2025-2026

What are we doing to help students come and complete at the College?

What are we doing to help employees come and stay at the College?

President's Bi-Weekly Report

For period February 2, 2026 to February 13, 2026

*** Next Report is due Friday, **February 27, 2026** *"Pay Day"**

Strategic Projects for 2025-2026 Academic Year

In identifying the strategic projects for their departments, supervisors need to address at least one of the two **SMART (**Specific, Measurable, Achievable, Relevant, and Time-based) strategies shown below in alignment with the strategic plan and its key performance indicators (KPI's) to fulfill the College mission of student access and success, and align the human, fiscal, and physical (facilities, IT) resources. The two strategies are:

1. What are we doing to help students come and complete at the College?
2. What are we doing to help employees come and stay at the College?

PRESIDENT'S REMARKS

1. This year, we are starting a new process of strategic planning called "Compass Strategy" that has begun in earnest (February 3, 2026) to focus on our true north for accomplishing our mission of student access and success while utilizing Artificial Intelligence capabilities. We have designed a college wide prompt to scrub the strategic plan using more than 30 documents (internal to the College, OACC and statewide, and AACC/national), and different AI platforms (ChatGPT / OpenAI, Co-Pilot, Gemini, Perplexity, Claude, Grok, Network LM…), while keeping the main goals of access, success, and resources the same as they were derived from Board End Policy. <u>No one person can possibly assemble and comprehend simultaneously all the documents listed below and do a critical analysis to arrive at the requested outcome.</u>
   a. Documents to attach to the AI prompt include: the college strategic plan, the national AACC Resilient by Design report, Achieving the Dream (ATD) ICAT Survey and employee feedback, landscape factors impacting higher education, ATD Leah Myers Austin Report, ATD Adult Student Project with Dr. Dones' recommendations, Ohio Department of Higher Education Senate Bill 6 Scores, Rural Guided Pathways project, State Student Support for Instruction funding data, Campus Climate Survey, Program Cost Analysis over five years, latest Integrated Postsecondary Education Data System (IPEDS), last year's strategic plan Key Performance Indicator's data, Workforce brochure, the six-year capital plan, the Community College Student Engagement survey, Higher Learning Commission requirements, last Trellis survey on student needs, among others
   b. The findings will be presented to Cabinet and strategic planning team (over 30 members)
   c. These presentations/discussions will continue during the months of February, March and April in preparation for our strategic planning / Compass Strategy meetings on June 2, 3, and 11.
   d. Based on the scrubbing outcomes of the strategic plan and documents, the whole strategic planning team (Compass Strategy Forum) will be divided into two groups to brainstorm two separate scenarios also using AI:
      i. Scenario 1: The sky is the limit in fulfilling the mission of access and success, with all needed resources available
      ii. Scenario 2: The sky is falling with drop in enrollment and student completion, and decrease in human and financial resources
      iii. The two teams will switch and brainstorm each other's scenario, before they come back together, and decide on the future Compass Strategy (our True North)

2. On February 9 and 10, trustees Morando and McElfresh, and President Diab attended the ACCT National Legislative Summit in support of OACC with their visits to Senators Husted and Moreno, and congressman Rulli to advocate for students continuous Pell support in general, and workforce Pell in particular.

3. Please share any additional comments on the "Compass Strategy" model (onward and upward arrow) that was distributed as part of the last President's Report. Employees will be asked to post the model on their desk for better understanding of the College bigger picture and the interconnectedness of the departments.

ACADEMIC AND STUDENT SERVICES

01_ Admissions & Enrollment Management

Goal: Increase total applications by 6% by June 2026 through a 2% gain in general, non-traditional, and underrepresented student applications, supported by targeted communication and improved ISIR engagement.

