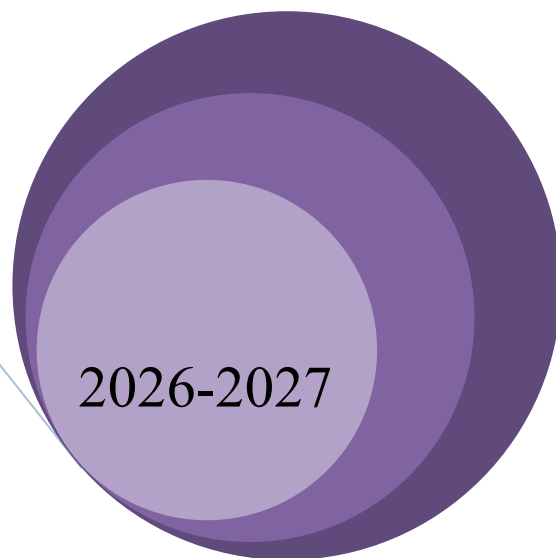




What are we doing to help students come and complete at the College?

What are we doing to help employees come and stay at the College?



President's Bi-Weekly Report

For period September 14, 2026 to September 25, 2026

**** Next Report is due Friday, October 9, 2026 "Pay Day"**

Strategic Projects for 2026-2027 Academic Year

In identifying the strategic projects for their departments, supervisors need to address at least one of the two **SMART** (Specific, Measurable, Achievable, Relevant, and Time-based) strategies shown below in alignment with the strategic plan and its key performance indicators (KPI's) to fulfill the College mission of student access and success, and align the human, fiscal, and physical (facilities, IT) resources. The two strategies are:

1. What are we doing to help students come and complete at the College?
2. What are we doing to help employees come and stay at the College?

PRESIDENT'S REMARKS

FOCUSING ON ENROLLMENT – ENROLLMENT – ENROLLMENT

ACADEMIC AND STUDENT SERVICES

01_ Admissions & Enrollment Management

Goal: Increase adult learner applications by 4% and improve adult learner application-to-enrollment yield to 40%, while maintaining current levels of all applicants.

- + Over the last two weeks, Admissions has primarily been training and onboarding our new hires while handling daily student needs and administrative tasks. The training is helping our new staff become more independent with admissions processes and student follow-up as we move further into the fall recruitment season. The team continues to schedule Spring 2027 advising appointments and meet with students for admissions appointments, helping students move from application to their next enrollment step.*
- + Fall recruitment is now underway. During the last two weeks, Admissions conducted a Main Campus Tour, visited Madison, met with the counselors at Pioneer, participated in the KCCC College Fair. We also continued our counselor outreach through welcome bag deliveries. Welcome bags have now been delivered to 16 more schools in the last two weeks: Northmor, Cardington, Mount Gilead, Madison, South Central, Mansfield Christian, Lexington, Ontario, Clear Fork, St. Peter's, Cypress, Shelby, Plymouth, Norwalk, Norwalk St. Paul, and Willard. These activities have allowed us to reconnect directly with counselors and schedule recruiting events and presentations, increasing our presence in the schools as the recruitment season begins.*
- + We also collaborated with our new Marketing Director and the rest of the department to align our recruitment goals with the campaigns needed to support them. One concrete outcome was resolving the issue we had been experiencing with getting our recruitment flyers out through Salesforce. This had been a challenge for a few months. With the issue now resolved, we can use Salesforce to distribute recruitment and event materials to prospective students and better support our upcoming recruitment campaigns.*
- + The TFS application is now open for the 2027–2028 school year. Admissions will begin incorporating TFS promotion into our fall recruitment efforts and conversations with students and school partners, giving students an earlier opportunity to learn about the program and begin the application process.*

02_ Engineering Technology, Business, Criminal Justice and Workforce (EBC) Division

Goal: Increase enrollment (headcount/FTE) 3% across all division programs.

The following are the scheduled tours and planned student recruitment events currently planned.

Tours and Visits:

+ College Now Engineering to BASMET information session – September 28

Andrew will meet with the current College Now Engineering students to discuss the BASMET program and personally invite them to continue their education with NCSC. Planned topics include

the ease of the curriculum pathway, Tuition Freedom Scholarship, grant funded student support, and the cost of room and board at a residential campus.

