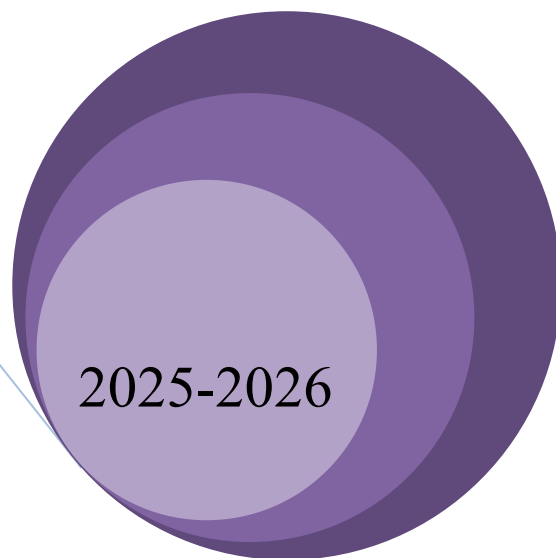




What are we doing to help students come and complete at the College?

What are we doing to help employees come and stay at the College?



President's Bi-Weekly Report

For period September 29, 2025 to October 10, 2025

*** Next Report is due Friday, October 24, 2025 "Pay Day"*

Strategic Projects for 2025-2026 Academic Year

In identifying the strategic projects for their departments, supervisors need to address at least one of the two **SMART** (Specific, Measurable, Achievable, Relevant, and Time-based) strategies shown below in alignment with the strategic plan and its key performance indicators (KPI's) to fulfill the College mission of student access and success, and align the human, fiscal, and physical (facilities, IT) resources. The two strategies are:

1. What are we doing to help students come and complete at the College?
2. What are we doing to help employees come and stay at the College?

ACADEMIC AND STUDENT SERVICES

01_ Admissions & Enrollment Management

Increase total applications by 6% by June 2026 through a 2% gain in general, non-traditional, and underrepresented student applications, supported by targeted communication and improved ISIR (Institutional Student Information Record) engagement.

✚ *We attended the following events giving out CCP information and also general information to students*

- *Cardington HS*
- *Centerburg HS*
- *Shelby HS*

✚ *Counselor Meeting*

✚ *Training continues for our two new hires as they start to go out to events and also following up with applicants scheduling advising appointments. We also opened up the application for TFS 2026 last week.*

02_ Engineering Technology, Business, and Criminal Justice (EBC) Division

1) Achieve a 3% increase in student co-op, internship, and capstone placements by June 2026 through quarterly faculty tracking and employer outreach. 2) Reverse any individual program enrollment declines and achieve 3% division-wide growth by Fall 2026 by launching orientation videos, updating marketing, and expanding employer partnerships. 3) Relaunch the Manufacturing Maintenance Technician program by Fall 2026 with 10 enrolled students and three new employer partners for internships or apprenticeships.

✚ *Co-op/Internship Materials*

- *Brandel Supplied copies of the materials she uses to establish internships and co-ops with local employers.*

✚ *Work-Based Learning Manager*

- *Russell Lloyd, Work-Based Learning Manager starts his new position on 10/13/2026.*
 - *Russell will support expansion of co-ops, internships, capstone placements, and tracking initiatives.*
 - *He brings many years of engineering and project management experience working for automotive industry tier-one suppliers and the sporting goods industry.*

- *He will spend his first couple of weeks introducing himself to the college and local employers along with orienting himself to the higher education side of Work-Based Learning.*
- *David Wright, Work-Based Learning Specialist starts his new position on 10/20/2026.*
 - *David currently serves as a part-time IST Lab technician.*
 - *In this new full-time position, he will continue to support the IST Lab and work on improving the electrical-mechanical maintenance technician curriculum and competency-based education processes and procedures.*
 - *David brings 30-plus years of experience working in the electrical mechanical world, starting in the Navy, as a small-business owner, and a supervisor for various manufacturers and contractors,*
- ✚ *The Work-Based Learning grant will provide additional focus of co-op, internships, and other earn-and-learn opportunities for the division. These positions are grant funded as part of the North Ohio Manufacturing Partnership the Strengthening Community Colleges 5 DOL grant.*
- ✚ **Regional Manufacturing Coalition:**
 - *Oct. 17 – Andrew presenting on co-ops, internships, and pre-apprenticeships. Opportunities for students to begin internships as juniors (part-time during year or full-time in summer).*
 - *TechCred could support companies with mentoring and coordination needs.*

