments arising from a Respondent's unfamiliarity with existing site conditions, infrastructure, or constraints. No claim for additional compensation will be considered on the basis that the Respondent was unaware of any condition that a site visit would have revealed.

2.6 Inquiries

Any questions regarding this RFP must be submitted to the College using the form provided in Exhibit 3 and directed to:

North Central State College

2441 Kenwood Circle, Mansfield, Ohio 44906

Tim Hawes

thawes@ncstatecollege.edu

Respondents shall not communicate with any College staff concerning this RFP except through the above inquiry method. Use or attempted use of any other form of communication to discuss or inquire about this RFP may result in the Respondent being disqualified from participating in the RFP.

2.7 Response to Inquiries

Respondents understand and agree that they have a duty to inquire about or request clarification of any RFP description or question they do not fully understand or believe to be ambiguous. The College will attempt to respond to inquiries within 48 hours, excluding weekends and holidays.

The deadline for submission of written or email questions is August 3, 2026 at 5:00 p.m.

2.8 Additional Information

As part of the RFP process, the College has attempted to provide all relevant information to prospective Respondents. Respondents should prepare their Proposals based on the information provided. However, a Respondent may include or reference additional information not provided in this RFP that it considers pertinent to its Proposal.

2.9 Reservation of Rights

The College reserves the right to:

A. Accept or reject any or all documents or parts, to waive any technicalities or irregularities, and further reserves the right to request future proposals at its discretion.

B. Contact any, all, or none of the Respondents for clarification and/or modification of their Proposal.

C. Postpone or cancel the award or execution of a contract for any reason prior to contract execution.

D. Negotiate any and all final terms of the Proposal, including price. It is entirely within the discretion of the College to permit negotiations. A Respondent must not submit a Proposal assuming that there will be an opportunity to negotiate any aspect of the Proposal. The College is free to limit the negotiations to particular aspects of any Proposal, to limit the Respondents with whom the College wants to negotiate, and to dispense with negotiations entirely.

2.10 Terms and Conditions

By submitting a Proposal, the Respondent agrees to all of the terms and conditions set forth herein. Proposals may not include any terms or conditions in conflict with those set forth herein.

2.11 Addenda

Should the College choose to amend this RFP prior to the closing date, as the result of an inquiry or for any other reason, a notice will be sent via email to all prospective Respondents who have registered by submitting contact information to Tim Hawes at thawes@ncstatecollege.edu. The addenda will be deemed to have been validly given if emailed or otherwise furnished to each registered Respondent's contact person of record. The College will make reasonable attempts to contact all prospective Respondents; however, it is the responsibility of each Respondent to check for announcements, addenda, and other current information regarding this RFP.

2.12 Multiple Proposals

The College will accept multiple Proposals from a single Respondent, but requires each such Proposal be submitted separately from every other Proposal the Respondent makes. Additionally, the Respondent must treat every Proposal submitted as a separate and distinct submission and include in each Proposal all materials, information, documentation, and other items this RFP requires for a Proposal to be complete and acceptable. No alternate Proposal may incorporate materials by reference from another Proposal made by the Respondent or refer to another Proposal. The College will judge each alternate Proposal on its own merits.

SECTION 3 — Proposal Deliverables

3.1 General Deliverables

Each Proposal must:

- A.** Include a cover letter as set forth in Section 3.2 below.
- B.** Provide a detailed description of the Respondent's proposed approach for providing the equipment, installation, configuration, and services requested by this RFP, organized by location as described in Exhibit 2.
- C.** Include a profile of the Respondent which includes information about any relevant products or services listed on the State Term Schedule, Master Maintenance Agreement, Inter-University Council Purchasing Group, OMNIA Partners, or other similar cooperative purchasing arrangements with a governmental entity.
- D.** Include a complete fee structure covering all costs associated with the proposal, itemized as follows:
 - o Hardware costs, itemized by device type and location
 - o Installation and labor costs, itemized by location
 - o Software licensing costs, clearly distinguishing between one-time and recurring annual or multi-year fees
 - o Cloud storage costs, including pricing for 30-day, 60-day, and 90-day video retention tiers
 - o Any shipping, delivery, or freight costs
 - o Any ongoing maintenance or support agreement costs
- E.** Provide a proposed implementation plan including an estimated project schedule, phasing approach if applicable, and anticipated timeline from purchase order to full system commissioning.
- F.** Provide a decommissioning plan describing how existing cameras, access control hardware, cabling, and associated equipment will be removed and disposed of in accordance with applicable state and federal guidelines.
- G.** Provide a training plan describing how the Contractor will train College IT and Facilities staff to administer and operate the proposed system, including any documentation, user guides, or ongoing training resources that will be provided.