✚ ***Manufacturing Days Student Tours- Oct 1&2*** Will host 200 students from Richland County in conjunction with area manufacturers to gain an understanding of local manufacturing education and job opportunities.

✚ ***Scholarship Lunch- Oct 8***
Current PTK President (Ryan Earles) to be student speaker

✚ ***Crawford WAGE Tours- Oct 15***
Crawford Success Center to host WAGE Tours. Brooke and Andrew to go visit and help.

✚ ***Heartland Tech- Oct 20***
Students will explore college opportunities at North Central State College, learn about technology and cybersecurity programs, tour campus facilities, and hear about pathways from career-technical education into college and the IT workforce.

✚ ***College Pathway Presentation- Oct 27***
Brooke to visit Pioneer Seniors to present college pathway presentation with job market opportunities

✚ ***College Pathway Presentation- Oct 27***
Brooke to visit Buckeye Central Seniors to present college pathway presentation with job market opportunities

✚ ***Crestview High School Tour- Nov 5***
Upcoming plan for Crestview HS to visit Kehoe for a comprehensive tour, very similar to what we did with them last year which was very productive.

✚ ***Recurring Tuesday Morning Tours***
Admissions Team has the open invitation to place tours on our calendar with new students and their families every Tuesday morning at 10am.

✚ ***Developing Relationships and Inquiries:***

- *Schmidt Security - Cooperative Education Opportunities*
- *Park National Bank - Cooperative Education Opportunities*
- *Hamilton Insurance - Cooperative Education Opportunities*
- *Hedstrom Toys - Cooperative Education Opportunities*
- *Owens Corning – Mt. Vernon – Employee pipeline and cooperative education opportunities*

- *Starkey Machinery Inc. – Cooperative education and apprenticeship opportunities*
- *Rohrer Corporation - Employee pipeline and apprenticeships*
- *Ideal Electric – Apprenticeships and Cooperative Education Opportunities*

03_ Health Sciences Division

Goal: Student course completion rates, in key program courses, will remain greater than or equal to 85% in the fall term and greater than or equal to 90% in the Spring.

Health Science	day 14 #'s	Goal	Current #'s
Course	8/31/2026	85% or greater	9/23/2026
<i>Chem 1030</i>	45	38	42
<i>BIOL-1230</i>	41	35	41
<i>BIOL-1550</i>	95	82	90
<i>BIOL-1730</i>	16	14	16
<i>BIOL-2751</i>	233	198	231
<i>PHTA-1070</i>	19	16	17
<i>PHTA-1040</i>	Session B	Session B	Session B
<i>PNUR-1012</i>	30	26	30
<i>RADS-1170</i>	20	17	19
<i>RADS-1175</i>	Session B	Session B	Session B
<i>RESP-1110</i>	12	10	12
<i>RNUR-1012</i>	87	74	86
<i>RNUR-1014</i>	Session B	Session B	Session B
<i>RNUR-2032</i>	43	37	43
<i>RNUR-2034</i>	43	37	43
<i>RNUR-2052</i>	40	34	39

04_ Liberal Arts Division

Goal: Increase the Course Completion rates for Liberal Arts Online Zoom Courses by 2%, and completion rate in Gateway English courses by 3%.

- ✚ *Held advisory meeting for Education program.*
- ✚ *Completed OH36 and TAG submissions*
- ✚ *Beginning talks with University of Cincinnati, Ashland University, and OSU.*
- ✚ *Working with marketing department on promotional ideas for Human Services program.*
- ✚ *Continue working with English and Math departments concerning improving pass rates, especially in the online zoom courses.*

05_ Assessment, Curriculum and Compliance

Goal: Prepare for and initiate work on the Higher Learning Commission (HLC) reaffirmation of accreditation process, by establishing a steering committee, working teams assigned to each

accreditation criterion, doing a comprehensive gap analysis to identify missing or insufficient evidence and documentation for each criterion and subcategory.

