

**North Central State College
Board of Trustees' Meeting
May 22, 2019**

I. CALL TO ORDER

The Chair, Ms. Pamela Mowry called the meeting to order at 5:30 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time, she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Mr. Mark Masters
Dr. Dwight McElfresh
Mr. Roger Miller
Ms. Elisabeth Morando
Ms. Pamela Mowry
Ms. Linda Nelson
Ms. Shelly Niese (05:42pm)
Mr. Matthew Smith
Mr. Steven Stone

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Dr. Karen Reed, Vice President of Academic Services; Ms. Lori McKee, Interim Vice President of Business Services; Mr. Tom Prendergast, Interim Vice President of Student Services; Ms. Chris Copper, Executive Director of the College Foundation and Ms. Margaret Puckett representing the Faculty. Ms. Pam Siegenthaler was present representing The Ohio State University Mansfield Advisory Board and Ms. Kimberly Lybarger, Director of the Honors College was present with Ms. Amy Reyes-Gomez and Mr. Ethan Stack, students of the Honors College to present their Honors Poster Projects .

IV. FOCUS OF THE MEETING – Ms. Pamela Mowry

Ms. Pamela Mowry explained that tonight's meeting include: A Report from our Students, our Foundation, and our President. We will attend to our Consent Agenda and Regular Agenda as well as Policy Governance Agenda and Training items.

V. OSU-MANSFIELD ADVISORY BOARD REPORT

Board Chair, Ms. Pamela Mowry introduced Ms. Pam Siegenthaler, Trustee of the OSU-M Advisory Board and gave her the floor for her report. Highlights included:

- The News Journal did a nice article on the crops being harvested as part of the OSU-M Microfarm bootcamp. Thanks in part to a \$2 million matching grant from the Foundation for Food and Agriculture Research.
- OSU-M is working on its Engineering degree in preparation for fall semester. They are collaborating with NCSC to develop a pathway to the OSU-M Engineering program. They are similarly working on a collaboration with the NCSC Nursing program to establish a similar pathway to an OSU-M Nursing program.
- With the departure of OSU-M Advisory Board members: Mr. Pat Heydinger, Colonel Michael Howard and Ms. Pam Siegenthaler, the OSU-M Advisory Board is looking forward to welcoming new additions to the Board. Very soon joining the OSU-M Advisory Board will be: Ms. Renda Cline, Ms. Zoi Romanchuk, Mr. Frederick Cook, and student representative, Mr. Antwan Woods.
- Some 700 students have received \$850,000 in tuition from OSU-M after applying their state and federal aid to help them graduate from the University debt-free.

Ms. Mowry noted that Trustee Steve Stone attended the latest OSU-M Advisory Board meeting on behalf of the NCSC Board of Trustees and asked Mr. Stone for his report. Mr. Stone expanded on some of the items presented by Ms. Siegenthaler and announced that since Ms. Siegenthaler will be one of the Trustees leaving the OSU-M Advisory Board, this will be the last time she officially attends one of our Board meeting on behalf of OSU-M. He went on to extend, on behalf of the NCSC board, his thanks for her service to the students and for her participation in the joint Board activities that have helped bring the two campuses closer together for the benefit of the students of the Mansfield Campus and this region.

VI. PRESIDENT'S REPORT – *Dr. Dorey Diab*

A. Honors College Research Project Poster Presentations

Dr. Dorey Diab introduced Ms. Kimberly Lybarger, Director of the NCSC Honors College. Ms. Kimberly Lybarger explained that as part of their requirements for participation in the Honors College, students must complete a research project that includes a poster display and a presentation. Tonight, Ms. Lybarger has asked two students from the Honors College to present their research to the Board of Trustees and introduced Ms. Amy Reyes-Gomez and Mr. Ethan Stack. Both students are part of the College's CollegeNow-Business program and students of Hillsdale High School. Ms. Amy Reyes-Gomez began the presentations with her research project on the Pros and Cons of Oil Exploration through the process of Fracking. Mr. Ethan Stack followed with the presentation of his research project on the Pros and Cons of transferring natural gas through the Rover Pipeline.

