



What are we doing to help students come and complete at the College?

What are we doing to help employees come and stay at the College?



President's Bi-Weekly Report

For period April 13, 2026 to April 24, 2026

Last Report for this Academic Year

*** Next Report is due Friday, August 28, 2026 "Pay Day"*

Strategic Projects for 2025-2026 Academic Year

In identifying the strategic projects for their departments, supervisors need to address at least one of the two **SMART** (Specific, Measurable, Achievable, Relevant, and Time-based) strategies shown below in alignment with the strategic plan and its key performance indicators (KPI's) to fulfill the College mission of student access and success, and align the human, fiscal, and physical (facilities, IT) resources. The two strategies are:

1. What are we doing to help students come and complete at the College?
2. What are we doing to help employees come and stay at the College?

PRESIDENT'S REMARKS

With this being the last President's Bi-Weekly Report for the Academic Year, I want to thank all of our faculty and staff for their hard work and commitment in fulfilling our core College mission of student access and success.

A strong evidence of that is the College being recognized nationally by Achieving the Dream (ATD), and receiving their highest Leah Meyer Austin award, in front of more than two thousand people at Dream in Portland, Oregon.

An even better evidence is our commencement event, the greatest day at the College, with hundreds of students graduating in front of more than a thousand community members; and Dr. Karen Stout, the CEO of ATD, making the trip to North Central State College, and being our commencement speaker.

With appreciation for everything you do for our students, each other, and the community.

Dorey

ACADEMIC AND STUDENT SERVICES

01_ Admissions & Enrollment Management

Goal: Increase total applications by 6% by June 2026 through a 2% gain in general, non-traditional, and underrepresented student applications, supported by targeted communication and improved ISIR engagement.

- ✚ *We are sending out TFS offers to CCP/CTE students*
- ✚ *We averaged around 20 admission appointments phone/in-person over the last two weeks and approximately 30 advising appointments.*
- ✚ *We continue to hold weekly campus visits on both main campus and Kehoe*
- ✚ *We continue to focus on summer and fall 2026 outreach for advising appointments*

✚ **Recruitment:**

- *Waynedale School Visit*

- *Pioneer School Visit*
- *Madison School Visit*
- *Mansfield Senior High*
- *Cardington School Visit*
- *Fredericktown School Visit*

02_ Engineering Technology, Business, and Criminal Justice (EBC) Division

Goal 1: Achieve a 3% Increase in Student Co-op, Internship, and Capstone Placements by June 2026

Metric: Quantitative – Student Success

- ✚ *Meet with the 4th and 5th Engineering Co-op student to complete their agreements with a 6th student scheduled for next Monday. Two students also reported prospective Co-op positions for the Fall term.*

Goal 2: Reverse Individual Program Enrollment Declines and Achieve 3% Division-Wide Growth by Fall 2026

Metric: Quantitative – Student Access

- ✚ *Productive meetings with employers to discuss apprenticeship programs and training needs with following companies over the last two weeks: Taylor Metal Products 4/14, CNG 4/15, Lake Park Industries 4/16.*
- ✚ *Taylor Metals enlisted our help to sponsor two registered apprenticeships with a plan to expand their program.*
- ✚ *CNG is reviewing their maintenance training programs to enlist our help with technical instruction. We will also have further discussions about co-op and employee pipelines.*
- ✚ *Lake Park Industries was relieved that one of their apprentices will receive his journeyman card after we work together to gather and submit his records. They are also looking to expand their program and have one apprentice currently in classes with us.*
- ✚ *Continue to work toward integrating non-credit students. David Wright is working with Shella Seckel to develop credit (EMMT) and non-credit (NIST) course shells in CANVAS.*
- ✚ *Vickie Kissel is working with Matthew to test the integration NIST non-credit courses into college systems so non-credit students can be admitted and enroll in similar process to credit courses.*

Goal 3: Relaunch the Manufacturing Maintenance Technician (MTOM) Program by Fall 2026

Metric: Quantitative – Student Access & Resources

- ✚ *Submitted requisitions and multiple quotes for significant trainer updates and machinery upgrades in the IST and Machining labs approved by Dr. Diab.*

03_ Health Sciences Division

Retention goal: Student course completion rates, in key first year courses, will be greater than or equal to 90%.