Goal 2: Reverse any individual program enrollment declines and achieve 3% division-wide growth by Fall 2026 by launching orientation videos, updating marketing, and expanding employer partnerships. Quantitative – Student Access

Student recruitment opportunities

Manufacturing Days Tours at Kehoe Center

- ✚ *Scheduled for October 2–3 at Kehoe Center.*
- ✚ *Approx. 130 high school students toured Kehoe Center Thursday, and 120 high school students toured on Friday.*
- ✚ *Tours will cover manufacturing, engineering, IT, visual media, and other labs. Special thanks to Fisher Kalb and Christian Harriman for taking the time to introduce the students to engineering and manufacturing careers.*

Crawford Success Center:

- ✚ *Similar Manufacturing Days tours occurred on Oct. 2 (morning) & Oct. 16.*

Institute of Management Accountants (IMA) student chapter for accounting and business majors, led by Accounting Professor Donna Kittle, held its first meeting of the year on Thursday, September 25, 2025.

- ✚ *Guest speaker Ali Craven from PricewaterhouseCoopers (PwC) focused on Microsoft Excel training and shared insight on how associates at PwC use Excel, including shortcut efficiencies and many of the popular formulas and functions that they use in their day-to-day work. Students learned tips and tricks for the popular spreadsheet application, but even more importantly, they learned how these skills are important for their future career and the need to master spreadsheet tools. The faculty of the Business & Accounting department also attended to show support to the students and the accounting program.*

- ✚ *The Institute of Management Accountants (IMA) is a global network of with more than 300 student and professional chapters and offers the CMA certification (Certified Management Accountant).*
- ✚ *The next event will be Financial Literacy Training on Thursday, November 4, 2025, at 11:30-1:00 in Kehoe room 164.*
- ✚ *A concern was raised that a lack of course content passed unto new faculty is causing extra time needed for course preparation potentially impacting the student experience. A summary of the discussion regarding the availability of archived course content for review by new faculty follows.*

Course Repository & Access Issues

- ✚ *Alex West shared via email that he had contacted Shella last week and is working with her to gain access to engineering courses developed by previous faculty.*
- ✚ *Shella stated an interest in allowing Program Coordinators to have limited Canvas Admin access to only their program archived courses.*
- ✚ *She will work with Alex as the test case.*
- ✚ *Once Alex has access, he will be able to copy courses to “sandbox” course shells for program faculty to review and potentially replicate content into their current courses.*

Goal 3: Relaunch the Manufacturing Maintenance Technician program by Fall 2026 with 10 enrolled students and three new employer partners for internships or apprenticeships. Quantitative – Student Access & Resources

- ✚ *Andrew and Chris meet on 10/8/2026 to review Syllabi and rework the advising plans for the Tool and Die and CNC Operator certificate. New prerequisites and advising plan course order will be prepared for Curriculum Committee. Andrew and Chris are scheduled to meet each Wednesday to complete the submittals. Curriculum for manufacturing certificates were reviewed over the summer. Chris recommended mandatory OSHA 10 for students early on in all manufacturing programs.*

✚ **Strategic Projects Update – AI Credential Pathway**

- *Current work on developing an **AI-focused credential**.*
- *Plan:*
 - *Begin with a **certificate** (business with IT components).*
 - *Expand toward an **associate degree**.*
 - *Potential for a **baccalaureate** long-term.*
- *Draft certificate plan due **October 3rd**. Most courses will come from existing offerings, with 1–2 new courses anticipated. Will review AI sourced course content for potential new courses.*
- *Labor market analysis: limited regional demand, stronger results when including Franklin County.*
- *Discussion emphasized balance between local workforce needs and broader online reach.*
- *Dr. Diab highlighted long-term vision: stackable pathway like College Now Engineering, ideally low-cost and fully online, with potential growth toward a baccalaureate degree.*
- *Focus will be on AI utilization in business/industry, with some technical background (e.g., SQL, IT) to add value.*

 Fall 2025, MECT 3910/ 4910

Mike Beebe Has negotiated an AI software trial of Leo for his project-based courses. The students will use the software to assist in design, analysis, and evaluation of their project designs. A short description of the potential of the software follows.

