North Central State College

Revised: May 2026

ADMISSION WITH ADVANCED STANDING
PROCEDURE
PRACTICAL NURSING
2026

How do I apply with Advanced Standing to the Practical Nursing program?

The following policies and procedures apply to students requesting admission to the Practical Nursing program with advanced standing. "Advanced Standing" indicates that the student has satisfactorily completed or has been given credit for at least one or more of the clinical nursing courses at North Central State College. This student can be a transfer student, or a returning North Central State College student previously enrolled in a clinical course in the nursing program, including students who have had one dismissal from the program for academic reasons.

Returning and transfer students must meet the following criteria established by the Nursing Department:

1. **Accumulative GPA of 2.3 or better**

   All students must have an accumulative GPA of 2.3 or above, to be considered for acceptance to the program with advanced standing. Students who do not meet this requirement may take pre-nursing courses to raise their GPA.

2. **Most recent nursing course was completed within the past three years**

   Students whose latest nursing course was taken three years or more prior to reentry are not eligible for readmission with advanced standing.

3. **Complete the Health Sciences Re-entry Form**

   Ten (10) weeks before the beginning of entry to the program, the student should complete the Health Sciences Re-Entry Form (included in this Procedure). The students' file will then be sent to the Nursing Department to determine total accumulated points on the Criteria for Advanced Standing.

4. **Obtain 10 points on the Criteria for Advanced Standing**

   Accumulation of a satisfactory number of points (10 or more) on the attached Criteria for Advanced Standing to the PN Program is required.

   Each applicant who has obtained 10 points or more will be evaluated by the Nursing Department to determine eligibility for the dosage calculation test and technical skills testing.

   The Program Director and nursing faculty will evaluate individual cases and may, for cause, deny readmission on an individual basis.

5. **Complete the Dosage Calculation Test**

   The Department of Nursing will contact the student to arrange the dosage calculation test after the student has satisfactorily obtained 10 points as stated above. One (1) attempt will be allowed and student must obtain an 80% of higher. If the student has successfully passed this, the score will remain valid for two years from testing date. The Nursing Department will notify the student of satisfactory or unsatisfactory completion of the criteria for admission with advanced standing.

6. **Complete the Technical Skills Test**

   After successful completion of the dosage calculation test, the student will be notified regarding skills testing. Students must successfully demonstrate six (6) technical skills. Performance will be evaluated using the criteria identified in the North Central State College critical skills checklist. Students will be given a list of critical skills, and six skills will be chosen from the list. One (1) attempt will be allowed.

Returning Students

Students who have interrupted the clinical course sequence (PNUR1012, PNUR2012, PNUR2032) with a failing grade (grade of less than 77%) in a clinical nursing course, or by not taking a clinical nursing course during any one semester, must apply for admission with advanced standing to the Practical Nursing program

Transfer Students

Transfer students must submit an official transcript of previously completed college courses for evaluation. Contact the Student Records Office to begin the process. Descriptions of previously completed courses may be required. Deadline dates in the college catalog for transcript evaluations must be observed.

Transfer students must submit a letter of good standing from the Dean or Nursing Director from the program they are leaving. The letter should be emailed directly to the Nursing Programs Administrator. If unable to provide a letter, the student will be asked to provide a plan for success in our nursing program.

Important Additional Requirements!

- Students will be required to maintain a current CPR certification for Health Care Provider throughout the nursing program.
- An acceptable health physical along with verification of required vaccinations, will be required while in the Practical Nursing program
- An acceptable Bureau of Criminal Identification and Investigation (BCI&I) report/FBI background check and drug screening are required to enter the nursing program. The BCI&I check, FBI background check, and drug screening will be done at the college at the beginning of the nursing program and the cost is included in the lab fees of the first nursing course. Upon graduation from the nursing program, students will be eligible to take the licensing examination administered by the Ohio Board of Nursing. The Board will not approve applications for persons who have been convicted of the following crimes: aggravated murder, murder, voluntary manslaughter, felonious assault, kidnapping, rape, sexual battery, gross sexual imposition, aggravated assault, aggravated robbery & aggravated burglary.
- It is the students' responsibility to notify the Student Records Office of any address or phone number changes. Failure to keep contact information updated could prevent the student from receiving important communication about acceptance to the program, which will result in the student's name being removed from the Practical Nursing Advanced Standing Pool.

These pre-requisites are reviewed on an annual basis and may be revised for the next academic year.

How are students accepted with Advanced Standing to the Practical Nursing program?

Admission is based on meeting the established criteria, available space in the program, and satisfactory completion of the Admission with Advanced Standing procedure.

Students will be considered for admission with advanced standing according to the following priority list:

- Category 1 First priority – previously successful NC State PN student. This includes students who, at the time of withdrawal, had a passing grade in current nursing course.
- Category 2 Second priority – transfer student in good standing (successful at previous college).
- Category 3 Third priority – previous unsuccessful NC State PN student. This includes students who, at the time of withdrawal, had a failing grade in their current nursing course.
- Category 4 Fourth Priority – transfer student not in good standing (unsuccessful at previous college).

Ranking of students from within one category will be based on total accumulated points obtained from the Criteria for Advanced Standing to the PN Program, 1 through 6. If the total accumulated points are equal, the earlier date of application will be given priority consideration.