Health Science	# day 14 enrollment	Course Goal	Students enrolled	Retention %
Course	01/27/2026	90% or greater	As of 04/24/2026	
Chem 1030	68	61	67	98.5%
BIOL-1231	33	30	33	100%
BIOL-1550	91	83	89	97.8%
BIOL-1730	36	32	34	94.4%
BIOL-2751	88	79	80	90.9%
BIOL-2752	127	114	120	94.5%
PHTA-1090	Session A	11	12	100%
PHTA-1110	11	10	11	100%
PNUR-2012	21	19	21	100%
RADS-1270	Session A	17	18	94.7%
RADS-1275	18	17	18	100%
RESP-1220	13	12	13	100%
RNUR-1052	Session A	53	59	100%
RNUR-1054	53	48	53	100%

Enrollment goal: Program application numbers received by May 1, 2026, will increase by 5% over the 2025 enrollment numbers for the same period.

Our total apps last year at this time were 235. We currently have 297 applications. This is a 26.4% increase in applications compared to last year at this time. All programs met goal except BSN and RESP.

HS Enrollment Goals						
HS Program	Max #	Applications submitted	2025 % total and # of apps goal			to date
		5/1/2025	05/01/2026 Goal %	Goal # up 5% over last year	05/11/2026	% of max #
LPN/RN ART	32	30	100%	3	32	100%
BSN	FT 15	5	40%	6	3	20%
RN	88	71	85%	75	76	86.3%
PN- PM/SU	32	32	100%	32	72	225%
PN-Trad/FA	24	11	50%	12	41	170%
PTA	20	9	50%	10	14	70%
RADS	24	52	100%	24	55	229%
RESP	24	14	63%	15	12	50.0%

04_ Liberal Arts Division

- ✦ *Met with Ohio State-Mansfield to discuss the Education programs articulation.*
- ✦ *Continue working with faculty to incorporate AI into Liberal Arts courses.*
- ✦ *Working on updating Liberal Arts pages on NCSC's website.*
- ✦ *First podcast promoting NCSC and Liberal arts has been posted.*

05_ Assessment, Curriculum and Compliance

Submit NCSC's Quality Initiative Proposal to HLC by November 30, 2025, and implement aligned assessment improvements college-wide by May 2026 to enhance program review and student learning feedback cycles.

- ✦ *Faculty have been reminded to complete the CWO's in their classes and the end of session survey. A follow up reminder will be going out May 4th. I will be meeting with Dr. Green next week to re-work the PARs report. The goal is to consolidate the form into one and make it more useful for the Program Coordinators.*
- ✦ *I have begun mapping out the next two years, preparing for the 2028 assurance filing, federal compliance filing, and HLC site visit. This will be a long and multi-step process, but identifying gaps in evidence will be the initial focus of the teams assigned to each criteria. I hope to meet with Dr. Gray and Dr. Johnson in the next two weeks to organize and notify team members.*
- ✦ *The Quality Initiative Report writing begins the third week of May. I need the data from Spring 2026 to complete the report.*

06_ Title III

Alternative Course Delivery

- ✦ *Initial brainstorming underway to identify and incorporate student feedback related to Title III initiatives through a "voice of the customer" approach. Once feedback is collected, responses will be analyzed and used to inform ongoing program enhancements.*

Faculty Development

- ✦ *Reviewed and approved 10 Summer Projects across all three academic divisions. These projects focus on initiatives designed to enhance the student experience and standardize instructional and operational processes across the College.*
- ✦ *Developing alternative Summer Project opportunities to expand faculty development in the areas of effective teaching practices and artificial intelligence.*
- ✦ *Coordinated with Dr. Patricia Bertram-Gallant—author, speaker, and national expert in academic integrity—to begin arrangements for an in-person speaking engagement at Summer Convocation on August 14, 2026.*

- ✦ Secured books for the Summer Faculty Book Club, to be facilitated by CTE staff member Mike Welker.
- ✦ Finalized a two-year subscription to ACUE Complete for all faculty (full-time, adjunct, and CCP). Funding for this initiative was secured through a combination of Community Colleges grant funding and Title III resources. Planning is underway for a May 7, 2026 go-live.
- ✦ Coordinated and conducted a pre go-live planning meeting with NCSC and ACUE.
- ✦ Secured and prepared faculty and staff data files for system upload in advance of the ACUE go-live.
- ✦ Validated functionality of Learning Glass Studio technology, currently residing in Fallerius.

