**Agenda for Assessment Committee Meeting, Friday, March 05, 2021**

Zoom Call

Attendance: Dr. Gina Kamwithi, Justin Tickhill, Dr. Kelly Gray, Christine Lynch, Christina Barker, Deb Hysell, Leesa Cox, Daniel Wagner, Barb Keener, Kimberly Lybarger, Paula Waldruff, Alicia Camak

1. Call to order
2. TASK review for 19/20 Program Assessment Report: Cyber Security
3. Approve meeting minutes (from Mar 5)
4. Breakdown Advisory meeting materials
5. Discuss scheduled Programs to discuss in person reviews. Bioscience next?
6. Discuss changes to curriculog system
7. Next Meeting: Friday, April 02, 2021

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**Assessment Committee Chair Role**

* Facilitate meetings
* Assign roles to members/with input
* Meet with CAO/Academic Services Director as needed/once quarterly at least
* Work with Academic services coordinator on assessment website
* Point person for faculty training related to assessment
* Work with Academic Services director in relation to HLC reports.

**Vice President of Academic & Student Services/CAO Role**

* VP supervisory head of committee
* Communicates/enforces assessment activities within the supervisory structure

**Academic Services Director/ALO Role**

* Guide the overall direction of assessment per HLC guidelines
* Assists in relation to in-service/convocation training
* Meets with VP & Assessment Chair regularly