Assessment Committee Meeting Minutes

Friday, February 17, 2023

1. **Opening:** The Assessment Committee meeting was called to order at 12:09 pm by Justin Tickhill. The meeting was held online via Zoom.
2. **Present:** Dr. Gina Kamwithi, Justin Tickhill, Dr. Kelly Gray, ~~Dr. Howard Walters~~, Christine Lynch, Wesley Adams, Allyson McCune, Amy Burns, ~~Barb Keener~~, ~~Kimberly Lybarger,~~ ~~Alicia~~ ~~Camak~~
3. **TASK Review for Social and Behavioral Science -** The TASK is intended to provide an opportunity for continuous improvement for the Program and Program Outcomes.

Chair welcomed guest, Michelle Slattery, Associate Professor – Psychology, Psychology & Sociology Program Coordinator.

**College-Wide Outcomes (CWOs)**

Chair led the discussion on CWOs. He mentioned that there seemed to be a lot of CWOs in different areas and was double checking to make sure there weren’t too many. Guest stated that Music and Psych is not controlled by her since they are general ed. courses. She was not opposed to having psych rubrics for the CWO’s. Guest stated that students majoring in psych, need to continue on with a bachelor’s and graduate degree. For Written and Oral Skills, she struggles to get numbers for Psych majors; the department gathers that information. There has been a challenge with communications, quantitative reasoning and information literacy. She does not receive data for some of these. It has been a challenge to get rubrics deployed more in English.

Guest stated that written communication is included in one of psych classes. Quantitative and Information Literacy needs to be updated. Her main focus with students is that they engage in course text content as this is preparing them for their upper level degree/s. Students need to understand theories and concepts, and they don’t need to do the research. She stated that this outcome though could be added to Human Growth assignment, but it would be a lot of work to do

Guest asked if there was a way to deploy a rubric for specific students. Academic Services Director (ASD) stated the that should be no problem to only assess psych students. It’s a lot of what the nursing faculty would do with their students. Guest asked if there would be an issue for only psych CWO to not be listed on the master syllabus. ASD stated that if all bases are covered and a CWO is assessed in one class, anything extra is fine. The issue is when there are not the minimum rubrics being deployed. As long as faculty are deploying rubric it will be retrieved. She stated when retrieving the data, she does a search for rubric names and then by term and then narrows the search. She has a lot of years of charts and reclarifies the data every time data. Guest does not feel overloaded by the rubrics for CWOs.

**Program Assessment Review (PAR)**

Member led the conversation with guest about PARS. She asked guest if she had only one PAR. Guest sated that the focus is only on psych and some are noted with CCP students. These classes do not have other majors. Member asked guest what she has learned from the PAR. She stated they have kept the same outcomes for the past 2 years. The focus on upper level classes is more challenging and whether students have a clear plan for transfer based on program outcomes with terminal vs. transfer major. Gen Eds do not deploy PARS.

CAO stated that the response rate from grads is usually low. Guest stated that every fall term she does a survey with students before they graduate. This survey asks the students where they plan to continue their education. She received a 100% response from students from this past fall’s survey. Other faculty member in this major will be asked to fill in his results for PAR for next year. Member asked if Guest had any questions for assessment committee. She did not have any questions. Their focus with students is helping to guide them when they move on to their upper level degree. She has a good relationship with Ohio Guarantee Pathway, Franklin’s 3+1 and being a part of the Ohio Consortium Transfer for Liberal Arts. Knowing where students plan to go after NC State is reflective if program components, but not necessarily reflected on PARS.

Chair stated it’s great to see the internal and external reviews. Guest’s communication with students was sending them the survey through Aviso and asked where they would be transferring to. That documentation component is important to her. If a student is majoring in psych, guest stated students will have at minimum 2 of 5 classes with her and she usually has a pretty good connection with them. ASD said ideally the faculty in the program are the touch points with the students. Getting the data is based on relationship. Member shared she also has contact with students at least with one course. Her students are a little different as 2 of the degrees are stand alone and there are 2 degrees that transfer. Guest to share with other program faculty member on what worked for her for getting survey data from students. She did not know of any PAR changes. CAO stated it is important to document analysis and make notes on the PAR

**Professional Skills (PF/SS)**

Guest said that timeliness is assessed in PSYCH 2100. In order to be successful in academics and especially referring to transfer degrees, timeliness is very important. The is the only focus as the other soft skills do not apply to psych majors. Guest asked if she had any questions and had any other comments she wished to share with the Assessment Committee. Guest did mention there was confusion with the Sociology faculty member as she started to work on some of the reports when the initial email went out in October about requesting TASK. Discussion among the committee did confirm that the initial email was sent to full-time faculty and Program Directors. Guest requested for future to make it clear that when TASK is requested, it is Program Directors responsibility to complete the reports. For next time, it was noted that announcement will be sent to Program Directors only.

1. **Minutes**

February 3, 2023 – reviewed and were accepted as presented via email.

1st: Christine Lynch, 2nd: Wesley Adams

1. **Adjournment**

Christine Lynch motioned to adjourn the meeting at 1:02 pm; Allyson McCune seconded.

1. **Next Meeting: Friday, March 3, 2023**

Respectfully submitted by Amy E. Burns, Recorder