Engineering education is evolving—and we are at the forefront of that change.

Students, meet Leo—the world's first engineering design co-pilot—coming to MECT 3910 & MECT 4910 to transform how we learn, design, and innovate in the classroom.

This semester, we will be learning with **Leo**, the world's first **engineering design co-pilot**. Leo is powered by the **Large Mechanical Model (LMM)**, a new type of artificial intelligence trained on millions of man-made products. Instead of using words as tokens like traditional language models, Leo uses **machine parts—bolts, bearings, gears, and assemblies as tokens**, enabling it to generate designs that are both **functional and DFMA-compliant**. Leo is built specifically for engineers and engineering students. It can interpret **multi-modal input** such as:

- Textual descriptions of design problems or requirements
- Hand-drawn sketches and 2D diagrams
- 3D CAD models and product images

This means Leo does not just process what we create—it understands our **design intent**, considers **real-world engineering constraints**, and helps us move from concept to product more efficiently.

What Leo Brings to Our Classroom:

- **Instant concept generation** inside our CAD tools
- **Context-driven answers** to engineering questions
- **AI-assisted collaboration** to explore product design workflows
- **Time savings** on tedious tasks such as part searches, documentation, and drafting

Leo transforms how future engineers learn. It's not just about making designs faster—it's about empowering us to innovate boldly, collaborate effectively, and graduate with next-generation skills. By integrating Leo into **MECT 3910 and MECT 4910**, we are preparing to experience first-hand how **AI is reshaping engineering education**. Together, we will explore how humans and AI can work side by side to design smarter, faster, and with greater creativity.

FALL 2025



NC State^{ment}

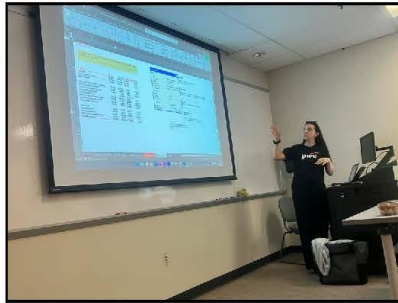
ENGINEERING TECHNOLOGY, BUSINESS, & CRIMINAL JUSTICE DIVISION

From Classroom to Career: Accounting Events Fall 2025!

Kickoff Event for IMA Chapter 2025-26: Excel Tips from PwC

On Thursday, September 18, 2025, students got an exciting start to the *Institute of Management Accountants* (IMA) Chapter 2025-26 year at the Kehoe Center. Ali Craven from PwC led a hands-on Microsoft Excel session, showing students how Excel is used in the real world. From shortcut tricks to popular formulas, students learned how to work smarter and more efficiently—and why mastering these skills matters for their future careers.

Faculty from the Business & Accounting department joined in to show support for



FREE Financial Literacy Training


11:30
Until 1:00

THURSDAY
4
NOVEMBER


NC STATE COLLEGE
KEHOE CENTER
175 MANSFIELD AVE
SHELBY, OHIO

Room 164 **RSVP by October 28**

Donna Kittle dkittle@ncstatecollege.edu



The Association of
Accountants and
Financial Professionals
in Business

Why Join IMA?

The Institute of Management Accountants (IMA) is a global network with more than 300 student and professional chapters. It offers the CMA (Certified Management Accountant) certification and provides opportunities to connect with industry professionals. The IMA Student Chapter, led by Accounting Professor Donna Kittle, is perfect for business and accounting majors who want real-world skills and networking experience.