3.2 Camera Options

Given the range of existing camera infrastructure across College locations, Respondents are encouraged to present multiple tiered camera options for the College's consideration rather than a single camera specification. At minimum, proposals should include:

- A.** A baseline camera option meeting minimum functional requirements as described in Exhibit 2.
- B.** One or more upgraded options presenting enhanced capabilities such as, but not limited to, higher resolution, advanced AI-powered video analytics, people and vehicle detection, license plate recognition, loud noise detection, or other intelligent features. Each option should clearly describe its capabilities and associated cost difference from the baseline.

C. A recommended solution for camera coverage of parking areas and access roads at each location, including a proposed approach to network connectivity in those areas. Proposals should describe any wireless bridge, cellular, or other connectivity solution recommended, along with associated hardware, installation, and recurring costs.

3.3 Access Control and Badging Options

Respondents shall describe their proposed door access control and badging solution in detail, including:

- A.** The types of credentials supported, such as key cards, mobile credentials, PIN, or biometric options.
- B.** How the system handles visitor and guest credentialing, including the issuance and management of temporary access credentials.
- C.** How role-based permissions are managed, including the ability for primary administrators to delegate access to specific cameras or doors to other designated personnel.
- D.** How the system maintains door access functionality in the event of an internet or network outage, and under what conditions, if any, functionality may be limited.

3.4 Proposal Cover Letter

The cover letter accompanying the Proposal must be in the form of a standard business letter and must be signed by an individual authorized to legally bind the Respondent. The cover letter will provide an executive summary of the solution the Respondent plans to provide. The letter must also include the following:

- A.** A statement regarding the Respondent's legal structure (e.g., an Ohio corporation), federal tax identification number, and principal place of business.
- B.** A list of the people who prepared the Proposal, including their titles.
- C.** The name, phone number, fax number, email address, and mailing address of a contact person who has authority to answer questions regarding the Proposal.
- D.** A statement that the Respondent does not assume there will be an opportunity to negotiate any aspect of the Proposal.
- E.** A statement that the Respondent shall not substitute, at project start-up, different personnel or products from those evaluated by the College without the College's consent.
- F.** A statement acknowledging the representations and warranties being made by the submission of the Respondent's Proposal pursuant to Section 6.9 of this RFP.

3.5 Insurance

Respondent shall be required, at its own cost, to procure and continue in force at all times that any contract resulting from this RFP is in effect, in its name, general liability insurance against any and all claims for injuries to persons or damage to property occurring or arising out of Respondent's obligations set forth herein. Such insurance shall at all times be in an amount not less than Five Hundred Thousand Dollars (\$500,000) on account of bodily injury to or death of one person, and One Million Dollars (\$1,000,000) on account of bodily injuries or death of more than one person as a result of any one accident or disaster, and Two Hundred Fifty Thousand Dollars (\$250,000) for property damage in any one accident. Such insurance shall be written by a company or companies authorized to engage in the business of general liability insurance in the State of Ohio with an A.M. Best rating of at least "A" or be otherwise approved in writing by the College. Any insurance policy required hereunder shall include an endorsement naming the

College and the State of Ohio as additional insureds. Prior to the effective date of any contract resulting from this RFP, Respondent shall provide the College with (i) a copy of such endorsement and (ii) a certificate reflecting the coverage of the policy, each in a form acceptable to the College in its sole discretion.

SECTION 4 — Projected Timeline

4.1 Projected Timing

Event	Date
RFP Issued	July 15, 2026
Pre-Bid Site Walk	July 23, 2026
Deadline for Submitting Written Inquiries	August 3, 2026
Deadline for Submitting Proposals	August 10, 2026
Internal Review of Proposals	August 14, 2026
Interview Selected Respondents	August 17-20, 2026
Issue Purchase Order	October 1, 2026

4.2 Changes to Projected Timing

The College may, at any time and in its sole discretion, adjust the dates listed above. The College shall incorporate any schedule changes according to the processes identified in Section 2.

