

**North Central State College
Board of Trustees' Meeting
October 23, 2019**

I. CALL TO ORDER

The Chair, Ms. Pamela Mowry called the meeting to order at 5:32 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time, she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Mr. Mark Masters
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Pamela Mowry
Ms. Linda Nelson
Ms. Shelly Niese
Mr. Matthew Smith
Mr. Steven Stone

Absent:

Mr. Roger Miller

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Dr. Karen Reed, Vice President of Academic Services; Ms. Lori McKee, Vice President of Business Services; Mr. Tom Prendergast, Vice President of Student Services; Ms. Chris Copper, Executive Director of the College Foundation; and Mr. Dustin Boyd representing the student organizations.

IV. FOCUS OF THE MEETING – Ms. Pamela Mowry

Ms. Pamela Mowry explained that the primary foci of tonight's meeting include the main items on the agenda: A Report from our guest from our Students, our Foundation, and our President. We will attend to our Required Approvals Agenda, our Policy Governance Agenda and Training items. There will be an Executive Session however, there will be no business expected to follow the Executive Session.

V. OSU-MANSFIELD ADVISORY BOARD REPORT

Board Chair, Ms. Pamela Mowry announced that Mr. Antwan Woods, Student Trustee for the OSU-M Advisory Board was unable to attend tonight's meeting therefore, there will not be an OSU-M Board report this evening. The next meeting of the OSU-M Advisory Board will be on November 21st. She asked if there was an NCSC Trustee who could attend on behalf of the NCSC Board of Trustees. Mr. Matthew Smith announced that he could represent the NCSC BOT at the November 21st OSU-M Advisory Board meeting. Ms. Mowry conveyed her thanks to Mr. Smith on behalf of the Board.

VI. PRESIDENT'S REPORT – *Dr. Dorey Diab*

A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates

Dr. Dorey Diab introduced Mr. Dusty Boyd, who would be delivering the Phi Theta Kappa and Sigma Alpha Pi reports on behalf of the student organizations. Mr. Boyd's reports are as follows:

Phi Theta Kappa (PTK)

- We attended the Leadership in Action conference October 11-12th. It was hosted by Columbus State Community College. We had the opportunity to meet other PTK members and learn from them. We visited the Franklin Conservatory and Botanical Garden Friday evening for our fellowship event. Saturday, we spent the attending break-out sessions to learn about leadership and how to grow our chapter.
- Last weekend, we had the opportunity to participate in the remodeling of a house through Habitat for Humanity. We decided to do this due to what we learned through our honor's topic research.
- Kevin Kline has been an advocate for PTK, so we are honoring him with a scholarship for membership in our chapter (he is now taking classes). He is working with our chapter to make our campus green and with the planning of our holiday extravaganza.
- Students are in the process of completing the All-Ohio Scholarship applications.
- Students will be participating in Trunk or Treat.
- Dustin Boyd, president of PTK and VP of SAP, will now be attending the President's Cabinet meeting as a student representative.

Society for Leadership and Success (Sigma Alpha Pi – SAP)

- We have had two orientations, one leadership training, and two speaker broadcasts so far this semester.

- Students have begun to earn their service hours in various ways. One student set up a free photo-shoot at the Loudonville library and did free pictures for families in the community. Many students are planning to participate in Trunk or Treat and have donated candy.
- We are meeting bi-weekly to discuss chapter events.
- Students from both societies are planning to attend Propel Ohio in November.

B. North Central State College Foundation Development and Update - Ms. Christine Copper

Ms. Christine Copper presented the Foundation Development and Update Report as follows.

Emerald Club 2020

Goal: \$300,000
 Total: \$323,000
 2020 % to goal: 107.7%

To date, our Top Level Emerald Club donors are:

Leadership Circle

Mechanics Bank
 Robert & Esther Black Family Foundation
 OhioHealth
 Nanogate
 Richland Bank
 Richland County Foundation
 Gorman Rupp
 Dewald
 Lind Media
 Cedar Fair
 Gorman Fund
 Richard and Arlene Landers

President's Level

Jay Industries, Inc.
 Phillips Tube Group
 Milliron

General Announcements:

- The Foundation will be visiting Columbus State Community College this month to explore creative methods they use for fundraising and securing new grants.