FREE Accounting Day


10:30
Until 12:00

TUESDAY
21
OCTOBER


NC STATE COLLEGE
KEHOE CENTER
175 MANSFIELD AVE
SHELBY, OHIO

Room 164 – RSVP by October 14

FOLLOWED BY RESUME BUILDING WORKSHOP
12-1 PM

Join us for Accounting Day featuring PwC professionals from Tax and Audit groups!

This is a fantastic opportunity to deepen your understanding of the field and connect directly with industry experts.

Don't miss your chance to learn, ask questions, and build your professional network!

[Scan here to register](#)



Questions?

Reach out to:

Ali Craven
Alexandra.n.craven@pwc.com
or Donna Kittle
dkittle@ncstatecollege.edu

About PwC:

PwC (PricewaterhouseCoopers) is one of the Big Four accounting firms, operating in 157 countries with over 300,000 employees. They provide audit, tax, and consulting services worldwide—and they bring that expertise straight to our students through sessions like this one.

03_ Health Sciences Division

Increase Health Science program applications by 5% by May 1, 2026, and maintain first-year course completion rates at $\geq 90\%$ in Fall and $\geq 95\%$ in Spring.



<i>Health Science</i>	<i># day 14 enrollment</i>	<i>Course Goal</i>	<i>Students Enrolled</i>	<i>Retention %</i>
<i>Course</i>	<i>8/25/2025</i>	<i>90% or greater</i>	<i>As of 10/9/25</i>	
<i>Chem 1030</i>	<i>47</i>	<i>43</i>	<i>44</i>	<i>97.8</i>
<i>BIOL-1230</i>	<i>62</i>	<i>56</i>	<i>61</i>	<i>98.3</i>
<i>BIOL-1550</i>	<i>92</i>	<i>83</i>	<i>89</i>	<i>97.8</i>
<i>BIOL-1730</i>	<i>28</i>	<i>23</i>	<i>28</i>	<i>100</i>
<i>BIOL-2751</i>	<i>156</i>	<i>141</i>	<i>155</i>	<i>99.4</i>
<i>PHTA-1070</i>	<i>17</i>	<i>16</i>	<i>Session A</i>	<i>100</i>
<i>PHTA-1040</i>	<i>13</i>	<i>12</i>	<i>13</i>	<i>100</i>
<i>PNUR-1012</i>	<i>20</i>	<i>18</i>	<i>20</i>	<i>100</i>
<i>RADS-1170</i>	<i>22</i>	<i>20</i>	<i>Session A</i>	<i>95.4</i>
<i>RADS-1175</i>	<i>21</i>	<i>21</i>	<i>21</i>	<i>100</i>
<i>RESP-1110</i>	<i>15</i>	<i>14</i>	<i>15</i>	<i>100</i>
<i>RNUR-1012</i>	<i>69</i>	<i>62</i>	<i>Session A</i>	<i>98.5</i>
<i>RNUR-1014</i>	<i>62</i>	<i>56</i>	<i>62</i>	<i>100</i>

We have just started to accept fall 2026 program applications. Will begin reporting numbers in the upcoming weeks.

04_ Liberal Arts Division

1) Redesign 10 high-enrollment course shells by July 1, 2026, with structured layouts and AI-integrated components that strengthen course learning outcomes. 2) Increase the course completion rate in all Session B (second 8-week) courses by 1.0% over the 2024–2025 academic year baseline by implementing targeted early intervention and student support strategies.

Began discussing data coming from FYEX in order to find strategies to improve retention numbers with first year students.

Continued meeting with department to discuss the implementation of AI into Liberal Arts courses.

Participated in High School Counselor event to promote Liberal Arts.

05_ Assessment, Curriculum and Compliance

Submit NCSC's Quality Initiative Proposal to HLC by November 30, 2025, and implement aligned assessment improvements college-wide by May 2026 to enhance program review and student learning feedback cycles.

