Assessment Committee Meeting Minutes

Friday, April 2, 2021

1. **Opening:** The regular meeting of the Assessment Committee was called to order at 12:04 pm. on Friday by Justin Tickhill. This meeting was held online via ZOOM.
2. **Present:** Dr. Gina Kamwithi, Justin Tickhill, ~~Dr. Kelly Gray~~, Christine Lynch,Christina Barker, Deb Hysell, ~~Daniel Wagner, Barb Keener,~~ Kimberly Lybarger, Paula Waldruff, Alicia Camak.
3. **TASK review for 19/20 Program Assessment Report: PSYC.AA** - Justin welcomed Michelle Slattery to the TASK review. Gina thanked Michelle for her exemplary analysis of data and very good reasoning behind the numbers. Those are some reasons why she was chosen to share her PARS reports with committee members far in advance so new members could get more familiar with the process. Michelle provided descriptive detail of the students who did not achieve the benchmark. The overview regarding Covid and those kinds of things are the type of analysis the Committee is really looking for. Justin also praised Michelle for the great detail with the document and how she addresses the why, when and where to change the outcome. There is better matching with Bloom’s Taxonomy.

Justin noted an issue that both assessments used the same course and same instructor and all of the data was from Michelle. He was not sure of which outcome goes with the final assignment. Michelle gave her reasoning and said she checked with her Assistant Dean if it needed to be adjusted. It was OK’d and she stated that if students follow the curriculum worksheet, this should be the last psychology class students would take before they graduate, and this would give the department a better assessment of the students’ abilities. Students either get the theory or they do not. This course is only offered once per year and most of the students are psych. majors who take the course.

A question was raised about transfer credit data and where it is received. The transfer data is obtained from Career Services as a result of graduate surveys. It is tracked over 6 years and it has a lot of great information on what graduates intentions are. The percentage rate last year was a 12% return, which was a lot lower since graduation was not face-to-face. We really cannot look at last year as an indicator due to the pandemic. The goal is to get early communication out to graduates electronically, broken down by program, grads’ goals and where they will transfer to.

It has been difficult getting information for institutional research. Justin’s point was it assesses faculty more than students. There was the suggestion to have a quiz about where students may be transferring. The transfer council is developing a transfer plan. An outcome would be that the student prepares for transfer, meets with transfer coordinator and consults with target college. Brian Wirick could provide that information. A plan has been developed in Aviso that indicates if a student meets transfer milestones. Question posed to Michelle on whether colleges visit class to discuss transfer, currently not done. She said students understand that if they major in psychology at NC State, that means they will be furthering their education and will be going on to get their Master’s degree.

Michelle said that maybe the transfer information does not need to be included on the PARS as a student outcome. The student takes action for transferring, college prepares and plans the way. Michelle has more reflective assignments that show application of theories. In a wide variety of course assignments, 9 out 11 students submitted assignments on time. A lot of students had taken Michelle’s courses before and knew expectations. The class is 60% psychology majors and 40% CCP students. Michelle didn’t go through and differentiate the students in her report, but if needed she can do that for more analysis. Justin said if Michelle feels that would be a benefit to do, she is welcome to. No other comments were given – happy where things are at.

**Soft Skills Report discussed.** There is 1 soft skill needed for this particular degree program. Michelle stated the reason timeliness was chosen was based on the various career paths a student decides upon as there a lot of different options and timeliness is the most impactful for the student and creates good habits. Justin mentioned that timeliness shows self-motivation. Michelle said students are aware they receive a 10% deduction on an assignment for each day it is late. The last class contains the vast majority of psych majors and it gives a good overall program overview. Psych is 100% online and is not easily assessed, hard to analyze reflective listening. Timeliness is the most indicative of psych majors to be successful. Michelle will email Chris CCP vs. Psych Majors info about timeliness on documents.

1. **Minutes**

Minutes from March 19th were reviewed and Justin amended during the meeting. Motion to approve: 1st: Christine Lynch 2nd: Chris Barker.

1. **Schedule program in-person reviews –** Due to it being a holiday, the meeting adjourned earlier and Gina and Justin met afterwards to plan upcoming PARS reviews.
2. **Adjournment**

Justin moved to adjourn at 1:10 pm. Meeting adjourned.

Assessment Committee will be informed via email on when the last meeting will be held.

The next meeting will be Friday, April 17, 2021 12 noon – 1:30 pm.

Respectfully submitted,

Amy E. Burns