- The Foundation Board is exploring supporting a scholarship that the BOT would contribute to for certificates
- The Foundation's top two fundraising priorities are to support the colleges IT needs this year, along with TFS. The Executive Director has asks out to area donors for gifts in both these areas.
- Three new AEDs have been ordered and will be installed in Kehoe, Kee Hall, and in the Health Science buildings. This was from a generous gift provided by Columbia Gas.

Foundation Events:

- FY19 Scholarship Luncheon - October 10, 2019
- Arts for Success – Thursday, March 5, 2020
- Hall of Excellence is Friday, April 17, 2020

C. Monitoring Report: Ends Policies – Global Ends Policy (1-00)

Dr. Dorey Diab explained that in discussion with the Board Executive Committee the monitoring report will continue to consist going over the six Ends policies and the 10 Executive Limitations. This starts with the Global Ends policy which establishes the three elements of the College mission of Access, Success, and Resources.

Access – The College is accomplishing its mission of Access as evidenced by the current enrollment headcount and full-time equivalencies being up by two percent.

Success – The College is accomplishing its mission of Success as evidenced by the College achieving 13 of the 18 elements of the SSI metrics.

Resources – The College is accomplishing its mission of Resources as evidenced by the College's enhancement of our:

- Human Resources through in-house delivery and increased spending on professional development.
- Fiscal Resource through the continuing improvement of our fiscal reserves status.
- Physical Resources through the continuing improvement of our infrastructure through future spending on capital projects including Boilers and Chillers (\$500K), Information Technology and backup generators (\$663K), Building front doors and windows (\$565K). These include coordinated campus improvements with OSU-M (\$700K). Other improvements include additional spending on physical resources outside the capital projects (\$100K for computers) as well as a community project.

D. Updates/Other

1. Dr. Dorey Diab testified before the Senate Finance Committee on the Tech Cred program.
2. Dr. Diab delivered a College update and a presentation on programs offered by NCSC to the Ashland Noon Lion's Club on October 3rd, and the recognitions that the College has been receiving.

3. Dr. Diab recapped the results of the summit with local high school superintendents and counselors held at the College on October 4th which focused on College Credit plus courses.
4. The Ohio Association of Community Colleges held a statewide assessment event for faculty at the Kehoe Center on October 4th.
5. Chaired the OACC Presidents meeting on October 8th. Chancellor was present.
6. Looking into going with eight-week terms.
7. ACCT Leadership Congress: members of the College/Board delivered three presentations, the highest number this far. A great recognition to the College.
8. The College will be sending seven students to participate in Propel Ohio sponsored by U.S. Senator Sherrod Brown.
9. The College has kicked off the annual Feast of Love event with the goal of providing a complete Thanksgiving Dinner for 100 student families.
10. Participated with trustee Smith and Amanda Sheets in the Crawford Foundation annual event.

VII. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Dr. Dwight McElfresh and seconded by Mr. Matthew Smith and passing unanimously, the following items were approved:

A. Approval of Minutes for September 25, 2019 “Regular Meeting”

B. Consideration of Approval of Employment of College Personnel – R-2019-35

CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL

R-2019-35

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following personnel are hereby employed as stipulated below:

BEGINNING October 7, 2019

*Lisa Vousden, PN Nursing Faculty (NEGP Grant)
Capella University, Bachelor of Nursing Degree*

BEGINNING October 21, 2019

*Maureen Kuiper, Kitchen Assistant
College of Mt. St. Joseph, Bachelor of Arts in Education*

BEGINNING October 28, 2019

*Cassie Sager, Recruiter
Kent State University, Bachelor of Science, Digital Media*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2019-35

*Lisa Vousden is hired as PN Nursing Faculty to replace Dawn Fagan.
Maureen Kuiper is hired as Kitchen Assistant to replace Kathrine Thompson.
Cassie Sager is hired as Recruiter to replace Montana Seidel.*