- ✚ *The Evidence Stewards have met and worked on a process that is similar to each other's for consistency in organizing and noting evidence for each of the HLC Teams. HLC teams have begun to gather and note claims and evidence in excel spreadsheets in SharePoint, under Road to Reaffirmation, Criteria 1, 2, 3, or 4.*
- ✚ *HLC upcoming Multi-Location visit details are solidifying and an itinerary has been created for both sites. The peer reviewer requested additional data, most of which was sent immediately. The comparison of course eval data between the sites and the rest of the institution is being created.*
- ✚ *The new PARs template has been approved and is now being sent out with TASK data to program coordinators/directors. This is the last step that was needed to write the HLC Quality Initiative Report. I hope to have that report completed by November, 2026.*

06_ Title III

Goal: Provide faculty support for professional development, to enhance the student experience and promote student success through completion of ACUE Advanced Certification.

1. What are we doing to help students enroll and complete at the College?

- ✚ *Collaborated with the Dean of Academic Services to develop a formal process for reviewing requests for course exemptions related to the conversion of courses from a 16-week to an 8-week format.*
- ✚ *Participated in collaborative planning for a proposed 90-credit-hour BSBA program and led efforts to secure community and partner support for the initiative.*
- ✚ *Continued collaboration with the External Evaluator to develop a data model in preparation for Year 4 Title III reporting (FA25-Sp26). The model will focus on student success outcomes in General Education courses.*

2. What are we doing to help employees come and stay at the College?

- ✚ *Attended a Staff Caucus meeting to engage with and support employee initiatives.*
- ✚ *Participated in the ACUE webinar, "From Super Bowl Champion to College Classroom: What a New Faculty Journey Can Teach Us."*
- ✚ *Collaborated with the Title III Program Officer and former Title III Project Director to complete the official transition of Title III grant leadership and institutional contact responsibilities.*
- ✚ *Received the Year 5 Title III Grant Award Notification totaling \$211,321 and collaborated with NCSC Finance to review preliminary budget allocations and resource planning.*
- ✚ *Continued participation in the ACUE Effective Online Teaching course.*

Technology Success Coach

☐ Workshops Held:	<i>In-Person: 0</i>	<i>Zoom: 0</i>	<i>Video Hits: 1</i>
Student Support:	<i>Email: 4</i>	<i>Telephone: 0</i>	<i>In-Person: 0</i>
Faculty Support:	<i>Email: 3</i>	<i>Telephone: 0</i>	<i>In-Person: 1</i>
Staff Support:	<i>Email: 2</i>	<i>Telephone: 0</i>	<i>In-Person: 2</i>
Canvas Masters:	<i>New: 0</i>	<i>Modified: 0</i>	
CWO Canvas Setup	<i>New: 48</i>	<i>Modified: 3</i>	

Ad-hoc projects worked during the period:

- *Public access syllabi processing: Uploaded for Fall A/16 2026: 210*
- *Fillable PDF requests: 2*
- *Course Evaluation Setup: Fall A 26 Underway*

07_ Registrar (Student Records)

Goal: Build measurable performance baselines, automate repeatable work, document processes, and reduce rework across SRO, Advising, FA, IR/IS/IT, and academic areas.

-  *Began converting operational tracking into measurable performance baselines. FA26 Session A midterm reporting documented 12 courses missing the initial deadline, affecting 183 student records; a concurrent reporting failure also prevented timely processing of WNP actions, providing a clear example of how upstream delays and system dependencies compound Student Records workload and affect Financial Aid and Cashier processes.*
-  *Analyzed the first FA26 CCP state submission across 2,884 individual registration records. Of 266 identified errors (9.22%), 144 were duplicate-record errors and 110 involved SSIDs, allowing Student Records to isolate the small number of recurring error types responsible for most remediation work and begin targeting their underlying causes rather than treating each occurrence as an isolated correction.*
-  *Expanded data-integrity review beyond individual record corrections to identify systemic causes, including duplicate academic credential records, degree-audit requirement and minimum-grade inconsistencies, and program/status configurations that can affect registration, advising, graduation evaluation, and external reporting.*
-  *Continued development of a comprehensive Student Records policy and process framework, organizing departmental responsibilities into defined operational areas and identifying where institutional policy, procedure, forms, system configuration, or ownership are missing or unclear. This work is increasingly being used to distinguish issues that require an individual correction from problems that require a broader procedural or system solution.*