While the RFP dates are subject to change, Respondents must be prepared to meet them as they currently stand. Any failure to meet a deadline may result in the College, in its sole discretion, refusing to consider the Respondent's Proposal.

4.3 Schedule

All installation work shall be performed between 8 AM and 5 PM Monday through Friday, excluding College holidays. This includes all shipping and delivery of equipment or materials. The Contractor shall coordinate all work schedules with the College in advance to minimize disruption to ongoing academic and operational activities.

SECTION 5 — Evaluation and Award

5.1 Evaluation

The award of a contract hereunder, if any, will be with the Respondent whose Proposal best meets the College's interests and needs based upon the evaluation criteria set forth below.

Each member of the College's evaluation committee will evaluate and numerically score each Proposal received. The evaluation will be according to the following criteria:

A. Cost of Equipment and Installation. Total upfront cost of all hardware, delivery, installation, and labor across all locations, itemized by location as required in Section 3.1D.

B. Recurring Software and Licensing Costs. Total ongoing annual cost of cloud platform licensing, video storage, and any other recurring fees. The College will evaluate both short-term and long-term cost implications of the proposed licensing model.

C. Platform Unification and Functionality. The degree to which the proposed solution provides a single, integrated management platform for video surveillance, door access control, and badging. Proposals requiring separate systems for any combination of these functions will be evaluated unfavorably.

D. Camera Options and AI/Analytics Capabilities. The quality, range, and capability of proposed camera tiers, including any advanced features such as AI-powered video analytics, license plate recognition, people and vehicle detection, or other intelligent functionality as described in Section 3.2.

E. Parking and Access Road Coverage Solution. The practicality, reliability, and cost-effectiveness of the proposed connectivity and camera solution for parking areas and access roads as described in Section 3.2C.

F. Offline and Outage Resilience. The effectiveness of the proposed solution in maintaining general door access functionality and system integrity during internet or network outages, as described in Section 3.3D.

G. Warranty of Equipment. Each unit proposed must include warranty information. The length and comprehensiveness of warranties offered, particularly for access control hardware and cameras, will be evaluated.

H. Technical Support and Service Agreement. The availability, responsiveness, and comprehensiveness of the Respondent's technical support offerings, including any proposed service level agreements.

I. Implementation and Decommissioning Plan. The clarity, feasibility, and thoroughness of the Respondent's proposed implementation schedule and decommissioning plan as described in Sections 3.1E and 3.1F.

J. Training. The comprehensiveness of the proposed training plan for College IT and Facilities staff as described in Section 3.1G.

The evaluation committee has the right to break these criteria into components and weigh any components of a criterion according to their perceived importance. The evaluation committee will then meet and review each Proposal's scores and come to a consensus score for each Proposal.

Before evaluating the technical merits of the Proposals, the evaluation committee may do an initial review of costs to determine if any Proposals should be rejected because of excessive cost. The evaluation committee may reconsider the excessiveness of any Proposal's cost at any time in the evaluation process.

The evaluation committee may have the Proposals or portions of them reviewed and evaluated by independent third parties or other College personnel with technical or professional experience that relates to the work or to a criterion in the evaluation process. The evaluation committee may also seek reviews from end users or the advice of other College committees that have subject matter expertise or an interest in the work. In seeking such reviews, the evaluation committee will first decide, in writing, how to incorporate the results in the numerical scoring of the Proposals.

The evaluation will result in a point total being calculated for each Proposal. Those Respondents submitting the highest rated Proposals may be scheduled for the next phase of evaluation. The number of Proposals forwarded to the next phase will be within the evaluation committee's discretion, but regardless of the number of Proposals selected, they will always be the highest rated Proposals from the prior phase. At any time during this phase, the evaluation committee may ask a Respondent to correct, revise, or clarify any portion of its Proposal if the College believes doing so does not result in an unfair advantage for the Respondent and it is in the College's interests.