REGULAR AGENDA

A. Treasurer's Report for September 30, 2019 – Ms. Lori McKee

Ms. Lori McKee presented the Treasurer's Report for the period ending September 30, 2019. She stated that revenues for the month totaled \$855,662. Expenditures were \$1,296,372 leaving a deficit of \$440,710. Year-to-date revenues totaled \$8,593,658. Year-to-date expenditures totaled \$3,612,725 leaving an excess of \$4,980,933. The Month End Investment Balance for September 2019 was \$6,008,486 (\$3,013,721 in Star Ohio and \$2,995,125 in Richland Bank). Ms. McKee explained that the CCP write-off took place in September. She also described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of the Treasurer's Report for the period ending September 30, 2019. Mr. Matthew Smith seconded the motion and the motion carried unanimously.

VIII. POLICY GOVERNANCE

A. Nominating Committee Appointments

Board Chair, Ms. Pamela Mowry called upon Dr. Dwight McElfresh, the Chair of the Nominating Committee for his report. Dr. McElfresh reported that the search for candidates from the Crawford County region continues.

B. Discussion of Agenda Planning – Ms. Pamela Mowry

1. Review of Actionable Items.

Board Chair, Ms. Pamela Mowry reviewed the listing of Actionable Items which included the recommendation for reappointment of two local trustees and the board self evaluation survey.

2. Owners Connections.

Dr. Dwight McElfresh – Brought attention to a number of articulation agreements that were recently signed with Ashland University. These agreements will not only strengthen the relationship between the two institutions but will serve to benefit our students as they continue the pursuit of their educational goals.

Ms. Elisabeth Morando – Reported that she is hearing much confusion between the North Central State College Bachelor's degree in Engineering and the OSU-M Bachelor's degree in Engineering. Dr. Dorey Diab explained the difference between the two emphasizing that our degree is focused on hands-on engineering while theirs is focused more on engineering management.

Mr. Steven Stone – Noted the announcement of Jim Cutwright as one of the next inductees into the North Central Ohio Hall of Excellence. Mr. Stone stated that Mr. Cutwright is a great selection to that elite group of individuals and will represent Ashland County well.

Mr. Matthew Smith – Attended an Avita update meeting where he discovered that they are using a four-armed robot to do surgery. They are also using 3 dimensional imaging equipment. This level of technology means that their level of service to the region is rising. They have also begun linking to NCSC for training. Their new Director of Development has been meeting with Ms. Chris Copper to lay the groundwork for funding.

Mr. Smith reported recently attending a meeting of the Crawford County Foundation.

Ms. Pamela Mowry – Attended a recent Ashbrook Luncheon where Lt. Governor Jon Husted spoke and talked about workforce development. She further noted that Lt. Governor Husted might be a good candidate for consideration as keynote speaker at a future graduation ceremony.

Mr. Mark Masters – Attended a regional workforce development meeting. One of the topics was in how to communicate awareness of their full range of benefits to employees, specifically their educational benefits. There was interest among his employees in attending North Central State College classes in “their” building. There was some question on how many workforce majors might be represented in this kind of format.

Mr. Masters further shared that while attending the Chancellor’s conference last year, he ran into a colleague who discovered that he was serving on the NCSC Board, and as a result he was asked to serve on a state commission.

Ms. Linda Nelson – shared that while she was attending an Ohio Nurses Association (ONA) Continuing Education Offering opportunity that it was reported that the Nursing Commission indicated that their goal was to have more nurses participating on Boards by the year 2025. This data is now being collected by ONA.

C. Board Policy Governance Training (IAW 02.70) – Ms. Pamela Mowry

1. Policy Governance Rehearsal Scenarios (IAW 02.70b.) – PolGov training includes a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board’s understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Mr. Steven Stone led the case study for scenario 3.19 that asks “*Whose CEO is it Anyway?*” In this scenario, the school board is made aware that at least part of the community is dissatisfied with the performance of the school system. Vocal community members have expressed their belief that the system’s CEO should be replaced. How should the board respond?