I've completed sending out College Wide Assessment Task data and LightCast reports to Program Coordinators/Directors and Math and English department heads. The new reporting

approach has been well received and will be highlighted in the QIP. The End of Session feedback survey has been sent out as well as a follow-up reminder. This process is also a part of the over-all assessment realignment. Shella Seckel, Jeff Stacklin, and I will begin to review all Session B courses and pull in and attach any missing CWO rubrics. The process of reminding all faculty to complete the CWO Rubrics at the end of B session will be the same as it was for Session A. I pulled the CWO data from Canvas for Session A and there is considerably more data than has been entered in the past.

06_ Title III

Convert 50% of eligible courses to 8-week or online formats, increase OER use, and involve at least 75% of faculty in professional development by June 2026.

- ✚ *Alternative course delivery – For the 2022 – 2024 academic years (first two years of the grant), approximately 40% of course sections were offered in 8-week sessions, while approximately 55% of course sections were offered fully online (either synchronous or asynchronous) and 15% were offered as a hybrid (online + in-person). Data for the recent 2024 – 2025 academic year is being compiled by IR and will be shared when available.*
- ✚ *OER – 59 courses currently utilize OER material, collaborations ongoing with faculty in Health Sciences in adopting OER in other courses (timeline for implementation TBD).*
- ✚ *Professional development – 87% of current full-time faculty members have either completed the year-long ACUE Effective Online Teaching Practices (EOTP) credential or are enrolled in the current cohort that is starting in early September. The remaining faculty are new to the college (less than one year) and will be included in the 2026 – 2027 cohort. Discussions are ongoing with the Center of Teaching Excellence to continue professional development opportunities with the new digital badge training program. Currently, there are over twenty faculty and staff members completing the Fostering a Culture of Belonging (FCB) micro-credential.*
- ✚ *Additional updates: Theresa Groth has accepted the Title III Project Director position and Jason will be working with her over the next couple of weeks getting her up to speed on the grant.*
- ✚ *Technology*
 - *Workshops Held: In-Person: 0 sessions Zoom: 1 sessions Video Hits: 8*
 - *Student Support: Email: 2 Phone: 2 In-Person: 1*
 - *Faculty Support: Email: 3 Phone: 1 In-Person: 0*
 - *Staff Support: Email: 1 Phone: 0 In-Person: 0*
 - *Additional Projects:*
 - *Fillable PDF requests: 1*
 - *Canvas Masters: New: 0 Modified: 5*
 - *Course Evaluation Setup: Complete for Session A*
 - *CWO class setup: 0*
- ✚ *Retention and Access Coordinator: (09/15/25 – 09/26/25)*
 - *1:1 Support Sessions: 30*
 - *Student Groups: 00*
 - *Faculty Sessions: 10*
 - *Events/workshops held: none*

07_ Registrar (Student Records)

Increase student usage of Colleague planning tools by 30% and reduce certificate processing time by 50% by June 2026, while improving satisfaction scores to $\geq 80\%$ (students) and $\geq 85\%$ (advisors).

- ✚ *Fast path processing is in the process of reviewing students per term against every program. Results to come.*
- ✚ *Curriculum Track to assist students and advising is in process*
- ✚ *Self-Service FERPA form has been activated, roll-out will start within two weeks allowing for increased security as well as mitigating the need for trips to campus*

08_ Student Support Services

1) Raise TRIO retention to 70%, tutoring visits by 20%, career services visits by 15%, and Specialized Support Services visits by 25% through focused outreach and embedded services by May 2026. 2) Launch student survey in Fall 2025 and improve Spring 2026 satisfaction by 10%.

