

Student Request To Withhold Directory Information

North Central State College identifies directory information as: name, address, phone number, email, date and place of birth, major, dates of enrollment, enrollment status, participation in officially recognized activities, degrees/certificates and awards received, high school graduated from, most recent previous educational agency or institution attended by the student.

Students do have the right to restrict the release and publication of this directory information by completing this form and submitting to the Office of Student Records. Upon receipt of this request, no directory information will be released and will continue to be withheld until such time the student notifies the Office of Student Records in writing that he/she no longer wishes to have this information withheld.

Student's Name: _____

Student's ID#: _____

I hereby request that no **DIRECTORY INFORMATION** be released from my educational record to any third party.

Student Signature

Date

Return completed form in person or by email to: studentrecords@ncstatecollege.edu