Additional Updates

- ✦ Attended the ACUE Fireside Leadership Chat featuring Jill Tiefenthaler and Nick Dirks. The session focused on transformational leadership in higher education, global institutions, and mission-driven organizations.
- ✦ Attended the ATD session, "Learning from Community Champions: A Discussion with the 2026 Leah Meyer Austin Award Winner, NCSC."

Technology

- ✦ Workshops Held:
 - ✦ In-Person: 0 Zoom: 0 Video Hits: 1
 - ✦ Student Support:
 - ✦ Email: 2 Phone: 2 In-Person: 0
 - ✦ Faculty Support:
 - ✦ Email: 1 Phone: 0 In-Person: 0
 - ✦ Staff Support:
 - ✦ Email: 5 Phone: 0 In-Person: 3

Additional Projects:

- ✦ Fillable PDF requests: 2
- ✦ Canvas Masters: New: 0 Modified: 0
- ✦ Course Evaluation Setup: Spring 26 Session B/16 Underway
- ✦ Syllabi Upload: Spring 26 B Uploaded
- ✦ CWO class setup: 0

✦ Retention and Access Coordinator: (03/01/26 and 03/13/26)

- 1:1 Support Sessions: 07 • Probation Students: 11 • Adviso Referrals: 03
- Student Groups: • GroupName. 00
- Faculty Sessions: 08

- *Events / Workshops Held:*
- *Date: 4/21/26 In Person # of attendees: 15*
- *Date: 4/14/26 In Person # of attendees: 00*
- *Date: 4/16/26 In Person # of attendees: 00*

07_ Registrar (Student Records)

Registrar (Student Records) Goal: *Increase student usage of Colleague planning tools by 30% and reduce certificate processing time by 50% by June 2026, while improving satisfaction scores to $\geq 80\%$ (students) and $\geq 85\%$ (advisors).*

- ✚ *Colleague rule running progress has allowed for expedited returns to system tables, essential for the implementation of process-based functions to facilitate system improvements.*
- ✚ *Fraud Taskforce:*
 - *Onboarding of a new Academic Systems Specialist, and their place within the fraud prevention process, is underway.*

08_ Student Support Services

Raise Specialized Support Services visits by 25% through focused outreach and embedded services by May 2026.

Period Covered: 04/12/2026 to 04/24/2026

- ✚ *The office of Disability Services responded to 2 Alerts(s)/Referral(s) to the office.*
- ✚ *The office registered 1 new student(s) for accommodations for courses for SP26.*
- ✚ *Current caseload (students followed) (78) Current active students SP26 (62)*
- ✚ *SU26 (18) FA26 (32)*

09_ College Credit Plus

1) Increase CCP student enrollment by 1% over the previous academic year and 2) ensure 50% of CCP students are on a documented pathway plan by May 2026.

- ✚ *The CCP Academic Advising Team (Nicholas Ramey, Marissa Hamilton and Rachel Kral) were absolute student heroes as we completed our CCP Spring Term launch! From multiple CCP partner locations and on-campus/online; conducting new and continuing CCP student success advising, course, pathway mapping and transfer planning, this team is knowledgeable and inspiring! Check out at the updates below!*
- ✚ *Continued: Goal pursuit for 26-27 CCP enrollment and student success - CCP Info/Application/ACCUPLACER sessions, promoting new 26-27 CCP student enrollment. events hosted for parents and CCP students, where they are provided a standard overview of state of*



Ohio-CCP information (requirements, rules, deadlines, etc.) and an intro to the college and opportunities for individual advising meetings to discuss CCP eligibility requirement, transfer planning, balance in dual enrollment, etc.