- ✚ *TRIO new funding and performance year began on September 1. The program is funded to serve 140 students. Ace That Exam: Test-Taking Strategies for Midterms/Finals Workshop scheduled for 10/14 and 10/21 (virtual).*
- ✚ *For the time period of 9/27 to 10/10: Visits to tutoring = 37; Hours = 64.51; Unique students = 32; Referrals = 1; Top 3 Subject Areas: Nursing, English and Chemistry.*
- ✚ *The office of Disability Services responded to 3 Alerts(s)/Referral(s) to the office; registered 1 new student(s) for accommodations for courses for FA25 during the time period of 9/27 to 10/10. Current active students registered with the office is 67.*
- ✚ *Search for the Career Pathway & Internship Coordinator position concluded and offer was made.*
- ✚ *Resource Navigator is coordinating a video focused on highlighting the college's NCSCares Pantry. Calculators loaned for the term = 17; Computers currently loaned for the term = 77; Students receiving Weekend Food Boxes = 6 (during the reporting period).*

09_ College Credit Plus

1) Increase CCP student enrollment by 1% over the previous academic year and 2) ensure 50% of CCP students are on a documented pathway plan by May 2026.

- ✚ *CCP Early College Enrollment for FA25 has surpassed FA24 in all categories!*
 - *Comparison Summary:*
 - *FA25 Applications (1,081): +5.57% over prior year*
 - *FA25 Enrolled Students (1,360) +7.09% over prior year*
 - *FA25 Credit Hours (9,763): +13.08% over prior year*
 - *FA25 Avg. CH per student (7.18): +5.6% over prior year*
- ✚ *This massive village effort led to the College meeting the FA25 Semester Goal of 22,000 Total Credit Hours! Great job everyone!!*
 - *Currently the College has 22,300 credit hours enrolled for FA25 and 2667 total students enrolled for FA25.*
 - *CCP Early College students are **51% of our student body this term***
 - *CCP Early College students are **44% of our enrolled credit hours this term***
- ✚ *Thank you to committee for the CCP Advisor search! We had several solid candidates and are delighted to share that we've found our newest team member, who will join us October 27.*

10_ Academic Support Services (Center for Teaching Excellence)

Increase Canvas Master Courses by 50% (from 37 to 56) and engage one program from each division in course design review by June 2026.

Activities

CANVAS MASTER COURSES:

Courses completed to date:

- 49 Complete
- 2 In progress

Courses in progress: HIST-1070, ACCT-2050

COMPLETED COURSE REVIEWS:

EBC:

Health Science:

Liberal Arts

•

- RADS-1121
- RADS-1151
- RADS-1170
- RADS-1175

•

Reviews in progress, not yet completed:

- Liberal Arts: PSYC-1010 (All Modalities)

Reviews planned for Fall 2025:

EBC:

Health Science:

Liberal Arts

•

- RADS-1251
- RADS-1270
- RADS-1275
- RNUR-1012
- RNUR-1014
- RNUR-1052
- RNUR-1054
- RNUR-1060

•

Additional Activities

Faculty Development:

- *AI Enabled/ Enhanced Course Redesign Camp run Oct 6-8 (w/ off contract stipend offered) –*
3 faculty participants completed [1 FT RNUR +2 Adj BIOL & COMM/ ENGL]
- *Opposite of Teaching: Teaching for Integrity in the Age of AI* Faculty Book Clubs week of 9/29 discussed Chapter 2 – Communicating Integrity (16 total faculty participants). No break meetings.

- **New Faculty Teaching Square Reciprocal Observations** running 9/24-10/14
- **1 NCSC Teaching Skills Toolbox Badge earned** 9/27-10/10:
 - **Katie Danielson, RNUR: Teaching Skill 4 Cognitive Load Mgmt. EXPLORER** (10/8)
- **2 Teaching Skills Toolbox Faculty Workshops** offered 9/27- 10/10 (3 participants)
- **0 Facilitator Teaching Tips Podcast episode** posted 9/27- 10/10 (6 downloads | 6 Listeners)
- **Launchpad New Faculty Enewsletter sent 10/1: Discussion Live or Online Tips/ Rsrcs.**
- **All Faculty Facilitator Enewsletter sent 10/9 w/ AI Literacy Process Assignment Template & AI Assignment Stress Test Prompt**

BUSINESS SERVICES

11_ Accounting Services

Collaboratively update 100% of financial aid and business office policies and procedures by June 2026 and complete a comprehensive policy manual to support compliance and reduce barriers to enrollment.