5.2 Interviews, Presentations, and Demonstrations

The College may require a Respondent to interview with it regarding its Proposal, and may request a live demonstration of the proposed platform. Such presentations, demonstrations, and interviews provide the Respondent with an opportunity to clarify its Proposal and to ensure a mutual understanding of the Proposal content. The College shall not be responsible for any costs incurred by a Respondent in preparing for or making such presentations or demonstrations. These presentations, demonstrations, and interviews will be scheduled at the convenience and discretion of the College. This phase of the evaluation is not an opportunity for the Respondent to engage in any negotiations over the form of the Proposal or required scope of work.

The evaluation committee will not numerically rank interviews, demonstrations, and presentations. Rather, the evaluation committee may decide to revise existing Proposal evaluations based on the interviews, demonstrations, and presentations.

5.3 Rights Reserved

The College may, at any time and in its sole discretion, request additional information to assist in the review process, reissue the RFP and request new Proposals from interested parties, or reject all Proposals if it determines that doing so is in the College's best interests.

5.4 Disqualification

Misleading, inaccurate, or incomplete information will be grounds for disqualification of a Proposal at any time in the evaluation process. The College reserves the right to reject any and all Proposals.

5.5 Contract Negotiations

The final phase of the Proposal evaluation process may be contract negotiations. It is entirely within the discretion of the College whether to permit negotiations. A Respondent must not submit a Proposal assuming that there will be an opportunity to negotiate any aspect of the

Proposal or any resulting contract. The College is free to limit negotiations to particular aspects of any Proposal, including cost, to limit the Respondents with whom the College negotiates, or to dispense with negotiations entirely. The College will schedule all negotiations.

The College may determine during negotiations that it is no longer reasonably likely for a Respondent to be awarded a contract pursuant to this RFP. If the College makes this determination, the College will notify the Respondent in writing. The College may then re-evaluate remaining Respondents and begin or continue negotiations accordingly.

5.6 Best and Final Offer

If best and final offers (each, a "BAFO") are requested by the College, they may be submitted only once, unless the College determines that it is in the College's interest to conduct additional negotiations. In such case, the College may require another submission of BAFOs. Otherwise, discussion of or changes to BAFOs will not be allowed. If a Respondent does not submit a BAFO, the Respondent's previous Proposal will be considered the Respondent's BAFO.

5.7 Award

After completing the evaluation process set forth in this Section 5, the evaluation committee may make a recommendation for award. Price will not be the sole factor in determining an award. Final contract award is subject to approval by the Vice President of Business Services or their designee.

SECTION 6 — General Conditions

6.1 Respondent's Costs to Develop Response

All costs associated with the development of a Proposal, including the costs of any related presentations, demonstrations, or site visits, are solely that of the Respondent and are not chargeable to the College under any resulting contract or in any other manner.

6.2 Public Information

Proposals will not be opened and read in a public forum.

The College is subject to the requirements of the Ohio Public Records Law, O.R.C. Section 149.43. Accordingly, all Proposals and information included therein or attached thereto and other materials submitted in response to this RFP or in connection with any contract resulting from this RFP may be subject to disclosure as a public record, except to the extent the materials are protected from disclosure by applicable state and/or federal laws.

The Respondent should not include proprietary information in a Proposal because the College maintains the right to use any materials or ideas submitted without compensation to the Respondent. Additionally, all Proposals will be open to the public after contract award.

All Proposals and other submitted material shall be the property of the College and will not be returned to the Respondent.

6.3 Tax Exemption

The College is tax-exempt. An exemption certificate will be furnished to the Contractor upon request.

6.4 Section Headings

All section headings are for convenience of reference only and are not intended to define or limit the scope of any provision.

6.5 Governing Law

This RFP and any agreements resulting from this RFP shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio and only Ohio courts shall have jurisdiction over any action or proceeding concerning a resulting agreement and/or performance thereunder.

6.6 Permits, Licenses, and State Registration

The Contractor shall obtain and maintain all permits and licenses necessary for the performance of any work arising out of this RFP, including any licenses required for the installation of security systems in the State of Ohio. Respondent must furnish appropriate certification of existence or certification of authority to conduct business in the State of Ohio (i.e., a certificate of Good Standing from the Ohio Secretary of State) as a condition of contract award. Following submission of its Proposal, the Respondent must immediately notify the College if it becomes disqualified from doing business in Ohio. The Respondent must advise the College of all address changes following its submission of a Proposal.