- *We are starting our Round 2 recruitment visiting schools*
- *We averaged around 20 admission appointments phone/in-person over the last two weeks and approximately 30 advising appointments.*
- *We continue to hold weekly campus visits on both main campus and Kehoe*

02_ Engineering Technology, Business, and Criminal Justice (EBC) Division

Goal 1: Achieve a 3% Increase in Student Co-Op, Internship, and Capstone Placements by June 2026

- *Work-Based Learning Grant Efforts*

The North Ohio Manufacturing Partnership under the Strengthening Community Colleges 5 DOL Grant, supports the expansion of earn-and-learn related activity.
Russell Lloyd, Work-Based Learning Manager, focuses on expanding co-ops, internships, and apprenticeship initiatives. Russell has been engaged with employers, students, and the community through the following tasks:

- *Monthly DOL SCC5 Northshore Manufacturing Workforce Partnership meetings*
- *Richland County Development Corporation strategic planning meeting.*
- *Richland Area Chamber of Commerce meeting*
- *Follow-up meeting regarding Jay Industries continuing apprenticeships.*
- *Ohio Manufacturers Workforce Summit*
- *Discover Richland tour*
- *Business Advisory meeting*
- *Multiple meetings with Charter Next Gen exploring opportunities for incumbent worker training, upskilling, and employee pipelines.*
- *Updating of apprenticeship tracking and databases*
- *Attended and contributed to NCSC/OSU presentation to Chamber of Commerce Strategic Development meeting*
- *KSI Evaluation for OMA/OACCC Statewide Earn and Learn program*

- *Meet with Forge Fire representatives*
- *OMA, MAGNET, and NCSC one-on-one meeting to discuss strategic partnerships*
- *Ohio Technet monthly meetings*
- *Continued making connections with students and local manufacturers*

- *David Wright, Work-Based Learning Specialist, continues to support the IST lab and teach current apprenticeship students. David continues to update and revise the electrical-mechanical maintenance technician curriculum and competency-based education processes. David has taken over as the instructor of record for the apprenticeship intensive EMMT courses.*

- *Met with Maintenance/Engineering team at Stanley Black and Decker to solicit feedback on their apprenticeship program curriculum.*

- *Investigate redesign and Canvas installation of EMMT 2300 and EMMT 1300. Researched required textbooks and initiated updates to the course requirements. Installed both courses in Canvas. Implemented new course design into the system for Spring 26 semester use. Made multiple students aware of the workforce development program.*

- *David is also reviewing and prioritizing equipment replacement, repair, and additions in the IST lab. He is focused on PLC, HMI, electrical panel wiring, and process control.*

Goal 2: Reverse Individual Program Enrollment Declines and Achieve 3% Division-Wide Growth by Fall 2026

- *Kehoe Center Events*
  - *February 12, 2026: Kehoe hosted approximately 188 Lexington Freshmen for an EBC-focused event, including program overviews, videos, and demonstrations in Criminal Justice, Engineering Technology, Digital Media, and IST Lab. Admissions will cover CCP opportunities.*

  - *On February 3, 2026: EBC hosted a Pioneer Senior Tour with 15 students and three parents in attendance. The event began with Assistant Dean Miller, who delivered a senior-focused presentation highlighting Career-Focused Degree Pathways, earning college degrees and credentials, affordable education and cost savings, and transfer and bachelor's degree savings.*

  - *Students were grouped by their primary areas of interest—Engineering, Information Technology, Digital Media, Criminal Justice, and Business Management—and were guided by faculty representatives in each area. Brooke led the Information Technology and Engineering group due to a faculty class scheduling conflict, while Morgan Baker facilitated Digital Media, Dave Koepke represented Criminal Justice, and Carmen Morrison guided Business Management students.*

  - *Students responded very positively to the opportunity to speak directly with faculty, tour*

program-specific areas with program representatives and ask questions. Parents were equally impressed with the personalized attention provided throughout the visit.