- *Recent Off-site ACCUPLACER Test Proctoring at Ontario, Hillsdale, Galion, and Mansfield Christian*
- *Advising/Pathway Planning Days at Mansfield Christian and Willard*

✚ *Completed: FA25 Enrollment Increase -CCP Early College Enrollment for FA25 achieved the set goal of a 1% increase of both credit hours and individual student headcount. CCP/Early College remains well above prior year in all categories.*

✚ *Completed: SP26 Enrollment Increase – CCP Early College Enrollment for SP26 has achieved the set goal of a 1% increase of both credit hours and individual student headcount. CCP Early College is above prior year in all categories.*

	SP26	% CHANGE to PY-FINAL Comparison to final figures of prior year for the same term
Applications	199	0.51%
Students Enrolled	1381	7.81%
Credit Hours	9787	16.47%
Avg CH / Student	7.09	5.02%

✚ *What percent of total enrollment for SP26 is comprised of CCP Early College?*

% of Total Student Count this term	% of the Total Credit Hours this Term:
53%	46%

10_ Academic Support Services (Center for Teaching Excellence)

Increase Canvas Master Courses by 50% (from 37 to 56) and engage one program from each division in course design review by June 2026.

- ✚ **CANVAS MASTER COURSES:**
- *62 Complete - NIST-1740 and NIST-B227*

✦ **COURSE REVIEWS:**

- *HS: · 1 course in progress - RNUR-1052*

BUSINESS SERVICES

11_ Accounting Services

Goal: Collaboratively update 100% of financial aid and business office policies and procedures by June 2026 and complete a comprehensive policy manual to support compliance and reduce barriers to enrollment.

- ✦ *The Cashier's Office processed 846 payment receipts and 423 student refunds.*
- ✦ *The Business Office created 44 purchase orders, created 12 blanket purchase orders, and processed 132 vendor checks.*

12_ Financial Aid Office

Goal: Collaboratively update 100% of financial aid and business office policies and procedures by June 2026 and complete a comprehensive policy manual to support compliance and reduce barriers to enrollment.

- ✦ *Last week we were at Ellucian Live.*
- ✦ *This week, I had interviews for my office open position, DHSS and other meetings.*
- ✦ *I submitted all the required information for our catalog review to the department of veteran affairs. They requested copies of our College catalog, College policies, HLC documentation, ODHE documentation, OPOTA documentation, Ohio board of nursing documentation, academic calendars and more. We should hear back in two weeks on that review.*

13_ Facilities Management

Goal: Complete all listed capital repairs and renovations, including Fallerius and Health Sciences buildings, by June 30, 2026, ensuring physical campus readiness for instructional needs and safety.

✦ **Fallerius Renovation Project**

- *Timeline Phase one May 2026*

- ✦ **Status Update:** *We are nearing the completion of phase one of the Fallerius Renovation*
 - *First and second coats of paint are being completed in areas along with existing doors*
 - *90% of new doors and hardware are completed, ceiling grid has been installed and is 100% completed, ceiling tiles being installed in 75% of offices and corridors. Lighting fixtures are installed in all the offices and are wired 100% completed, lighting is 100% completed in the corridors, Vav's (Variable Air Volume) are installed for our HVAC Case work has been built and Installed. Carpet and flooring are 100% completed for phase one. Phase two has started with framing and drywall installed along with the demolition of ceiling and grid, tile flooring has been removed.*

14_ Information Technology & Information Systems

Goal: Achieve and sustain a 60% call answer rate and respond to helpdesk tickets within an average of 3 work hours by June 2026 to improve internal and student-facing service.

✚ From 4-13-26 to 4-24-26

- Call Answer Rate: 89 completed out of 195 inbound calls – 45.6%
- Ticket Response Time: 4 hours 20 minutes

15_ Child Development Center

Goal: Maintain weekly enrollment tracking, document inquiries by funding source, and report on progress toward CDC expansion to support family access to on-campus childcare by June 2026.