Following Ms. Reyes-Gomez and Mr. Stack's presentations, the Board thanked them for taking the time to share their research findings with the Board and wished them continued success in their future pursuits.

B. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates

Dr. Dorey Diab presented the Phi Theta Kappa and Sigma Alpha Pi reports.

Phi Theta Kappa (PTK)

The Chapter chose to support graduation for their college project this year. Members were able to secure a donor and provide cords for both students and staff who are actively serving in the military or are veterans. Next, they cleaned the bleachers, sold roses, were ushers and their chapter president, Dustin Boyd, walked across the stage with a student (disabled veteran) who crossed the stage using a wheelchair.

The Chapter is working on their honor's topic. They have chosen to begin with a wider topic and to narrow it down as they learn about it. They are studying the impact that the Greek and Roman cultures have had on the current American culture. Here are the events they have scheduled to research their topic:

- Planning a trip to Nashville to visit the Parthenon. An expert in the area is going to give them a tour to learn how Nashville was designed as a mirror image of Rome.
- They will be attending a tour at the Statehouse in Columbus to learn about how our government structure and the architecture of the building have been modeled after Greek and Roman culture.
- They are going to visit various bridges to observe their design
- They are attending the Greek Fest in Mansfield on May 17th.
- They will also be trying some Greek foods

The Chapter held induction ceremony in April.

They are planning a recruitment campaign for fall semester.

The Chapter meets each week on Tuesdays from 5:00-6:30 and will continue to do so throughout the summer.

They are planning to attend the Honors in Action Conference in July.

They are going to host their annual Culture Fair again this fall and will incorporate the honor's topic research into this event.

The officers are very excited about the current engagement of their members. They have a full officer team who are committed to success of the chapter.

Society for Leadership and Success (Sigma Alpha Pi – SAP)

SAP officers are working with student to get their steps of induction completed by April 16th.

Induction will be held on April 28th at 2:00 at Kehoe.

Members are collaborating with facilities to clean the bleachers for graduation.

Chapter members have concluded their meetings and events for this semester.

C. North Central State College Foundation Development and Update - Ms. Christine Copper

Ms. Christine Copper presented the Foundation Development and Update Report as follows.

Emerald Club

Total: \$862,033.71 In addition, \$50,000 for TFS and \$27,850 will be coming in for Smart Classrooms Crawford County.

Fundraising efforts

- Employee Campaign brought in \$10,105. 22. This is a 37.5% increase year over year.
- Reconnect/Tuition Freedom Adults-In discussion with RCF, Shelby
- SMART Classrooms for 2020 will have grants going out to Hire Foundation and potentially Ashland Foundation and AEP.

New Opportunity

- A new grant opportunity has moved to the next phase of requesting a full proposal.
 - The potential \$50,000 grant was submitted for consideration by the Richland County Rotary Club to be used for an endowed scholarship that will be given out yearly to address the need for in demand job training and upskilling.
 - This was submitted in collaboration with OSU and the Chamber's Workforce Development Director.
 - The money will be used for a scholarship for students who are 25 years or older, have a commitment to upskill or pursue a degree/certificate

Government Relations

- The recent meeting with Rep McClain resulted in his request to keep him informed of the work we are doing at the CSC and college. He is the State representative of the 87th Ohio House District in January, which includes Wyandot, Crawford, and Morrow counties, as well as portions of Marion and Seneca counties.
 - Rep. McClain serves on the following committees: Agriculture and Rural Development, Government Accountability and Oversight, Higher Education and Workforce Development, and Ways and Means.

Grant Coordinator

- Shawn Gunnoe submitted his first grant and the Chancellor said that the college will be receiving \$20,000.

Foundation Events

- Igniting Passion into Action event was on May 21 at Hudson and Essex, and hosted by Richland Bank. Tours of Cypress Hill Winery spotlighted the engineering work in making wine.
- Complete to Compete Richland County will be hosted on campus by NCSC Foundation and will include Philanthropy Ohio, Richland County Foundation and the Richland Chamber of Commerce on June 19, 2019.