- ✚ *Evaluated program-change and registration processes for selective health programs where students must be recognized in an incoming program before registration opens, while premature program-status changes can create inaccurate in-term reporting. The review is focused on developing a repeatable process that preserves registration access without creating downstream Clearinghouse, enrollment, or academic-record corrections.*

08_ Student Support Services

Goal: Raise TRIO retention to 70%, Tutoring visits by 25%, Career Services visits by 25%, and Specialized Support Services (Disability Services) visits by 15% through focused outreach and embedded services. Improve student satisfaction for Spring 2027 over Fall 2026 by 10%.

Tutoring:

- ✚ *For the time period of 08/16-29: Visits = 13; Hours = 12.49; Unique students = 12; Referrals = 39 ; Top 3 Subject Areas = English (7), Criminal Justice/Education/Nursing/Physical Therapy/Radiology (1)*
- ✚ *For the time period of 08/30-09/12: Visits = 36; Hours = 36.83; Unique students = 31; Referrals = 22; Top 3 Subject Areas = Nursing (13), English (10), Radiology/Physical Therapy (4)*

Specialized Support Services:

- ✚ *The office of Disability Services responded to 3 Alerts(s)/Referral(s) to the office.*
- ✚ *The office registered 4 new student(s) for accommodations for courses for FA26.*
- ✚ *Current caseload (students followed) (88) Current active students FA26 (65)*

09_Access & Enrollment (CCP)

Goal: Utilize CCP dual enrollment as a true student onboarding experience to the College.

Expand & embed CCP student access to NCSC's programming by 2% & traditional/non-traditional student services; support post-secondary student matriculation by 5% to the College (CCP to NCSC)

- ✚ *Our annual Fall School Counselor meeting is scheduled for the morning Friday Oct. 16 in Fallerius. Join us! Planning and prep is in high gear for this event with our partners.*
- ✚ *Preparing for the HLC multi-site visit to Ontario High School for the CCP-Ontario Business Parkways cohort, now in its second year.*
- ✚ *Crawford and Richland county Manufacturing Days. This event brings area 10th grade students into the new age of advanced manufacturing. Students tour area manufacturers and a college/university, learning about industries and career pathways that need skills in design/build/test/protect*

10_ Academic Services Support Team**Goal:**

- Increase Canvas Master Courses by 50% (from 73 to 109)
- Increase Faculty engagement in CTL provided professional development to 20% full-time and 20% adjunct faculty. Baseline from SP2026: FT=7 out of 43 (16.3%); Adjunct=15 out of 143 (10.3%)

✚ CANVAS MASTER COURSES:

- 84 Complete Completed in the current reporting period:
- 0 In progress
- RNUR-2072 Master Course

✚ FACULTY ENGAGEMENT: TOTAL (unique) Faculty engaged with at least 1 CTL internal program

<i>For reporting period:</i>	<i>24 Faculty (6 FT/18 Adjunct). EBC: 5 HS: 8 LA: 11</i>
<i>Current Percentage:</i>	<i>FT: 14% (of 43) ▲3% Adjunct: 12.5% (of 143) --</i>

<i>Planned for upcoming period:</i>	• Faculty Book Club (ongoing) • Faculty Teaching Circle
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Retention and Access

- ✚ Increase engagement with probationary students:
 - 25% of P1 with personal direct outreach by mid-term of semester;
 - 15% of P2 and P3 are actively engaged in academic support activities during semester

✚ Fall 2026 Statistics:

<i>Description</i>	<i>Total</i>	<i>Returning FA2026</i>	<i>Req'd 25%</i>		<i>Description</i>	<i>Total</i>	<i>Returning FA2026</i>	<i>Req'd 15%</i>
<i>P1 Students</i>	<i>59</i>	<i>59</i>	<i>23</i>		<i>P2 Students</i>	<i>29</i>	<i>27</i>	<i>4</i>
					<i>P3 Students</i>	<i>13</i>	<i>10</i>	<i>2</i>
					<i>Total</i>	<i>42</i>		

✚ Outreach Status:

<i>Date</i>	<i>Direct Outreach Count</i>	<i>Above / Below Goal</i>
<i>09/25/2026</i>	<i>P1: 10 P2/P3: 05</i>	

11_ Crawford Success Center

Goal: Increase Crawford Success Center headcount and credit hours by 3% each.