Goal 3: Relaunch the Manufacturing Maintenance Technician Program by Fall 2026
Target: 10 enrolled students and 3 new employer partners

- *Andrew Shella and Chris Harriman met to revise syllabi and advising plans for Tool and Die and CNC Operator certificates. They are preparing new prerequisites and course sequences for Curriculum Committee review. Chris recommended mandatory OSHA 10 training early in all manufacturing programs. Documents for course changes and certificate changes being prepared for Curriculum Committee submission. Revisions to Manufacturing Program pre-requisites, certificate curriculum submitted to the Curriculum Committee in Late November and December.*

- *The IST staff and David Wright have spoken to several students about continuing into the MTOM AAS from their apprenticeship/certificate program. The Dean and division academic staff will follow up with these potential students to engage them in the program. Brooke Miller developed an ATS plan for a student and showed him how he could be eligible for another AAS.*

Apprenticeship and Employer Outreach
- *The EBC academic division has collaborated with Workforce development to meet with the following companies regarding current apprenticeships, scheduling, future cohorts, and expanding services: Arcelor Mittel, Gorman Rupp, Jay industries, Eagle Crusher, Hess Industries, Fire Forge, and Lakepark Industries.*
- *Meet with Jay Industries and Charter Next Gen to discuss past, current, and potential programs in the future. Follow-up meetings and discussion continue as CNG prioritizes their current needs.*

Strategic Project: AI Credential Pathway
- *Progress: Faculty refining curriculum to integrate AI across current courses. Labor market analysis shows limited regional demand but stronger results in Franklin County and online. Dr. Diab emphasized an affordable, fully online, stackable pathway modeled after College-NOW Engineering. Focus: practical AI applications in business/industry with foundational SQL and IT skills. Curriculum has been submitted for review at the December 11 Curriculum Committee meeting. Curriculum Committee review has been completed. Certificate in review with ODHE and HLC. Approval is expected soon.*

Fall 2025 – MECT 3910/4910: AI Integration Pilot
- *Instructor: Mike Beebe. Negotiated trial use of Leo, an AI engineering design co-pilot powered by the Large Mechanical Model (LMM). Leo interprets text, sketches, 2D/3D models, and product images to assist design, analysis, and documentation. Benefits include instant concept generation, context-driven responses, and AI-assisted collaboration. This prepares students to apply AI in engineering design and innovation, blending human creativity with AI-powered efficiency. The students will be presenting how they used the LEO AI software to design, build and test a popsicle bridge. They will be comparing the method*

they used with inventor vs. the one design with the help of the AI software. The students learned that proper prompting of the AI yielded significantly better results in the Proposed AI design. The students plan to continue this software in spring courses along with expanded use of the autonomous vehicle in project courses.

03_ Health Sciences Division

Retention goal: Student course completion rates, in key first-year courses, will be greater than or equal to 90%

Health Science	# day 14 enrollment	Course Goal	Students enrolled	Retention %
Course	01/27/2026	90% or greater	As of 02/12/2025	
Chem 1030	48	43	48	100%
BIOL-1231	33	30	33	100%
BIOL-1550	91	83	91	100%
BIOL-1730	36	32	36	100%
BIOL-2751	88	79	88	100%
BIOL-2752	127	114	124	97.6%
PHTA-1090	12	11	12	100%
PHTA-1110	Session B	X	X	X
PNUR-2012	21	19	21	100%
RADS-1270	19	17	18	94.7%
RADS-1275	Session B	X	X	X
RESP-1220	13	12	13	100%
RNUR-1052	59	53	59	100%
RNUR-1054	Session B	X	X	X

Enrollment goal: Program application numbers received by May 1, 2026, will increase by 5% over the 2025 enrollment numbers for the same period.

