

3357:13-14-22 Academic Milestones Policy (Academic Planning and Advising System)

- (A) North Central State College's academic planning and advising system provides students with a recommended map for their program of study (generally four full-time semesters for associate's degrees). The map is a plan for completing the associate's degree or certificate in optimal time. Students' academic progress is monitored each semester to ensure that they are on course to earn their degree/certificate in a timely fashion. Students may use summer terms to either catch up or get ahead in their program.
- (B) In academic planning and advising, Academic Milestones are used to alert students to courses that are particularly important for their successful progress. Academic Milestones are used to monitor the progress of students in their programs to ensure that they achieve their goals in optimal time and with minimal expense. The College's goal is that any student who does not schedule an Academic Milestone at the appropriate time or who does not complete an Academic Milestone successfully will be contacted by an academic advisor and will be counseled on how to get back on track—arranging for support services such as tutoring, counseling, and disability accommodations; rescheduling the course or assessment; or considering a change of programs.
- (C) Academic Milestones are identified on curriculum worksheets. Two types of milestones delineate the way the course challenges are presented: the Gateway Milestone, which identifies entry-level courses with a high degree of difficulty, and the Program Milestone, for which success is essential for the student to progress as planned in the program. (See 14-221 Academic Milestone Definitions and Procedures for further information and guidance.)
- (D) Students are contacted if they are not making appropriate progress. If they are off course (do not satisfy the appropriate milestones at the end of any semester), they will be contacted by their assigned advisor for advising. The advisor will discuss with the students what is necessary to get back on track and/or possible alternative programs (if the difficulty is in a Program Milestone course for which the student demonstrates insufficient interest or aptitude).
- (E) For further information and procedures on Academic Milestones, see 14-221 Academic Milestone Definitions and Procedures.

Effective: June 26, 2018

Expires: June 1, 2023

Review Dates: 6/26/18