

### 3357:13-14-32 Grade Forgiveness Policy

- (A) North Central State College recognizes that some potentially good students enroll in curricula for which they may not be prepared or suited, resulting in a term or a number of terms of poor grades. These students, upon changing curricula or becoming better prepared for their course work, may become academically successful but are not able to overcome their previously poor academic record. This may result in subsequent terms of academic probation in spite of good grades.
- (B) Because of this, the college permits such a student to petition the Vice President for Academic Services once during their academic career at NCSC for “grade forgiveness.” A student qualifies for this petition process if the student:
- (1) has been absent from the college for at least 8 consecutive quarters, or 5 consecutive semesters, or a combination of both  
OR  
has changed his/her technology or program major
    - (a) changing from “pre” status to its associated major does not constitute a change of technology or program major
    - (b) changing from UNDECLARED to a technology does not constitute a change of technology or major
  - AND
  - (2) has completed at least 21 quarter hours or 15 semester hours, or a combination of both, after re-enrolling at the college or changing technology or program major (all of which must be courses required in the student’s major),  
AND
  - (3) has received a grade of “C-” or higher in each course included in the above-named credit hours,  
AND
  - (4) has a cumulative GPA of at least 2.00 since re-enrolling or changing the technology or program major  
AND
  - (5) is seeking a degree/certificate from North Central State College. (A student who has already graduated may not request academic forgiveness.)  
AND
  - (6) is enrolled in classes at North Central State College during the semester in which the academic forgiveness form is filed.
- (C) If a student qualifies for grade forgiveness, all the grades earned prior to the absence from the college or the change in technology or program major that are either “NP” or less than “C-” will be forgiven. This results in those grades being replaced on the student’s transcript with a code that denotes forgiveness. The courses with forgiven grades will continue to appear on the student’s transcript but will not be calculated in the cumulative grade point average. Once an associate degree has been earned at North Central State College, the Forgiveness Policy cannot be used towards any course in that degree.

(D) Students may only use this policy once. Courses in which the grade has been forgiven will not count toward graduation. This policy does not alter any departmental policies on academic dismissal.

(E) Form 14-32a is available in the student records office and office of the chief academic officer.

Effective: August 25, 1994

Expires: August 1, 200

Review Dates; 8/26/2013,