Enrollment Tracking for the period ending April 24, 2026				
Class (Room)	Maximum Enrollment	Available Slots	Filled Spots	Notes
Adventure (39)	8	0	8	
Imagination (21)	8	0	8	
Puddles (24)	8	0	8	
Fascination (27)	8	0	8	
Journey (29)	21	0	22	Two Children are sharing a Part-time slot
Sunshine (32)	21	0	21	
Homebase	28	0	28	

Inquiries by Funding Source		
Private Pay 0 Additional Families Called	PFCC/Voucher or Early Head Start or ODE Grant 0 Additional Families Called New PFCC Rules have/will continue to impact PFCC family's eligibility.	Unknown 4 Additional Family Called
	Waitlist Families: Families who have been on our waitlist for 1 Day to 2.5 yrs.	
Private Pay Infant/Toddler 29 Preschool 10	PFCC/Voucher or Early Head Start or ODE Grant Infant/Toddler 5 Preschool 8	

Yellow Highlights show changes in family inquiries about enrollment since the last report.

CDC Expansion Summary
Narrative~ No Updates to Report.

16_ Development (Foundation, Major Gifts and Rentals)

Goals: 1) Raise \$442,560 in Emerald Club funds, add 2 new scholarships, and secure 2%

growth in major gifts by June 2026. 2) Generate \$37,000 in rentals by June 2026 and finalize Preferred Partner rental packages and marketing materials.

Fundraising

- ✚ Fundraising income deposited FY26 \$485,235 – Goal of \$442,560
- ✚ Hall of Excellence – Table sales \$42,050
- ✚ Employee Campaign – Runs 4 weeks, in second week total to date \$4,743

Rentals

- ✚ Rentals income FY26 \$41,050 – Goal of \$37,000

Scholarship Selection

- ✚ Sent out \$258,350 award offers so far for FY27

17_ Workforce Development (Non-Credit)

Goal: Grow Workforce revenue by 5% and credit apprenticeships by 5% by June 2026 through new programming in maximizing Tech Cred, AI, leadership, and Unmanned Aircraft Systems (UAS).

- ✚ Non-credit Workforce income since February, completed including OSHA - \$27,973 *part of income from utilizing certificate funding
- ✚ Additionally Susan Grass leading OSHA - \$1,550
- ✚ Meetings:
 - April 20 - Met Mennel at the Crawford Success Center for follow up meeting – Mennel working on getting one apprentice and Timken lab students from Martel and Bucyrus plants
 - April 21 - Met Domestic Violence Shelter to discuss education funding opportunities for their residents – Provided them TRiO, campus resources, career coach tool, FAFSA, Childcare Stipend form and Foundation Support and Success form information and discussed a possible foundation partnership
 - April 21 - Met with Wooster Community Hospital to discuss next steps to develop a nursing partnership – Wooster committed to partnership, organization will be reviewing which level of Emerald Club suits their needs
 - April 22 - Met with Embold to discuss collaboration opportunities – Scheduling meeting with MOESC Turbo Cert group to add Embold's approved IWHIP curriculum to next year's Turbo Cert selections, discussed partnering with adult learning non-credit courses
 - First conversation with Peoples bank via email for corporate leadership and disc training
 - Continuing working on formalizing FY27 Warren Rupp, Gorman Rupp, Eagle Crusher, RMC and Baker's Pizza/Old 30 BBQ training

18_ Crawford Success Center

Goal: Increase Crawford Center non-CCP headcount and credit hours by 5% each and raise \$35,000 in scholarships by June 2026.

✚ **Recruiting**

- *Admissions focused podcast with Crawford County Now on April 21 with Dr. Laurie Jackson*
- *Presenting to undecided seniors at Bucyrus on April 23*
- *April school visits to Bucyrus, Crestline, and Galion senior classes*
- *Managing call list for Crawford County & surrounding county applicants for summer & fall terms*

19 Institutional Research

Goal: Promote a culture of data-informed decision-making across the College by launching annual academic data reports, publishing at least four “IR Quick Bytes,” and providing ongoing data literacy training through a minimum of 10 office hour sessions and targeted presentations. Aim to reach at least 50% of full-time employees through these efforts and achieve a minimum of 25 combined views on video-based training content by June 2026.