D. Monitoring Report: Executive Limitations 4.40 Compensation and Benefits & 4.50 Financial Planning and Budgeting

Dr. Dorey Diab explained that his presentation on monitoring reports for this meeting follow executive limitations 4-40 on compensation and benefits, and 4-50 on financial planning and budgeting.

04-40 Compensation and Benefits – we have been reviewing the paygrade structure and we sought information from the survey of other Ohio colleges on wages and raises. It appears from the survey done last semester that raises average around 1.7% for staff and 1.95% for faculty. Our plan for the coming year, pending board approval, is 2% or \$1,000 whichever is higher for all full-time faculty and staff, which is more favorable for our employees.

04-50 Financial Planning and Budgeting – This will be addressed later in the agenda as Ms. McKee will present the budget proposal with projections and assumptions.

VII. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Ms. Elisabeth Morando and seconded by Ms. Linda Nelson and passing unanimously, the following items were approved:

A. Approval of Minutes for April 24, 2019 “Regular Meeting”

B. Consideration of Approval of Status Change – R-2019-17

CONSIDERATION OF APPROVAL OF STATUS CHANGES

R-2019-17

STATUS CHANGE

BE IT RESOLVED: by the Board of Trustees that the following staff/faculty member is hereby awarded the following status change:

BEGINNING April 29, 2019

Casey Kelley, Academic Advisor/Testing Proctor

SALARY: \$29,755.23 to \$34,014.86

- Casey Kelley is moving from Assessment and Testing Specialist to Academic Advisor/Testing Proctor.

C. Consideration of Approval of Employment of College Personnel – R-2019-18

**CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL**

R-2019-18

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following faculty and staff members are hereby employed at the salary and dates stipulated below:

BEGINNING (TBD)

Penelope Parmer, Part-time Institutional Research Analyst

Miami University, MA, Social Psychology

SALARY: \$30.00/hr.

BEGINNING MAY 13, 2019

Sara Gerhart, Financial Aid Administrative Assistant

North Central State College, Associate of Applied Science, Business Management

SALARY: \$12.25/hr.

BEGINNING JUNE 3, 2019

Marc Pumala, Transition Specialist

Tiffin University, Master of Business Administration

SALARY: \$14.89/hr.

BEGINNING AUGUST 15, 2019

Brian Baldrige, CISS Faculty

Miami University, BS in Applied Science, Engineering Technology

SALARY: \$43,440/yr.

BEGINNING AUGUST 15, 2019

Randee Frangella, Respiratory Care Faculty

University of Cincinnati, Bachelor of Science, Respiratory Therapy

SALARY: \$41,929/yr.

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2019-18

Penelope Parmer is hired as part-time Institutional Research Analyst.

Sara Gerhart is hired as part-time Financial Aid Administrative Assistant to replace Susi Alli.

Marc Pumala is hired as part-time Transition Specialist to replace Kendra Karchella.

Brian Baldrige is hired as Information Technology Faculty to replace Jesse Payne.

Randee Frangella is hired as Respiratory Care Faculty to replace Tricia Winters.

REGULAR AGENDA

A. Consideration of Approval of an Offsite Dual Enrollment Rate for Private School Students and Home School Students Who are Not Eligible for College Credit Plus Program – R-2019-20 – Ms. Lori McKee

CONSIDERATION OF APPROVAL OF AN OFFSITE DUAL ENROLLMENT RATE FOR PRIVATE SCHOOL STUDENTS AND HOME SCHOOLED STUDENTS WHO ARE NOT ELIGIBLE FOR COLLEGE CREDIT PLUS PROGRAM

R-2019-20

WHEREAS, North Central State College (NCSC), as part of its mission, wishes to provide educational opportunities for qualified students to attend college at affordable costs, and

WHEREAS, it is recommended that the Board of Trustees approve an Offsite Dual Enrollment Rate for NCSC courses that will meet both high school and NCSC graduation requirements for students not eligible for the College Credit Plus Program (CCP) established in Ohio Revised Code Chapter 3365. Such students would primarily be enrolled in Ohio nonpublic/private schools or homeschooled, and