6.7 Subcontractors

Acceptance by the College of a Respondent's Proposal does not require the College to accept the subcontractor(s) proposed by the Respondent. The College reserves the right to evaluate the qualifications of all subcontractors proposed by the Respondent. Neither a resulting contract nor any rights, duties, or obligations described therein shall be assignable by the Contractor without the prior written approval of the College.

6.8 College Rules and Policies

All facilities operated by the College are the property of the College. They are administered under policies established by the Board of Trustees or its designees, and they are managed within these policies by the colleges, departments, and programs to which they are assigned.

12. There is presently no registration or fee for parking.
13. Parking for motorcycles is available as well.
14. Special parking is available for the physically disabled and is clearly marked. These spaces should only be used by those who have a state-issued handicapped license plate or placard prominently displayed.

Parking is restricted along roadways and shoulders, on the grass, across white lines in the parking lots, on sidewalks, in dock areas, along curbs, adjacent to fire hydrants, in fire lanes, behind buildings, along access drives, or in any area marked "Restricted" or "No Parking-Tow-Away Zone," and is subject to fine and possible towing.

15. When using any campus parking areas, valuables should be kept out of sight, detachable stereos should be removed, and vehicles should be locked. Contractors should avoid using remote parking areas during hours of darkness if possible.

Unauthorized parking in posted areas or restricted lots is prohibited.

6.9 Respondent's Representations and Warranties

By submission of its Proposal, Respondent represents and warrants to the College as follows:

A. Federal, State, and Local Law Compliance. Respondent shall, in the performance of any services pursuant to this RFP, fully comply with all applicable federal, state, and local laws, rules, regulations, or ordinances, as well as all applicable College regulations, including but not limited to parking and security regulations, and shall hold the College harmless from any liability from failure of such compliance.

B. Nondiscrimination of Employment. Respondent, any subcontractor, and any person acting on behalf of Respondent or a subcontractor, shall not discriminate, by reason of race, color, religion, sex, age, genetic information, disability, military status, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work under any contract resulting from this RFP. Further, Respondent, any subcontractor, and any person acting on behalf of Respondent or a subcontractor shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work under any agreement resulting from this RFP on account of race, color, religion, sex, age, genetic information, disability, military status, national origin, or ancestry. Respondent represents that it has a written affirmative action program for the employment and effective utilization of economically disadvantaged persons pursuant to R.C. 125.111(B) and

has filed an Affirmative Action Program Verification form with the Equal Employment Opportunity Coordinator of the Department of Administrative Services, or that it will have such a program and approval of the Equal Opportunity Coordinator in place prior to commencing any work under any agreement resulting from this RFP.

C. Drug-Free Workplace. Respondent shall comply with all applicable state and federal laws regarding drug-free workplace while engaged in activity relating to this RFP and during the term of any resulting contract. Respondent shall make a good faith effort to ensure that its employees will not purchase, use, or possess illegal drugs or alcohol or abuse prescription drugs while engaged in any activity relating to this RFP or any contract resulting from this RFP.

D. Conflict of Interest and Ethics. Respondent, along with its officers, members, and employees, has no interest, personal or otherwise, direct or indirect, which is incompatible or in conflict with or would compromise in any manner or degree the discharge and fulfillment of its functions and responsibilities under any contract awarded pursuant to this RFP. Respondent agrees to periodically inquire of its officers, members, and employees concerning such interests. Any person who acquires an incompatible, compromising, or conflicting personal or business interest shall immediately disclose his or her interest to the College in writing. Thereafter, he or she shall not participate in any action affecting the work described in this RFP, unless the College shall determine that, in light of the personal interest disclosed, his or her participation in any such action would not be contrary to the public interest.

No member, agent, or employee of the College has or will benefit financially or in any manner inconsistent with Ohio's Ethics laws, Revised Code Chapter 102, from any contract resulting from this RFP. Any contract resulting from this RFP may be terminated by the College if it is determined that any gratuities of any kind were either offered to or received by any of the College's officials, employees, or their families from the Respondent, its agents, or employees. Respondent further agrees to refrain from promising or giving to any College employee anything of value that is of such a character as to manifest a substantial and improper influence upon the employee with respect to his or her duties.