✚ **Registration Comparison reports for SU2026 and FA2026 have begun!**

- *Summer registration is currently down, while Fall registration is up compared to the comparable point in 2025 (based on registration start dates as of 4/26/2026).*
- *Reports are available here: [☐ Registration Comparison Reports](#) . An email will be sent each time a new report is published (usually weekly).*

✚ **The DHSS Project continues to be a major focus for us.**

- *Preparation is underway for the upcoming **in-person meetings with AtD, DataKind, and MDRC on April 30–May 1.***
- *A comprehensive assessment of our current **data governance** practices has been submitted.*
- *A draft of the **technology stack report** is nearing completion.*

✚ **QuickBytes Newsletter**

- *The next **QuickBytes** issue will have been released by the time you receive this update.*
- *If you miss the email, it will be available here: [☐ IR Reports and QuickBytes](#).*
- *This issue highlights the differences between **15th-Day** and **30th-Day** reporting and explains why both matter.*

20 Grants

Goal: Submit and secure at least three competitive grants of \$100,000 or more by June 2026 from diverse state and foundation sources.

- ✦ Site visit for the Achieving the Dream DHSS grant on April 30th/May 1 involving nearly the whole college in some ways through planning sessions, focus groups and college-wide meeting. We remain on track for a 2027 implementation of the system to integrate Colleague and Canvas data and bring back dashboard information to users. Thank you for all who took part.
- ✦ We submitted for a \$75,000 grant through the American Association of Community Colleges (Metallica Scholars) for one year of funding for health science student uniforms, licensure practice tests and actual licensure testing. Will hear in early June.

21 Human Resources

1) Conduct structured 30/60/90/6mo/1yr check-ins and two tenure-based focus groups to improve onboarding and employee engagement by June 2026. 2) Achieve at least a 90% completion rate for scheduled milestone check-ins with new hires. 3) Conduct 2 focus groups annually.

✦ For the period of 4/12/26 – 4/25/26 percent of check-ins completed (7)

✦ New hires/new positions: 4/12/26 to 4/25/26

- Morgan Lee-Barton – Academic Systems Specialist

22 Marketing and Public Relations

Goals: Capture 1,320+ inquiries (10% increase), support app-like functionality on web, meet state/federal compliance (SB1), and maintain 100% timely updates of program info and responses by June 2026.

✦ Inquiries through March 12th: 2,443 (185% of goal!)

✦ Website: New ADA Guidelines effective April 2026

- THIS Deadline was recently extended to April 2027!
- Multiple changes also coming for additional state of Ohio requirements
- Contact our office if you need assistance

✦ Spring campaigns are being implemented now to support enrollment

- Final ads of FY 2026 are being implemented now.

✦ Steve Haynes podcast series to explore the evolution and appeal of LA

- Second two episodes are being readied.
- Will record in May (after graduation)

✦ Numerous events are being supported for admissions, Crawford, the Foundation and AtD

- Graduation planning continues
 - Streaming is set
 - Security has been requested
 - Program should go to print by Friday, May 1st
 - Asked for delivery by May 6th
 - LPN graduation on Thursday, May 7th in CRC @ 5 o'clock.

- *CRJ Academy Graduation tentative May 15th @ 6 o'clock @ Kehoe*

✚ *Additional items of interest:*

- *Fallerius graphics*
- *Waiting on estimates.*

23_ Faculty Caucus

Goal: Increase faculty usage of Aviso notes by 8% and alerts by 5% by June 2026 and develop one small-scale faculty recruitment event pilot.

- ✚ *Discussed membership and leadership for the 2026-2027 Academic Year*
- ✚ *Discussed the Ohio faculty senate and determined a representative for the group*
- ✚ *Continued to discuss grades and attendance, and that submitting on time is important*

24_ Staff Caucus

Goals: 1) Host all scheduled caucus meetings, increase internal staff engagement (communication and participation) rates by 25%, 2) organize a joint discussion with Faculty Caucus to explore customer service improvement and retention ideas by Spring 2026.

- ✚ *Met on April 15th*
- ✚ *Dr. Diab and Doug Hanuscin were guests, and we had a continued discussion regarding staff retention and questions staff had regarding the staff survey. Topics included: Summer schedule, Remote work flexibility and questions regarding holiday bonus.*
- ✚ *The next goal is to work on topics to suggest for the Fall Convocation.*
- ✚ *We meet next on June 17th at 10:00am.*