Associate Degree Nursing Students seeking transfer to the Practical Nursing program should be advised that if all criteria for transfer are met and space is available, they can expect to be admitted as follows:

Satisfactorily completed	Admitted to
RNUR1012/1014, RNUR1030	PNUR2012 – second semester
RNUR1052/1054, RNUR1070	PNUR2012 – second semester
RNUR2032/2034, RNUR2052/2054	PNUR2012 – second semester

Applications will be held for one year. If entrance into the program has not occurred, and the student wishes to be considered for future openings, a new application must be completed.

This procedure is reviewed on an annual basis and may be revised for the next academic year.

What else should I know about the Practical Nursing Program?

Physical Examination

Students accepted to the Practical Nursing program will receive physical examination materials from the nursing department at the college. Each student must pass a complete physical exam with verification of immunizations/immunities and an acceptable Bureau of Criminal Identification (BCI&I) report/FBI background check and drug screening before being permitted to enter clinical areas.

Uniforms

Practical Nursing students are required to purchase uniforms. Purchasing information will be sent along with the physical exam materials.

Cardiopulmonary Resuscitation Certification (CPR)

All Practical Nursing students must have a current valid certificate in Healthcare Provider CPR before they will be allowed to start their clinical classes. This certificate can be obtained through the American Heart Association or Red Cross. Successful completion of HLST1010 CPR/First Aid will also meet this requirement. Current certification must be maintained throughout the program.

Academic Standards

Beginning Fall semester, 2015, pre-practical nursing and Practical Nursing students must have earned a minimum grade of 77% in each science course (BIOL1101, BIOL1730, and BIOL1550) to meet prerequisite and graduation requirements. Practical Nursing students receiving less than 77% in a science course cannot progress to the next semester in their Practical Nursing sequence.

In addition, a grade of 77% or above will be required in all courses taken Fall semester, 2015, or later that are part of the Practical Nursing curriculum to progress in the Practical Nursing program and meet prerequisite and graduation requirements. If a student is unsuccessful and desires to re-enter the program at a later date, either as an advanced standing student or starting the nursing program from the beginning, the student must meet the admission procedures that are current at that time.

Liability Insurance

Each Practical Nursing student must carry liability insurance which must be in effect the entire time the student is enrolled. This price of the insurance is included in fees for the first nursing course.

Contact Information

Contact for Additional Information:

North Central State College Admissions – 419-755-4761

Financial Aid Office – 419-755-4899

Student Success Center – 419-755-4764

Health Sciences Office – 419-755-4805

PRACTICAL NURSE PROGRAM
CRITERIA FOR ADVANCED STANDING

OBJECTIVE CRITERIA:

1.	Enrolled in post-secondary education program within the last two years.	Yes = 1 No = 0	_____pts.
2.	Healthcare Experience	2 years or more = 2 6 mos. to 2 years = 1 None = 0	_____pts.
3.	STNA Experience	Yes = 1 No = 0	____pts.
4.	North Central State College, or previous college GPA		_____pts.
5.	Number of college hours successfully completed (Grade of B or better)	12-17 hours = 1 18 and over = 2	_____pts. _____pts.
6.	Previous nursing grades (average) within the past three years prior to date of admission with advanced standing.	92%-100% A = 6 83%- 91% B = 4 77%- 82% C = 2 Transfer Credit or Proficiency = 2	_____pts.
7.	Basic Anatomy and Physiology grades (average)	92%-100% A = 6 83%- 91% B = 4 77%- 82% C = 2 Transfer Credit or Proficiency = 2	_____pts.
8.	**Total Points**		_____pts.

College GPA (based on 4.0 scale)	Points
Below 2.30	0
2.30 - 2.75	1
2.76 - 3.00	2
3.01 - 3.25	3
3.26 - 3.50	4
3.51 - 3.75	5
3.76 - 4.00	6

NORTH CENTRAL STATE COLLEGE

HEALTH SCIENCES RE-ENTRY FORM

Please Check One:

Please Check One: _____Physical Therapy _____Radiological Sciences
_____Registered Nursing _____Respiratory Care
_____Practical Nursing (Trad. Fall) _____Practical Nursing (Eve. Summer)

Date: _____ Student ID: _____ College E-mail:_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _

Name:_____
(First) (M.I) (Last)

Street Address:_____

City:_____ State:_____ Zip: _____

Phone: (Hm)_____ (Cell):_____

Check one of the following:

☐ LPN Articulation ☐ Advanced Standing ☐ Re-Entry ☐ Transfer ☐ Re-Admit ☐ Proficiency

Semester you wish to enter: Year_____ ☐ FALL ☐ SUMMER ☐ SPRING

PROCEDURE

Complete this form at least ten (10) weeks before the beginning of the semester in which you wish to enroll. Academic records will be sent to the appropriate Health Sciences department for review and evaluation. You will be notified of the decision by the department concerning your entry into the program.

**If, after one year from the above date, you have not been re-admitted to the Health Sciences program checked above, you will have to complete a new *Health Sciences Re-Entry Form.*

_____
Signature

Completed forms can be emailed to hsapps@ncstatecollege.edu .
They can also be dropped off at the Health Sciences Office– Room 201.