E. Debarment. Respondent is not debarred from consideration for contract awards by the Director of the Department of Administrative Services, pursuant to either R.C. 153.02 or R.C. 125.25. If this representation and warranty is found to be false, any agreement resulting from this RFP shall be void ab initio and Respondent shall immediately repay to the College any funds paid under such contract.

F. Banning the Expenditure of Public Funds on Offshore Services. In accordance with Executive Order 2011-12K issued by the Governor of Ohio, no services of the Respondent or its subcontractors under any contract resulting from this RFP will be performed outside the United States. During the performance of any contract resulting from this RFP, Respondent acknowledges that it must not change the location(s) of the country where the services are performed, or change the location(s) of the country where the data are maintained or made available, without express written authorization of the College.

G. Campaign Contributions. Neither Respondent nor any of Respondent's partners, officers, directors, or shareholders, nor the spouses of any such person, have made contributions in excess of the limitations specified in R.C. 3517.13.

H. Findings for Recovery. Respondent is not subject to an "unresolved" finding for recovery under R.C. 9.24. If this warranty is found to be false, any agreement awarded pursuant to this RFP shall be void ab initio and Respondent shall immediately repay to the College any funds paid pursuant thereto.

EXHIBIT 1 — Respondent Affirmation and Disclosure

Respondent acknowledges that by signing the RFP submittal that it affirms, understands, and will abide by the requirements of Executive Order 2011-12K issued by Ohio Governor John Kasich. If awarded a contract, the Respondent will become the Contractor and affirms that both the Contractor and its Subcontractors shall perform no services requested under the contract resulting from this RFP outside of the United States. The Executive Order is available at the following web site: <http://governor.ohio.gov/Portals/0/pdf/executiveOrders/EO%202011-12K.pdf>.

The Respondent shall provide the locations where services under this RFP will be performed in the spaces provided below or by attachment. Failure to provide this information as part of its RFP submittal will cause the Respondent to be deemed non-responsive and no further consideration will be given to its RFP submittal. If the Respondent will not be using Subcontractors, indicate "Not Applicable" in the appropriate spaces.

1. Principal business location of Contractor:

Address	City, State, Zip
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2. Location where services will be performed by Contractor:

Address	City, State, Zip
---------	------------------

Locations where services will be performed by Subcontractors:

Address	City, State, Zip
---------	------------------

3. Location where state data will be stored, accessed, tested, maintained, or backed-up by Contractor:

Address	City, State, Zip
---------	------------------

Locations where state data will be stored, accessed, tested, maintained, or backed-up by Subcontractors:

Address	City, State, Zip
Address	City, State, Zip

Bidder's Authorized Signature: _____

Name of Authorized Signatory:

Mailing Address: _____

E-Mail Address: _____

Title: _____

Federal Tax ID Number:

Company Name: _____

Telephone: _____

CEO / President Name:

EXHIBIT 2 — Scope of Work and Equipment List

Overview

The College's expectation is for the completed system to function as a cloud-managed platform covering all locations listed below. The system must meet all requirements described in Section 1.4 of this RFP.

A single unified platform managing both video surveillance and door access control is preferred. Respondents proposing separate systems for cameras and access control must describe in their proposal how the two systems will integrate and be managed together. Proposals offering a unified platform will be evaluated favorably per Section 5.1C.

All locations currently have CAT6 or newer cabling in place at existing camera and door locations. Vendors are expected to reuse this cabling where feasible. Any locations requiring new cabling runs shall be identified in the Respondent's proposal and included in the associated cost estimate.

All proposed equipment shall be new. No refurbished equipment will be accepted.

Location 1 — Main Campus

2441 Kenwood Circle, Mansfield, Ohio 44906

The Main Campus comprises four buildings: Fallerius Technical Center, Byron Kee Building, Health Sciences Building, and the Child Development Center (CDC). Each building is described separately below.

1A — Fallerius Technical Center

Door Access Control

- Total doors to be covered: 18
- External doors: 5 | Internal doors: 13
- All doors to be equipped with access control hardware supporting card and mobile credential entry at minimum. PIN entry capability is preferred but not required.
- External doors must support weatherproof hardware rated for outdoor installation.