✚ *Policy 17-131 was reviewed and one minor change was made.*

✚ *The auditors surprised us and showed up two weeks earlier than scheduled. We have supplied them with testing documents and information while they were here this week. Much more information will be sent in the coming weeks to complete the audit testing.*

12_ Financial Aid Office

Collaboratively update 100% of financial aid and business office policies and procedures by June 2026 and complete a comprehensive policy manual to support compliance and reduce barriers to enrollment.

✚ *The auditors came a couple weeks early, so the office has been preparing and collecting all the files and documentation the auditors have been requesting while on campus. This has been a timely process.*

✚ *The office is also preparing the documentation and presentation for department review next month.*

13_ Facilities Management

Complete all listed capital repairs and renovations, including Fallerius and Health Sciences buildings, by June 30, 2026, ensuring physical campus readiness for instructional needs and safety.

✚ Fallerius Renovation Project

- *Timeline 2025 / 2026*
- **Status Update:** Demolition is 90% completed, new floor plans and framing are in the process of completion, rough in electric and plumbing are ongoing. Phase one is ahead of schedule. Completion of phase one is set for February 2025

14_ Information Technology & Information Systems

Achieve and sustain a 60% call answer rate and respond to helpdesk tickets within an average of 3 work hours by June 2026 to improve internal and student-facing service.

✚ From 9-29-25 to 10-10-25

- Call Answer Rate: **46 completed out of 84 inbound calls - 54.8%**
- Ticket Response Time: **3 hours 40 minutes**

✚ The call answer rate numbers were the exact same. I did a double take thinking I messed something up but coincidentally they're just the same.

Call Queues

Call Queue ▾	Inbound ▾	Service Level (%) ▾	Completed ▾	A
Helpdesk Ext. 4734	84	100%	46	12

15_ Child Development Center

Maintain weekly enrollment tracking, document inquiries by funding source, and report on progress toward CDC expansion to support family access to on-campus childcare by June 2026.

Enrollment Tracking for week of October 10, 2025				
Class (Room)	Maximum Enrollment	Available Slots	Filled Spots	Notes
Adventure (39)	8	0	8	
Imagination (21)	8	0	8	
Puddles (24)	8	0	7	One Child Transitioned. New child begins in late Oct.
Fascination (27)	8	0	8	
Explorers (29)	21	0	18	3 children will transition in
Sunshine (32)	21	0	21	
Homebase	28	0	28	

Inquiries by Funding Source
From September 25th to October 14th

Private Pay 19 Families 3 Additional Families Called	PFCC/Voucher or Early Head Start or ODE Grant 7 Families 1 Additional Family Called	Unknown 10 Families 2 Additional Families Called
	Waitlist Families: Families who have been on our waitlist for 1 Day to 2.5 yrs.	
Private Pay Infant/Toddler 26 Preschool 6	PFCC/Voucher or Early Head Start or ODE Grant Infant/Toddler 10 Preschool 9	N/A

Red Numbers in row two show an increase of individuals since the last report.

CDC Expansion Summary

Narrative~
No Updates... Next meeting is 10.14.25

16_ Development (Foundation, Major Gifts and Rentals)

1) Raise \$442,560 in Emerald Club funds, add 2 new scholarships, and secure 2% growth in major gifts by June 2026. 2) Generate \$37,000 in rentals by June 2026 and finalize Preferred Partner rental packages and marketing materials.

✚ *\$152,000 YTD Emerald Club*

✚ *\$75,000 pledged to come in this quarter, along with \$50k of the new \$150,000 individual donor pledge*

✚ *Rentals income has \$38,000*

✚ *Foundation Nursing program nursing students covered:*

- PN 24
- RN 20
- BSN 8

17_ Workforce Development

Grow Workforce revenue by 5% and credit apprenticeships by 5% by June 2026 through new programming in maximizing Tech Cred, AI, leadership, and Unmanned Aircraft Systems (UAS).

