

3357:13-18-16 Bomb Threats

(A) Contact campus security or 9-1-1 if you become aware of a bomb threat via telephone, email, letters, etc... After notifying security, immediately contact your supervisor and building emergency coordinator.

(1) Questions To Ask:

- (a) When is the explosive device set to explode?
- (b) Where is the explosive device, right now?
- (c) What does the explosive device look like?

(B) Do not touch the explosive device; immediately report suspicious or unfamiliar objects to campus security.

(C) Threat assessment and evacuation decisions for each situation or circumstance will be made by campus security officials. Notification will be made by campus security or emergency responders. If warranted, evacuation will take place using the same evacuation plan and procedure for a fire.

(D) Staff of CDC will follow specialized procedures.

(E) Phone Usage During Power Outage:

- (1) North Central State College's Phone system will remain in service for (6) hours during power outage.
- (2) OSU-Mansfield telephones in Bromfield Hall, Campus Recreation Center, Conard Learning Center, Ovalwood Hall, Schuttera Service Center and Riedl Hall will remain in service for five (5) hours during power outage.

Effective: August 23, 2010

Expires: August 1, 2015

Review Dates: 08/23/10