WHEREAS, NCSC launched dual enrollment to support initiatives in our area school districts to enhance rigor and student preparation for college study; it also supports other legislated requirements that colleges take steps to keep college affordable by decreasing time to degree. Ohio Board of Regents Directive 2009-011 Differential Tuition for State Institutions of Higher Education allows for such a rate where the program is designed to keep college affordable and enhance the quality of the educational experience. Under new legislation the vast majority of Ohio based students will now be eligible for the CCP funding stream. However, the dollars for CCP flow differently for students enrolled at nonpublic/private schools and home schools and as such

some students may not be eligible for CCP. We have important relationships with many such schools and would like to maintain this as an option, and

WHEREAS, *under this model, NCSC anticipates approximately 100 nonpublic/private and homeschooled students each academic year will have the opportunity to further their education, and*

WHEREAS, *this resolution would approve a rate of \$41.64 per semester hour for academic years 2019-2020 for NCSC courses taught off the NCSC campuses by high school faculty who meet the North Central Association/Higher Learning Commission standards under the mentorship of a NCSC faculty member to nonpublic/private school and home school students who are not otherwise eligible for CCP, and*

WHEREAS, *this resolution would approve a rate of \$83.28 per semester hour for academic years 2019-2020 for NCSC courses taught off the NCSC campuses by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not otherwise eligible for CCP, and*

WHEREAS, *this resolution would approve a rate of \$83.28 per semester hour for academic years 2019-2020 for NCSC courses designed solely for a secondary school in the Schools district delivered online and taught by NC State faculty and*

WHEREAS, *this resolution would approve a rate of \$166.55 per semester hour for academic year 2019-2020 for NCSC courses taught on the NCSC campuses by NCSC faculty, and*

WHEREAS, *the impact and success of this CCP model will be reviewed annually, and*

WHEREAS, *consistent with the procedures set forth in OBR Directive 2009-011 NCSC will submit a tuition waiver request to the Chancellor of the Ohio Department of Higher Education.*

NOW, THEREFORE, BE IT RESOLVED *that the North Central State College Board of Trustees hereby approves the following:*

- 1. A rate of \$41.64 per semester hour for academic years 2019-2020 for NCSC courses taught off the NCSC campuses by high school faculty who meet the North Central Association/Higher Learning Commission standards under the mentorship of a NCSC faculty member to nonpublic/private school and home school students who are not otherwise eligible for CCP.*
- 2. A rate of \$83.28 per semester hour for academic years 2019-2020 for NCSC courses taught off the NCSC campuses by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not otherwise eligible for CCP.*

3. *A rate of \$166.55 per semester hour for academic years 2019-2020 for NCSC courses taught online by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school and homeschool students who are not otherwise eligible for CCP.*
4. *A rate of \$83.28 per semester hour for academic years 2019-2020 for NCSC courses designed solely for a secondary school in the Schools district delivered online and taught by NC State faculty and*
5. *A rate of \$166.55 per semester hour for academic year 2019-2020 for NCSC courses taught on the NCSC campuses by NCSC faculty.*

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2019-20 for the Offsite Dual Enrollment Rate for Private School Students and Home School Students Who are Not Eligible for College Credit Plus Program. Mr. Roger Miller seconded the motion and the motion carried unanimously.

B. Consideration of Approval of North Central State College “Tuition Freedom” Scholarship Program to Waive Tuition for Students Selected for the Program– R-2019-21 – Ms. Lori McKee

CONSIDERATION OF APPROVAL OF NORTH CENTRAL STATE COLLEGE “TUITION FREEDOM” SCHOLARSHIP PROGRAM TO WAIVE TUITION FOR STUDENTS SELECTED FOR THE PROGRAM

R-2019-21

WHEREAS, *North Central State College (NCSC) wishes to increase course and degree completions and to provide opportunities for qualified students to attend college full-time without financial barriers.*

WHEREAS, *the administration has recommended the North Central State College “Tuition Freedom” Scholarship Program annually provide a tuition waiver covering tuition only (i.e. instructional and general fees) in an amount up to \$5,997.60 per year (up to 36 credit hours each year) to eligible graduating students from partnering high schools. Eligibility will be based on prior successful completion of at least nine College Credit Plus (CCP) credits at NCSC and/or Career Technical credits that articulate to NCSC and a 2.75 cumulative GPA. Including college or articulated credits completed during high school, the scholarship student shall be eligible for up to 64 total waived credit hours from NCSC.*

