

NORTH CENTRAL STATE COLLEGE
POLICY AND PROCEDURES MANUAL

FEE AUTHORIZATION AGREEMENT
BETWEEN NCSC & OSU-M
Policy No. 3357:13-16-56
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Effective:

NCSC and OSU-M will each extend fee authorization benefits to shared service employees of either institution and their dependents.

Shared Service Employees are defined as employees in:

- Child Development Center
- Library
- Physical Activity Center (director and secretary are included)
- Plant, Operation and Maintenance
- Public Safety
- Student Activities (director and secretary are included)

Not Covered: Employees not explicitly mentioned above are not covered by this agreement. In particular, the following are not covered:

- Student employees
- Employees of outside vendors providing services on contract (for example: bookstore, food service, contract custodial).
- Employees of one institution who provide service to the other institution on a special contract or fee-for-service basis.

Benefits:

NCTC employees covered by this agreement, and their dependents, will be granted the same fee waiver benefits for enrolling in **OSU-M** courses (but not for courses on other campuses) that would accrue to **OSU-M** employees having equivalent rank, percent employment and years of service, and their dependents.

OSU-M employees covered by this agreement, and their dependents, will be granted the same fee waiver benefits for enrolling in **NCTC** courses that would accrue to **NCTC** employees having equivalent rank, percent employment and years of service, and their dependents.

CFO (Human Resources)