Video Surveillance

- Total cameras to be replaced: 29
- Exterior cameras: 6 | Interior cameras: 23
- All cameras to be PoE powered.
- All existing cameras to be removed and disposed of per applicable state and federal guidelines.
- Respondent shall propose baseline and upgraded camera tier options per Section 3.2.

1B — Byron Kee Building

Door Access Control

- Total doors to be covered: 3
- External doors: 1 | Internal doors: 2

- All doors to be equipped with access control hardware supporting card and mobile credential entry at minimum. PIN entry capability is preferred but not required.
- External doors must support weatherproof hardware rated for outdoor installation.

Video Surveillance

- Total cameras to be replaced: 20
- Exterior cameras: 2 | Interior cameras: 18
- All cameras to be PoE powered.
- All existing cameras to be removed and disposed of per applicable state and federal guidelines.
- Respondent shall propose baseline and upgraded camera tier options per Section 3.2.

1C — Health Sciences Building

Door Access Control

- Total doors to be covered: 7 minimum — Respondent shall assess during site walk and include recommended final count in proposal.
- External doors: 3 | Internal doors: 4 minimum
- All doors to be equipped with access control hardware supporting card and mobile credential entry at minimum. PIN entry capability is preferred but not required.
- External doors must support weatherproof hardware rated for outdoor installation.

Video Surveillance

- Total cameras to be replaced: 26
- Exterior cameras: 4 | Interior cameras: 22
- All cameras to be PoE powered.
- All existing cameras to be removed and disposed of per applicable state and federal guidelines.
- Respondent shall propose baseline and upgraded camera tier options per Section 3.2.

1D — Child Development Center (CDC)

Door Access Control

- Total doors to be covered: 11 minimum — Respondent shall assess during site walk and include recommended final count in proposal.
- External doors: 9 | Internal doors: 2 minimum
- All doors to be equipped with access control hardware supporting card and mobile credential entry at minimum. PIN entry capability is preferred but not required.
- Two doors at the front entrance require PIN entry capability. Locations are marked on the campus map in Exhibit 5.
- External doors must support weatherproof hardware rated for outdoor installation.
- This building operates under strict ingress/egress protocols and access control configuration must support the College's operational security requirements for this facility. Respondents are encouraged to inquire about these requirements during the site walk.

Video Surveillance

- Total cameras to be replaced: 13
- Exterior cameras: 6 | Interior cameras: 7
- All cameras to be PoE powered.
- All existing cameras to be removed and disposed of per applicable state and federal guidelines.
- Respondent shall propose baseline and upgraded camera tier options per Section 3.2.

1E — Main Campus Parking Areas and Access Roads

- The College currently has no camera coverage of parking areas or access roads on the Main Campus.
- Respondent shall review Exhibit 5 and assess during the site walk to determine recommended camera placement and quantities.
- Respondent shall propose a connectivity solution for all parking and access road cameras, which may include wireless bridges, cellular connectivity, or other suitable technology.
- Power may be available via existing light poles — Respondent shall confirm during site walk.
- All proposed parking and access road coverage shall be included as a separately itemized cost in the proposal.
- Respondent shall propose baseline and upgraded camera tier options per Section 3.2.

Location 2 — Shelby Campus

James W. Kehoe Center for Advanced Learning, 175 Mansfield Avenue, Shelby, Ohio 44875

Door Access Control

- Total doors to be covered: 24
- External doors: 2 | Internal doors: 22
- All doors to be equipped with access control hardware supporting card and mobile credential entry at minimum. PIN entry capability is preferred but not required.
- External doors must support weatherproof hardware rated for outdoor installation.

Video Surveillance

- Total cameras to be replaced: 49
- Exterior cameras: 8 | Interior cameras: 41
- All cameras to be PoE powered.
- All existing cameras to be removed and disposed of per applicable state and federal guidelines.
- Respondent shall propose baseline and upgraded camera tier options per Section 3.2.

Parking Areas and Access Roads

- The College currently has no camera coverage of parking areas or access roads at the Shelby Campus.

- Respondent shall review Exhibit 5 and assess during the site walk to determine recommended camera placement and quantities.
- Respondent shall propose a connectivity solution for all parking and access road cameras, which may include wireless bridges, cellular connectivity, or other suitable technology.
- Power may be available via existing light poles — Respondent shall confirm during site walk.
- All proposed parking and access road coverage shall be included as a separately itemized cost in the proposal.