✚ *Phlebotomy Community – 10 TurboCert 5 total Community – 15 total phlebotomy for first cohorts*

✚ *Drone Turbo Cert – 10 Students, new community Drone class planned with a donation to cover the student tuition for the first 10 applicants*

- ✚ 5% more trainings so far YTD

18_ Crawford Success Center

Increase Crawford Center non-CCP headcount and credit hours by 5% each and raise \$35,000 in scholarships by June 2026.

- ✚ **Recruiting** – *Hosting 100+ 8th graders for Crawford County WAGE Tours on October 16 in collaboration with Leesa Cox & Andrew Shella*
- ✚ **Scholarships for Success:** *Creating donation packages and identifying corporate sponsors*

19_ Institutional Research

Promote a culture of data-informed decision-making across the College by launching annual academic data reports, publishing at least four “IR Quick Bytes,” and providing ongoing data literacy training through a minimum of 10 office hour sessions and targeted presentations. Aim to reach at least 50% of full-time employees through these efforts and achieve a minimum of 25 combined views on video-based training content by June 2026.

- ✚ *IR is winding down on a heavy load of external fall reporting to the federal and state governments.*
- ✚ *IR is launching several initiatives to improve data literacy. These include Zoom Open Houses to answer questions on the first and third Tuesdays at 9 am, data spotlight presentations at upcoming cabinets, and a pending newsletter.*

20_ Grants

Submit and secure at least three competitive grants of \$100,000 or more by June 2026 from diverse state and foundation sources.

- ✚ *Based on the college's strong implementation of an ODHE mental health grant, the state has added nearly \$5,000 onto a no-cost extension so NCSC students can benefit from 80 additional counseling hours.*
- ✚ *NCSC is in final consideration for a \$500,000 grant from Achieving the Dream that would create uniformity in data amongst Colleague, Canvas and Aviso/Watermark. If awarded, this would provide more insightful data as well as tools such as dashboards and AI potential that would significantly improve decision support.*

21_ Human Resources

1) Conduct structured 30/60/90/6mo/1yr check-ins and two tenure-based focus groups to improve onboarding and employee engagement by June 2026. 2) Achieve at least a 90% completion rate for scheduled milestone check-ins with new hires. 3) Conduct 2 focus groups annually.

- ✚ *For the period of 9/28/25 – 10/11/25 100% of check-ins completed (10)*

- ✚ *New hires/new positions: 9/28/25 – 10/11/25*
Cory Monica – Director, Workforce Development

22_ Marketing and Public Relations

Capture 1,320+ inquiries (10% increase), support app-like functionality on web, meet state/federal compliance (SB1), and maintain 100% timely updates of program info and responses by June 2026.

- ✚ *Inquiries through September 9th: 751*
- ✚ *Compliance: Syllabi accessibility/SB1 – new revisions need to be programmed for mid-semester updates*
- ✚ *Program information updates: Program & Division sheet have been printed and delivered to admissions for Caree's and Laurie's teams.*
- ✚ *Additional items of interest: Implementing a promotional plan for BASMENT 2+2 degree.*

23_ Faculty Caucus

Increase faculty usage of Aviso notes by 8% and alerts by 5% by June 2026 and develop one small-scale faculty recruitment event pilot.

- ✚ *We continued to discuss the mentoring process for full-time faculty and worked on adjusting the adjunct mentor checklist to fit better with full-time. We will continue working on this in collaboration with Dr. Gray*
- ✚ *Working on gathering faculty who might be interested in doing the podcast with Nate Harvey in Crawford County*

24_ Staff Caucus

- 1) Host all scheduled caucus meetings, increase internal staff engagement (communication and participation) rates by 25%, 2) organize a joint discussion with Faculty Caucus to explore customer service improvement and retention ideas by Spring 2026.

- ✚ *Reviewed strategic goals moving forward*
- ✚ *Discussed strategies for increasing participation rates by 25% moving forward. Some strategies included: holding the meeting at different locations on campus (as well as via zoom).*
- ✚ *Discussed establishing a joint discussion with Faculty Caucus to work on "customer care" improvement and retention ideas.*
- ✚ *Next meeting will be held Wednesday 10/22 @ 10:00am. Location TBD.*