- ✚ *Met with Buckeye Community School– planning to sponsor a SP27 FYEX CCP cohort and Timken Manufacturing Lab cohort for their students in the Bucyrus area*
- ✚ *Secured \$10,000 pledge from John Q. Shunk Association in Bucyrus geared to help remove any barriers for adult learners in collaboration with the NCSC Foundation*
- ✚ *Secured \$3,500 pledge from Eagle Crusher manufacturing company for Crawford County students attending CSC/NCSC in collaboration with NCSC Foundation*
- ✚ *Participated in “Crawford Youth Rally” hosting over 200 high school students*
- ✚ *Hosting fall open house on September 29 for CSC location*
- ✚ *Conducted 3 Accuplacer placement tests*
- ✚ *Onboarding new applicants for SP27 from Crawford – Huron – Marion- Morrow – Seneca – Wyandot Counties*

BUSINESS SERVICES

12_ Accounting Services

Goal: Advance student success by maintaining consistent review processes for student account holds, ensuring holds are justified, accurately maintained, and promptly released to minimize barriers to enrollment and persistence.

- ✚ *Ongoing reviews are being done for collections and business office holds as student payments are made and payments forwarded to us from the Attorney General's Office.*
- ✚ *We currently have 78 business holds and 1,920 collections holds.*

13_ Financial Aid Office

Goal: Enhance the student financial aid experience by providing convenient, secure, and self-service digital tools by implementing Ellucian Advisor, Leveraging Ellucian Colleague Secure File Upload, and Expanding Online Financial Aid Forms

- ✚ *Completed FISAP and sent report to the Department of Education*
- ✚ *Completed FWS reporting to the Feds for 2025-2026 school year*

- ✚ *Transmitted aid for session A and full-term courses*
 - *\$1,613,984.63 in grants and scholarships transmitted onto student accounts*
 - *\$798,895.00 in loans transmitted onto student accounts*
- ✚ *Compiling data for a Department of Education Borrower Defense claim*
- ✚ *Started the set-up process and assigning roles in the new Student Forms product*

14_ Facilities Management

Goal: Facilitate Fallerius Renovation Phase II and update the Camera and Badging Systems.

- ✚ *Fallerius Renovation Project*
Status Update: Completed phase one of the Fallerius Renovation

- ✚ *Police Academy Classroom*
Timeline: September 2026
Status Update: Classroom is 90% completed, carpet installed, classroom walls and hallway painted and completed. Whiteboard material is ordered and will be installed once its arrival.
We are in the process of moving furniture and AV equipment to the classroom.

- ✚ *Pickle Ball Court*
Timeline: September 2026
Status Update: The court has been resurfaced as of 9/29/26, the court will be striped 9/30/26
Once finished facilities will install the post and net and cut down the old basketball hoop and post,

15_ Information Technology & Information Systems

Goal: Facilitate installation of kiosks for wayfinding; Assess third-party student support coverage for evenings and weekends; Focus on cybersecurity.

- ✚ *Wayfinding Kiosks are fully deployed. We are currently evaluating how the Kiosks are being utilized by students with the end goal of improving them over time.*
- ✚ *The vendor that was being discussed as a way to provide after-hours support for students through helpdesk submitted their proposal and we have made the internal decision not to pursue a relationship with them. IT is now looking at other options to provide after-hours support.*
- ✚ *Began testing Security Keys as a valid MFA source.*
- ✚ *IS project to re-evaluate Colleague security is ongoing.*

16_ Child Development Center

Goal: Maintain full enrollment while evaluating all policies, procedures and monitoring standards.

✚ Director Out of Office

17_ Office of Development, College Foundation

Goals: 1) Grow philanthropic support by 5% (Goal of \$525,000) and deepen strategic donor and employer partnerships. 2) Secure a 5% increase (Goal of \$109,184) in Non-Credit Workforce Contract Training revenue by end of FY27

✚ 28.7% to goal (\$150,708) – An additional \$21,500 pledged to come in but not included in the current percentage.