WHEREAS, *under this scholarship model, NCSC anticipates approximately 100 entering students each academic year will have the opportunity to further their education.*

WHEREAS, *any federal, state or private monies granted to the student based on need or talent intended to help pay tuition shall be applied to the bill first.*

***WHEREAS**, NCSC's initial goals related to the "Tuition Freedom" scholarship program include the following: encouraging local students to aspire to academic excellence and workforce preparedness by completing a major certificate in one year or associate's degree in two years; and, encouraging local students to transition to the workforce or to a four-year college program.*

***WHEREAS**, the administration has recommended that the scholarship be awarded by the North Central State College Scholarship Committee consisting of NCSC staff. In determining eligibility, the Committee will evaluate CCP transcripts of its high-school based students, as well as applications and transcripts for students with other potential applicable credits. Students must maintain successful NCSC full-time status (12 to 18 hours) and have a 2.75 cumulative GPA to remain eligible for the scholarship. All students who meet the minimum qualifications will receive the waiver.*

***WHEREAS**, NCSC proposes that the duration of the tuition waiver for the scholarship program be academic year 2019-2020. NCSC shall annually review the academic and financial impacts of the scholarship to determine continuance or adjustment of the scholarship for future graduating high school cohorts.*

***WHEREAS**, the impact and success of this scholarship program will be reviewed annually.*

***WHEREAS**, §375.30.30 of Am. Sub. H.B. 119 of the 127th General Assembly required any waiver of tuition for a student or class of students not otherwise permitted by law at a state-assisted institution of higher education be approved by the Chancellor of the Ohio Board of Regents (the "Chancellor"), and on April 17, 2009, the Chancellor signed OBR Directive 2009-011 establishing procedures for institutions to follow when requesting to waive standard tuition rates.*

***WHEREAS**, §381.170 of Am. Sub. H.B. 49 of the 132nd General Assembly continues the authority of the Chancellor for the current biennium.*

***WHEREAS**, consistent with the procedures set forth in OBR Directive 2009-011 NCSC will submit a tuition waiver request to the Chancellor of Higher Education.*

***NOW, THEREFORE, BE IT RESOLVED**, that the NCSC Board of Trustees does hereby approve the NCSC "Tuition Freedom" Scholarship Program for the 2019-2020 academic year.*

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2019-21 for the North Central State College "Tuition Freedom" Scholarship Program to Waive Tuition For Students Selected for the Program. Ms. Shelly Niese seconded the motion and the motion carried unanimously.

C. Treasurer's Report for April 30, 2019 – Ms. Lori McKee

Ms. Lori McKee presented the Treasurer's Report for the period ending April 30, 2019. She stated that revenues for the month totaled \$855,059. Expenditures were \$1,189,970

leaving a deficit of \$334,911. Year-to-date revenues totaled \$18,811,320. Year-to-date expenditures totaled \$14,376,486 leaving an excess of \$4,434,834. The StarOhio Month End Balance for April 2019 was \$5,189,419. Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of the Treasurer’s Report for the period ending April 30, 2019. Mr. Roger Miller seconded the motion and the motion carried unanimously.

D. Fiscal Year-2020 Budget Proposal Presentation – Ms. Lori McKee

Ms. Lori McKee presented the budget proposal for fiscal year 2020. Ms. McKee discussed the Challenges and Opportunities as well as Enrollment Projections and Revenue and Expenditure Trends, affecting the fiscal year 2020 budget. She projected Revenues at \$21,042,712 and went on to explain that in order to ensure compliance with the Board stated objective of building a \$50,000 contingency into the budget, she has set the proposed budget for expenses less than the proposed budget for revenue by that amount.