🞦 *Our total apps last year at this time were 206. We currently have 223 applications. This is an 8.25% increase in applications compared to last year at this time.*

HS Enrollment Goals						
HS Program	Max #	Applications submitted	2025 % total and # of apps goal			to date
		5/1/2025	05/01/2026 Goal %	Goal # up 5%over last year	02/13/2026	% of max #
LPN/RN ART	32	30	100%	32	28	87.5%

BSN	FT 15	5	40%	6	1	6%
RN	88	71	85%	75	48	54.5%
PN- PM/SU	32	32	**100%**	32	71	**222%**
PN-Trad/FA	24	11	**50%**	12	14	**58.3%**
PTA	20	9	50%	10	4	20%
RADS	22	52	**100%**	22	51	**232%**
RESP	24	14	63%	15	5	21%

04_ Liberal Arts Division

Goal: 1) Redesign 10 high-enrollment course shells by July 1, 2026, with structured layouts and AI-integrated components that strengthen course learning outcomes. 2) Increase the course completion rate in all Session B (second 8-week) courses by 1.0% over the 2024–2025 academic year baseline by implementing targeted early intervention and student support strategies.

- *Beginning to create the American Civic Literacy course.*
- *Discussion with Math Department about success rates in STATS course.*
- *Continuing planning with marketing to create podcasts promoting Liberal Arts*
- *Continuing to submit documentation to get Oh36 approvals for numerous Liberal Arts courses*

05_ Assessment, Curriculum and Compliance

Goal: Submit NCSC's Quality Initiative Proposal to HLC by November 30, 2025, and implement aligned assessment improvements college-wide by May 2026 to enhance program review and student learning feedback cycles.

- *Still waiting to hear from HLC. I reached out to my contact and was told they are working on it. End of session A feedback survey will be sent to all faculty February 23rd for all session A classes. I am working on a proposal based upon the feedback from AI that was gathered as part of the AI exercise for the Strategic Plan. This would be a step beyond the QIR, folding in Assessment of Student Learning, Assessment of Student Experience, and Assessment of Workforce Outcomes.*

06_ Title III

Goal: Convert 50% of eligible courses to 8-week or online formats, increase OER use, and involve at least 75% of faculty in professional development by June 2026.

Alternative Course Delivery

- *Collaborated with IR on a financial analysis comparing student cost savings when using OER materials versus traditional textbooks.*
- *Continued work supporting the Respiratory Therapy program, including exploration of OER integration.*

- *Collaborated with Health Sciences Registered Nurse faculty regarding mannequin utilization in courses, with focused discussions on course content, laboratory experiences for the 8-week transition, and use of mannequins for assessment skill progression.*

Faculty Development
- *Collaborated with multiple program leaders on the course conversion process for the transition to 8-week sessions.*

Additional Updates
- *Met with External Evaluator, Dr. Kathrine McDonald, to review Year 3 data analysis and identify further opportunities for trend analysis.*
- *Prepared the initial slide deck summarizing Year 3 results, including additional AI-supported analysis to identify trends followed by validation. The slide deck has been shared with Leadership, Deans, and Assistant Deans.*
- *Attended the President's Cabinet Meeting.*
- *Continued work related to Title III funds and planning for Years 4 and 5 of the grant.*

Technology
- *Workshops Held: In-Person: 0   Zoom: 0   Video Hits: 5*
- *Student Support: Email: 3   Phone: 2   In-Person: 0*
- *Faculty Support: Email: 9   Phone: 1   In-Person: 0*
- *Staff Support: Email: 0   Phone: 0   In-Person: 2*

- *Additional Projects:*
  - *Fillable PDF requests: 2*
  - *Canvas Masters: New: 0   Modified: 2*
  - *Course Evaluation Setup: Spring 26 Session A Underway*
  - *Syllabi Upload: Spring 26 A/16 Uploaded*
  - *CWO class setup: 0*

- ***Retention and Access Coordinator: (09/15/25 – 09/26/25***
  - *1:1 Support Sessions: 09 • Probation Students: 30 • Adviso Referrals: 08*
  - *Student Groups: • GroupName. 00*
  - *Faculty Sessions: 14*
  - *Events / Workshops Held: 03*
  - *Date: 02/04/26 Time Management & Study Strategies. In Person # of attendees: **04***
  - *Date: 02/10/26 Research & Writing Workshop. In Person. # of attendees: **00***
  - *Date: 02/12/26 Research & Writing Workshop. Online. # of attendees: **02***

07_ Registrar (Student Records)

Goal: Increase student usage of Colleague planning tools by 30% and reduce certificate processing time by 50% by June 2026, while improving satisfaction scores to ≥80% (students) and ≥85% (advisors).

