

3357:13-11-03 Board Procedures

- (A) Powers and Duties - The Board of Trustees of the North Central State College District with the approval of the Ohio Board of Regents, shall have the power to make plans for, to promote, construct, own, develop, maintain, and operate the College as provided by law under Section 3357.09 of the Ohio Revised Code. The following concepts are found within the law, but are not necessarily all inclusive:
- (1) Own and operate the College pursuant to an official plan prepared and approved in accordance with Section 3357.07 of the Ohio Revised Code.
 - (2) Hold, encumber, control, acquire by donation, purchase, or condemnation, construct, own, lease, use and sell, real and personal property as necessary for the conduct of the program of the College on whatever terms and for whatever consideration may be appropriate for the purposes of the institution.
 - (3) Accept gifts, grants, bequests, and devises absolutely or in trust for support of the College.
 - (4) Appoint the President, faculty, and such other employees as necessary and proper for the College, and fix their compensation.
 - (5) Provide for the College necessary lands, buildings or other structures, equipment, means, and appliances.
 - (6) Develop and adopt, pursuant to the official plan, any one or more of the curricular programs identified in Section 3357.01 of the Ohio Revised Code as technical college programs, or adult-education technical programs.
 - (7) Establish schedules of tuition and fees for students subject to the approval of the Ohio Board of Regents.
 - (8) Authorize, approve, ratify or confirm, with approval of the Ohio Board of Regents, any agreement with the United States government, acting through any agency designated to aid in the financing of technical college projects, or with any person, organization, or agency offering grants-in-aid for technical college facilities or operation.
 - (9) Receive assistance for the cost of equipment for the operation of such technical colleges from monies appropriated for technical education.
 - (10) Grant appropriate associate degrees to students successfully completing the technical college programs and certificates of achievement to those students who complete other programs.

- (11) Prescribe rules and regulations for the effective operation of the College, and exercise such other powers as are necessary for the efficient management of the College.
 - (12) Review and act on all recommendations of the President in regard to the appointment of personnel and related personnel policies.
 - (13) Enter into contracts and conduct technical college programs or technical courses in or outside the technical college district.
 - (14) Management of all the affairs, property and business of the District, including one or more technical colleges, shall be vested in the District's Board of Trustees.
 - (15) Perform any and all functions they deem necessary for the effective and efficient operation of the College.
- (B) Authority of Members – No member of the Board of Trustees shall have power to act in the name of the Board of Trustees outside regular or special Board meetings unless so directed by the Board of Trustees.
- (C) Compensation – The trustees shall serve without compensation, but may be paid for their necessary expenses when engaged in the business of the Board and authorized by the Board of Trustees.
- (D) Conflict of Interest – When any purchase of goods and/or services by the College is made which normally requires Board approval, which is from a source which any member of the Board of Trustees is an officer, director, employee, owner or has any significant connection therewith, then that purchase shall be separately noted by the Treasurer and voted on separately so that the trustee has the opportunity to abstain from voting on the purchase.
- The trustee shall conscientiously not permit any external association or organization on which s/he may serve, is employed by or has a personal or professional interest in to detract from decisions which are in the best interest of the college.
- (E) Ohio Ethics Code – All members of the Board of Trustees shall comply with the provision of the Ohio Ethics Code.
- (F) The Board of Trustees may appoint consultants as follows:
- (1) The Board of Trustees may request the Ohio Attorney General to appoint an attorney who will act as its counsel on legal matters by direction of the Board of Trustees.
 - (2) The trustees shall elect a Chairperson, Vice Chairperson, Secretary, and Treasurer.

- (3) The Chairperson and Vice Chairperson shall be elected for a period of one year by the Trustees from among the members of the Board at an organizational session during the regularly scheduled January meeting of the Board. Each officer shall be elected by a majority vote of the membership. The term of each officer shall be for a period of one year, and the Chairperson and Vice Chairperson may not serve in his/her office for more than two (2) consecutive years.
- (4) Other officers so elected need not be a member of the Board and the Treasurer cannot be a member of the Board of Trustees. Such officers shall serve at its pleasure.
- (5) The Board of Trustees shall have the power to fill Board officer vacancies and to appoint such officers and agents as the Board may deem necessary for the transaction of business of the Board.

Effective: September 26, 2001

Expires: September 1, 2006

Review Date: 8/26/06