



North Central State
COLLEGE

TO DROP OR NOT?

Don't Drop or Withdraw from a Class Just Yet...

MAKE AN INFORMED DECISION

Considering dropping or withdrawing from a class? Take a moment to understand your options and then make an informed decision.

TRY TO GET BACK ON TRACK

Resources are available to help you get back on track, including:

- [Academic Advising](#) (Success Coach, Academic Liaison, or Faculty Advisor)
- Tutoring and Writing Assistance ([Tutoring Center](#), located in Fallerius-119)
- Accommodations ([Office of Disability Services](#))
- Personal Counseling (New Directions Student Assistance Program or visit [Wellness & Mental Health](#) for more information)
- [Advocacy and Resources](#)

UNDERSTAND THE IMPACT

Progress towards graduation:

- dropping a class could affect your time to degree, and ultimately, the cost of your degree
- if you drop a course that is a pre-requisite to a course you are registered for the next session or semester, you will be dropped from the next session or semester course

Financial implications:

- if you fall below full-time (12 credits), it could affect your financial aid, scholarships, grants or loans
- if you drop a course after the 100% or 50% drop deadlines, you will not receive a refund for the class and you may even owe money to the college, based on your new total credit hours
- if you withdraw from a course, the "W" grade is counted in your attempted credits and could have implications for [Financial Aid Satisfactory Academic Progress \(SAP\)](#)
- you may miss an opportunity to qualify for new scholarships

Emotional toll:

- you may feel inadequate because of not reaching your goals
- you may experience increased stress
- you may reinforce "fixed mindset" thoughts

TALK TO YOUR INSTRUCTOR

See your instructor for the course. Ask:

- Can I make-up any past-due assignments?
- Is it possible for me to recover from this setback?
- What must I do to remain in the course and be successful?

TALK TO YOUR ADVISOR

See your [academic advisor](#). Ask:

- How will this impact my schedule next semester?
- How will this affect my progress to degree?
- Will this delay my graduation?

TALK TO FINANCIAL AID STAFF

See a [Financial Aid](#) representative. Ask:

- Will this impact my financial aid?
- Will this impact my scholarship?
- Will this impact my student loan?
- Will I owe the college money?
- Will this impact my campus job?

As you discuss your options with your instructor, academic advisor, and Financial Aid, continue attending class, completing assignments and taking tests. That way, if you decide to stay in the course, you will not be behind.

KNOW THE DEADLINES

Check the [Refund and Withdraw dates](#) for the current term before making your decision.

HOW TO DROP A CLASS

If you have decided to drop a class (or all your classes), be sure to follow the procedures by completing the [Drop/Add Form](#) and obtaining all of the required signatures before sending the form to studentrecords@ncstatecollege.edu for processing.

NOTE: *Simply **notifying your instructor of your plan to drop the course or not attending class does drop NOT you from a course. You are still responsible to officially withdraw by following the directions on the [Drop/Add form](#).** Students who do not officially withdraw within the drop/withdrawal time period will remain officially enrolled, and instructors will assign grades as appropriate.*