E. Consideration of Approval to Amend Governance Process Policy 2.9

– R-2019-19 – Dr. Dorey Diab/Ms. Pamela Mowry

**CONSIDERATION OF APPROVAL
OF AMENDMENT TO
GOVERNANCE PROCESS POLICY 2.9**

R-2019-19

WHEREAS: *the Board of Trustees has adopted “Policy Governance” as the model for how it carries out its business,*

WHEREAS: *the Board of Trustees continues the process of reviewing policies to direct the governance process,*

NOW, THEREFORE BE IT RESOLVED: *that the Board of Trustees hereby approves this amendment to Governance Process Policy 2.9 – Board Committee Structure Policy.*

(see below)

3357:13-02-90 Board Committee Structure Policy (Governance Process)

A committee is a board committee only if its existence and charge come from the board, regardless whether board members sit on the committee. The only board committees are those which are set forth in this policy. Unless otherwise stated, a committee ceases to exist as soon as its task is complete.

2.91 Executive Committee

a. Product(s): (1) Set the Board Agenda in coordination with the Chief Executive Officer (CEO) approximately one week before the scheduled Board Meeting; and (2) evaluate the CEO before deliberation with the full Board.

b. Authority: Executive Committee membership includes the current board chair, the current vice chair, and the immediate past chair.

2.92 Nominating Committee

a. Product: Properly screened potential board members and slate of officers—by no later than October 15th each year.

b. Authority: To incur costs of no more than \$1,000 direct charges and no more than 20 hours of staff time per annum.

Board Chair, Ms. Pamela Mowry called for any further discussion on this policy. Mr. Mark Masters contributed that he thought the current wording was somewhat restrictive in the CEO's ability to receive consultation and/or advisory services from the Executive Committee. Discussion ensued.

ACTION TAKEN: Ms. Linda Nelson moved for approval of resolution R-2019-19 to Amend Governance Process Policy 2.9. Ms. Elisabeth Morando seconded the motion and the motion carried unanimously.

VIII. POLICY GOVERNANCE

A. Discussion of Agenda Planning – Ms. Pamela Mowry

1. Review of Actionable Items.

a. Development /Enhancement of Trustee Profile/Recruitment Tools

President Diab pointed out that work will continue on the development of these tools with further reporting as progress is made.

b. Board Policy Governance Review and New Trustee Orientation

President Diab pointed out that work will continue on the development of these tools with further reporting as progress is made.

- c. Annual Update/Report on the College's Sustainability position at Annual Planning Retreat.

President Diab noted that the report will be delivered as part of the Board's annual planning retreat in June.

- d. BOT to receive Performance/Self-Evaluation Trend Analysis on a quarterly basis.

President Diab noted that the Annual Self-Evaluation Analysis will be presented as part of the June Meeting/Retreat with the 2nd Quarter report presented as part of the August Regular meeting.

2. Owners Connections.

Dr. Dwight McElfresh

1. Shared his experience with LeaderRichland as a co-speaker with Ms. Morando. The students seemed engaged and the sessions went very well.
2. Shared his experience in attending the 2019 All-Ohio Academic Team Luncheon in Columbus at the Statehouse Atrium where four of our students were recognized. They were also able to hear from the National Chair of Phi Theta Kappa as one of the keynote speakers.

Mr. Steve Stone

Reported that he attended a meeting at the College for the Bridges Program that was transformational in providing educational assistance for children of the foster care program. The program included the three counties of NCState's service district and was coordinated by Tom Prendergast. The program provides for better opportunities for children of the foster care program to pursue their dreams of higher education.

Mr. Matthew Smith

1. Shared Ontario High School's projected funding plan.
2. Shared that his Wife, Linda, was a member of the Richland County Foundation's Women's Fund and they are currently pursuing ways of helping women's pursuit of higher education by looking at ways they can help women through the issues associated with child daycare.
3. Shared his attendance in a program in Cleveland by Scott Harmon on Sustainability for school training through the use of Boy/Girl Scout camp facilities.

Ms. Elisabeth Morando

Shared that she was having some work done at her home residence and struck up a conversation with her contractor that revealed the difficulties they are having in the trade fields in finding employees with the necessary trade skills to help them fill customers' demands.

Ms. Pamela Mowry

Shared that she had recently attended a fundraising event that was a one-day activity and raised over \$130K. She was impressed with the event and the results it generated and has shared some of the relevant details with our Foundation Executive Director for future consideration.