✚ Non-credit Workforce income FY27: \$7,949 raise towards goal

18_ Institutional Research

Goal: Work on data governance, definitions and key indicators for data-informed decision making.

✚ *The past two weeks have been largely focused on critical federal and state reporting requirements. While progress on data literacy and access initiatives was limited, this work supports data quality and compliance objectives.*

✚ *An IR newsletter will be released shortly.* 📄

19_ Grants

Goals: 1) Coordinate the DHSS project to meet the implementation timelines resulting in a Unified Data and Technology System linking Colleague and Canvas data by early 2027. Improve substantially over baseline project metrics on data empowerment being gathered by ATD/MDRC as project progresses. 2) Continue seeking alternative paths for grants including consortiums for federal competitive, congressionally directed spending, state and foundation opportunities. Contribute to efforts obtaining another three announced awards at \$100,000+.

✚ *Submitted \$243,000 grant to the Ohio Department of Higher Education for a new round of Choose Ohio First STEM scholarship grants. This will fund an additional 18 slots beginning in Fall 2028 for various majors including for the first time Chemistry AS and the AI in Business certificate.*

20_ Human Resources

Goal: Strengthen employee retention through the development and implementation of a voluntary employee mentoring program including: structure and guidelines by Spring 2027, recruiting and training employee mentors, hiring quality staff who are focused on student success

- ✚ *Mentoring Program – had initial discussion regarding pilot program with staff caucus chair, Aubrey Place. Intend to meet to discuss further in the next week*
- ✚ *New hires/new positions: 9/13/26 – 9/26/26*
 - *9/21/26 – Nicholas Calderone – Executive Director, Marketing & Public Relations*

21_ Marketing and Public Relations

Goals: 1) Develop a repository of assets for new director, and training in Fall for web users.
2) support Admissions throughout the recruitment cycle for CCP and traditional and adult students to increase enrollment

- ✚ *Welcome Nicholas Calderone, The new Executive Director of Marketing*
- ✚ *The repository of assets has been put in place and will continue to grow.*
- ✚ *Web training is scheduled for Tuesday, September 29 at 10:00 a.m. in Fallerius 164*
 - *30+ coworkers responded to the invitation.*
- ✚ *Fall campaign is ramping up targeting multiple audiences.*
 - *Second round of ads in development now.*
- ✚ *Working with admissions on t-shirts and giveaway items for recruitment.*

22_ Faculty Caucus

Goals: 1) Continue communication between faculty and students by increasing faculty usage of Aviso alerts (for Kudos too) by 3% and Aviso notes by 10%. 2) Encourage faculty participation in recruiting opportunities and events for either their program or for the college.

- ✚ *Reviewed and provided feedback for the minimum requirements policy (for faculty credentials)*
- ✚ *Shared a few Aviso training documents/suggestions with Dr. Johnson that she might be able to utilize during the Aviso "office hours"*
- ✚ *Continue discussing the mentoring process and the importance the role plays with faculty (full time and part time), feeling welcomed at the college*
- ✚ *Continue to encourage using Aviso for alerts and notes (including for Kudos)*

23_ Staff Caucus

Goal: Enhance staff engagement, connection, and retention by expanding participation in the Staff Caucus, partnering with Human Resources to develop a staff mentoring program, and using annual employee feedback to inform advocacy and continuous improvement efforts.

- ✚ *Staff Caucus remains committed to strengthening staff engagement, fostering meaningful connections, and supporting employee retention by increasing participation across the organization.*
- ✚ *At our last Caucus meeting, Interim Staff Caucus facilitator, Aubrey Place, was introduced. We also had a great turn out and this was encouraging.*
- ✚ *The Staff Caucus Interim Facilitator will be meeting with Doug Hanuscin next week to workshop different ideas on the staff mentoring program and bring these back to staff for feedback during the next meeting on 10/14/26.*
- ✚ *To further promote involvement, a flyer promoting Staff Caucus is in the design phase and will be used as another tool to draw in staff engagement and participation.*