Location 3 — Crawford Success Center (CSC)

130 N Walnut St, Bucyrus, Ohio 44820

Door Access Control

- Total doors to be covered: 4
- External doors: 2 | Internal doors: 2
- All doors to be equipped with access control hardware supporting card and mobile credential entry at minimum. PIN entry capability is preferred but not required.
- External doors must support weatherproof hardware rated for outdoor installation.

Video Surveillance

- Total cameras to be installed: 5 (new installation — no existing cameras at this location).
- Exterior cameras: 2 | Interior cameras: 3
- All cameras to be PoE powered.
- Sufficient network infrastructure is in place to support the new installation.
- Respondent shall propose baseline and upgraded camera tier options per Section 3.2.

Parking Areas and Access Roads

- The College currently has no camera coverage of parking areas or access roads at the Crawford Success Center.
- The College does not own this property. All cameras must be building-mounted. No pole or ground infrastructure is available for camera installation.
- Respondent shall review Exhibit 5 and assess during the site walk to determine recommended camera placement and quantities within these constraints.
- Respondent shall propose a connectivity solution for building-mounted cameras covering parking and access areas.
- All proposed parking and access road coverage shall be included as a separately itemized cost in the proposal.

System-Wide Requirements

16. All locations must be managed from a cloud-based platform accessible via web browser and mobile application as described in Section 1.4.
17. The system must support a minimum of 30 days of video retention for all cameras, with options for longer retention periods described and priced in the proposal.

18. The system must support role-based access permissions allowing IT and Facilities staff to serve as primary administrators with the ability to delegate access to specific cameras or doors to other designated personnel.
19. The system must support visitor and guest credentialing including the issuance and management of temporary access credentials.
20. The system must maintain general door access functionality during internet or network outages as described in Section 3.3D.
21. The system must be scalable to support additional devices beyond those initially deployed without requiring a platform change.
22. Respondent shall provide a one-year warranty on all installation and services.
23. All existing cameras, access control hardware, wiring, and associated equipment shall be removed and disposed of in accordance with applicable state and federal guidelines.

Optional Enhancements

Respondents are encouraged to propose any of the following optional enhancements. Each optional item must be clearly identified and separately priced in the proposal so the College may consider them independently:

24. AI-powered video analytics including but not limited to people detection, vehicle detection, tailgating alerts, crowd detection, and loud noise detection.
25. License plate recognition cameras for parking areas and access roads.
26. Biometric or facial recognition access control options.
27. Extended video retention beyond 30 days.
28. Environmental sensors integrated into the platform.
29. Intercom systems integrated into the platform at external entry points.
30. Any additional features or capabilities the Respondent believes would benefit the College's security posture.

EXHIBIT 3 — Inquiry Form

This form must be used to submit all questions associated with this RFP. Questions submitted via email should follow the same format. The deadline for submitting inquiries is June 25, 2026 at 5:00 p.m. EST.

Direct all requests for information to:

North Central State College
2441 Kenwood Circle, Mansfield, Ohio 44906
Tim Hawes
thawes@ncstatecollege.edu

Company: _____	Date: _____
Contact Name: _____	Telephone: _____
Mailing Address: _____	Email: _____
RFP Section Number: _____	RFP Page Number: _____
Question(s): 	

EXHIBIT 5 — Campus Maps

The following annotated maps identify the locations of exterior doors requiring access control, parking areas and access roads requiring camera coverage, and any special notes referenced in Exhibit 2. Vendors are encouraged to review these maps prior to the site walk.

Map 1 — Main Campus, Mansfield

2441 Kenwood Circle, Mansfield, Ohio 44906

[Annotated map to be inserted by College]

Key: Yellow boundary = parking coverage area | Red lines = access road coverage



Map 2 — Shelby Campus

175 Mansfield Avenue, Shelby, Ohio 44875

[Annotated map to be inserted by College]

Key: Yellow boundary = parking coverage area | Red lines = access road coverage



Map 3 — Crawford Success Center, Bucyrus

130 N Walnut St, Bucyrus, Ohio 44820

[Annotated map to be inserted by College]

Key: Yellow boundary = parking/access coverage area | Note: all cameras must be building-mounted at this location