B. Board Policy Governance Training (IAW 02.70) – Ms. Pamela Mowry

1. Policy Governance Rehearsal Scenarios (IAW 02.70b.) – PolGov training includes a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board's understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Mr. Roger Miller led the case study for scenario 3.18 that asks "*Who Makes Important Decisions?*" *In this scenario* The CEO of a for-profit corporation has a crucial decision to make regarding selection of a major distributor. The board is uncomfortable about the CEO's making a decision of this magnitude, as it considers this to be the single largest decision affecting profitability for shareholders. What should the board do?
2. Policy Governance Policy Review (IAW 02.14) – training also includes a continuing review, refresher, and reassessment of current Policy Governance policies. Mr. Mark Masters led the discussion and review of policy governance policies 3.0, 3.1, & 3.2.

IX. BOARD CHAIRPERSON REPORT- Ms. Pamela Mowry

A. BOT June Regular Meeting & BOT Annual Planning Retreat (June 26th)

Ms. Pamela Mowry reminded Trustees that the June Regular meeting and the Annual Planning Retreat would both take place on Wednesday, June 26th with the regular meeting beginning early at 4:00pm. She reported that Ms. Elisabeth Morando had indicated to her that she would be unable to attend. Ms. Mowry called for anyone else having any difficulties attending either event. Ms. Mowry called upon President Diab to share any further information regarding the retreat. Dr. Dorey Diab distributed copies of the proposed agenda and explained the different approach he was proposing for the flow

and content of the retreat and asked for further questions or input from the Board. Discussion ensued.

B. OACC Annual Conference (June 12 & 13 – Columbus State Comm. College)

Ms. Pamela Mowry called for discussion of attendance at the OACC Annual Conference. Dr. Dorey Diab recapped the Trustees and Staff who were planning to attend and discussed the agenda and anticipated highlights of the conference. Dr. Diab explained that he would be joined by Mr. Matthew Smith and Ms. Linda Nelson in delivering a presentation at the conference. Trustee, Mr. Matt Smith explained a new feature for this year's event, a Trustee Talk meeting that he would be leading. This will be a session just for Trustees to come and discuss the issues on the top of their mind with fellow Ohio trustees. Mr. Smith provided some insights on various agenda items as well.

C. 2019 ACCT Leadership Congress (October 16-19)

Dr. Dorey Diab reported that the College had submitted two proposal for ACCT consideration. Dr. Dwight McElfresh would lead the presentation entitled, "Utilizing Policy Governance to become an Achieving the Dream Leader College of Distinction" and Mr. Steve Stone would lead the Roundtable discussion entitled, "The Adverse Childhood Experiences Study (ACE): Implications for Student Success." The College will also be participating in the pre-conference on "Effective Board Governance: Making Tough Ethical & Legal Decisions."

D. Foundation Events

Ms. Pamela Mowry announced the upcoming Foundation event "Complete to Compete," and asked President Dorey Diab to provide some additional detail. Dr. Diab explained that the event is focused on aligning educational attainment with in-demand jobs and the needs of the workforce. And although we are hosting the event in the Byron Kee Center, the event is being led by the Mansfield-Richland Area Chamber of Commerce and the Richland County Foundation and is "By Invitation Only."

X. MEETING EVALUATION (IAW 02.16) – Ms. Pamela Mowry

Board Chair, Ms. Pamela Mowry called for a meeting evaluation discussion. Trustees noted that the meeting had full Board attendance. The meeting stayed on target as there was no agenda drift. The presentations by the students was excellent! And was a feature highlight of the evening's activities. Well done!

XI. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, June 26, 2019 and will begin EARLY at 4:00 p.m. the Gorman Room (165) of the Fallerius


Technical Education Building. Following the meeting, a light dinner will be served before getting into the Annual Planning Retreat.

XII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, the Board Chair, Ms. Pamela Mowry declared the meeting adjourned at 7:28 p.m.

Respectfully submitted:


Mr. Stephen R. Williams, Board Secretary


Ms. Pamela Mowry, Board Chair