

Name (print) \_\_\_\_\_ NC State I.D. \_\_\_\_\_

**Your household – Name ALL persons in your household**

Your household includes:

- **You**
- Your **spouse** (if married)
- Your **children** (if you or your spouse provide the majority of their financial support, and you or your spouse do not pay child support for them)
- Other **family members** (if you or your spouse financially support them, and they live with you now and will continue to do so until June 30, 2025).

First & Last Names	Age	Relationship to You	College Attending in 2023-2024 if any
		Self	North Central State College

**Child Support – Paid or Received**

Did you or your spouse pay or receive child support in 2022?  No  Yes **If yes, complete to following:**

Name of person who paid	Name of person receiving payment	Name of child for whom support was paid	Amount paid in 2021 for child
			\$
			\$
			\$
			\$

**Required:** Provide the Financial Aid Office with a printout **from your Child Support Enforcement Agency** which verifies the amount of child support paid or received from **January 1, 2022 through December 31, 2022.**

**Certification Statement**

*By signing here, I certify that all information being reported to qualify me for federal student aid is true and complete to the best of my knowledge. I understand that if I purposely give, or knowingly allow others to give, false or misleading information to qualify me for federal student aid, I may be fined, be sentenced to jail, or both.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_



## Income Tax Information

#1 – Did you (and/or your spouse) file a 2021 Federal Income Tax Return?

- Yes Go to #2 below.
- No Go to the Non-Filers section below.

#2 – How did you/your spouse enter income tax return information on the FAFSA?

- Electronically** using the *IRS Data Retrieval Tool*. Enter date DRT used: \_\_\_\_\_
  - Even after a FAFSA has been processed, the DRT can be used by *submitting a correction* to the FAFSA.
- Manually**. Submit with this worksheet:

**Tax Return Transcript/s**. A transcript is a printout of your tax return information obtained from the IRS. Note that:

- A copy of your tax return cannot be used.
- An IRS *Account* Transcript is not acceptable, only a **Return** Transcript may be used.
- If you filed taxes as “Married Filing Jointly” but are now separated or divorced, copies of your 2021 W-2 forms are also required.

Follow the directions for *Ordering a Tax Transcript* shown below.

## Non-Filers – For those who did not file a 2021 Federal Income Tax Return

- A. Did you work and earn wages in 2021?  No  Yes
- B. Did your spouse work and earn wages in 2021?  N/A (not married)  No  Yes

If “yes” to either A or B, for the person/s who worked but did not file taxes: Submit a copy of all W-2 forms received and complete the following:

Student or spouse	Name of employer	Amount earned in 2021
		\$
		\$
		\$
		\$

**Required:** Obtain a *Verification of Non-Filing Letter* from the IRS for each person (student and/or spouse) who did not file a 2021 federal tax return. Follow the directions for *Ordering a Tax Transcript* shown below.

## Ordering a Tax Return Transcript – Use one of these methods

- On-line at [www.irs.gov](http://www.irs.gov). Select “Get Your Tax Record”.
- By phone at 1-800-908-9946
- By mail by submitting an IRS Form 4506-T (which can be downloaded from the IRS Web site)
- In person at an IRS office; call 844-545-5640 to make an appointment.

### Note:

1. Tax Return Transcripts and Non-Filing Letters must be obtained after September 30, 2021.
2. No documents can be returned to you. Give us copies of your documents and keep the originals.
3. Do not send any document containing a social security number or date of birth by e-mail or fax.