2. Policy Governance Policy Review (IAW 02.14) – training also includes a continuing review, refresher, and reassessment of current Policy Governance policies. Ms. Pamela Mowry led the discussion and review of policy governance policies 4.3, 4.4, & 4.5 on Executive Limitations.

D. Reflections on 3rd Quarter Self-Evaluation Survey Trends (IAW 02.16) – Ms. Pamela Mowry

Board Chair, Ms. Pamela Mowry reviewed the 3rd Quarter Self-Evaluation Survey Trends report and called for reflection on any item where Trustees felt discussion was warranted for Board development.

IX. BOARD CHAIRPERSON REPORT- Ms. Pamela Mowry

A. Reflections and Takeaways from the 2019 ACCT Leadership Congress

Ms. Pamela Mowry called for discussion on activities of the ACCT Leadership Congress.

Ms. Pamela Mowry – It seemed like everyone was engaged in all the sessions she attended.

Mr. Matthew Smith – He had particular interest in a session on our Pell Grants and their importance to the mission of community colleges.

There was discussion in a session he attended on simplifying the FAFSA Form by moving it to a one-time application (HEA Act).

He was particularly intrigued by the Bellwether award won by a community college. The college was NCTC (from a different state) and they won by obtaining a grant to hire high school students to teach middle school kids.

There was also a session on digital badging as a technology credential (through Google).

Dr. Dwight McElfresh – Attended the session on the book: 13 Ideas (Dr. Diab indicated that he has the book and will provide it for others to read)

Attended a session by Alamo College, the first college to receive the Baldrige Award.

Attended a session by Cape Code Community College describing their Cyber Security incident. Lessons learned.

Ms. Pamela Mowry – Attended the Posner session on trustee leadership and found it very informative.

Mr. Steven Stone – Attended a session on Apple “Rise”, an app to support students. The College developed an app to access resources from any place. This is a class on coding to enable students to develop an application. This made “Maricopa Rise” possible. It is currently only offered in an “Apple Computers” format but they are in process of developing a similar program for the Android format.

B. Upcoming Events

Ms. Pamela Mowry called for discussion of upcoming events.

- ODHE Trustee Conference (October 30, 2019)
- Joint NCSC/OSU-M Board Gathering (December 4, 2019)(Eisenhower Hall)
- Employee Appreciation/Awards Event (December 5, 2019)

X. EXECUTIVE SESSION – Ms. Pamela Mowry

The Chair called for an Executive Session at 7:10 p.m. Dr. Dwight McElfresh made a motion and it was seconded by Ms. Linda Nelson to adjourn to Executive Session to discuss College/Campus Security Matters. Ms. Mowry announced that she did not expect any further business following the executive session. A roll call vote on the motion was approved unanimously by all members present.

Mr. Mark Masters – “yes”

Dr. Dwight McElfresh – “yes”

Mr. Roger Miller – not present

Mrs. Elisabeth Morando – “yes”

Mrs. Pamela Mowry – “yes”

Mrs. Linda Nelson – “yes”
Ms. Shelly Niese – “yes”
Mr. Matt Smith – “yes”
Mr. Steve Stone – “yes”

At 7:31 p.m., Chair Mowry declared the Executive Session concluded and the Regular Session resumed.

REGULAR SESSION RESUMED

XI. MEETING EVALUATION (IAW 02.16) – Ms. Pamela Mowry

Board Chair, Ms. Pamela Mowry called for a meeting evaluation discussion. Trustees commented that it was a good meeting although missing one member.

XII. TIME AND PLACE OF NEXT MEETING

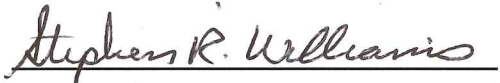
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, December 4, 2019 at 5:30pm. in the Gorman Room (165) of the Fallerius Technical Education Building.

XIII. ADJOURNMENT

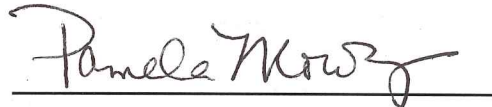
The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, the Board Chair, Ms. Pamela Mowry declared the meeting adjourned at 7:32 p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Ms. Pamela Mowry, Board Chair