+ *Fraud taskforce is in discussions with Ellucian regarding a possible anti-fraud product*
+ *Scanning of all student files continues*
+ *FA25 Certs have been awarded*

08_ Student Support Services

Goal: 1) Raise TRIO retention to 70%, tutoring visits by 20%, career services visits by 15%, and Specialized Support Services visits by 25% through focused outreach and embedded services by May 2026. 2) Launch student survey in Fall 2025 and improve Spring 2026 satisfaction by 10%.

+ *There are currently 72 TRIO students currently enrolled for spring term 2026. This is a decrease from 80 students registered for fall term.*

+ *For the time period of 02/02 to 02/13: Visits to tutoring = 30 ; Hours = 34.76; Unique students = 26 ; Referrals = 3; Top 3 Subject Areas: English, [Biology (Anatomy), Nursing, Chemistry], [Radiology, Statistics].*

+ *The office of Disability Services responded to 5 Alerts(s)/Referral(s) to the office; registered 1 new student(s) for accommodations for SP26 courses during the time period of 02/02 to 02/13. Current active students SP26 = 58; Current caseload = 72.*

+ *Annual NCSC/OSU Mansfield Job & Internship fair date set for February 24th from 1:00pm – 4:00pm in the Campus Rec Center. We currently have 53 employers registered and 32 NCSC students registered. For the time period of 02/02 to 02/13: Visits to career services = 10; Hours = 7.5; Unique students = 8 ; Referrals = 4*

+ *Calculators loaned for the term = 16; Computers currently loaned for the term = 76; Students receiving Weekend Food Boxes = 9 (during the reporting period).*

09_College Credit Plus

Goal: 1) Increase CCP student enrollment by 1% over the previous academic year and 2) ensure 50% of CCP students are on a documented pathway plan by May 2026.
+ *CCP Early College Enrollment for FA25 achieved the goal of a 1% increase of both credit hours and individual student headcount. CCP/Early College remains well above prior year in all categories.*

10_ Academic Support Services (Center for Teaching Excellence)

Goal: Increase Canvas Master Courses by 50% (from 37 to 56) and engage one program from each division in course design review by June 2026.

BUSINESS SERVICES

11_ Accounting Services

Goal: Collaboratively update 100% of financial aid and business office policies and procedures by

June 2026 and complete a comprehensive policy manual to support compliance and reduce barriers to enrollment.

🞣 *Accounting Services has reviewed and updated the direct purchasing and competitive selection procedures, travel expense reimbursement procedure, capital asset system policy, and the purchasing and contracting policy. These will be submitted to President's Cabinet for review.*

12_Financial Aid Office

Goal: Collaboratively update 100% of financial aid and business office policies and procedures by June 2026 and complete a comprehensive policy manual to support compliance and reduce barriers to enrollment.

🞣 *Attended Crawford financial aid night. Financial Aid was in the computer lab to assist students with FAFSA completion.*

   o *One student came in to complete the FAFSA for a four-year college. We did not assist any NCSC students with FAFSA completion.*

   o *Five students used a computer to complete the foundation scholarship application.*

🞣 *Office continues to work on converting our paper files to digital files.*

🞣 *Office is processing both 25/26 and 26/27 ISIRs. This past two weeks the office drew down 1290 ISIRs for 2026/27. Of the 1290, 190 are unlinked, meaning the students had their FAFSA sent to the college, but we do not have an admission application under that SS#.*

🞣 *The foundation scholarship application is currently open and has 140 applicants.*

13_ Facilities Management

Goal: Complete all listed capital repairs and renovations, including Fallerius and Health Sciences buildings, by June 30, 2026, ensuring physical campus readiness for instructional needs and safety.

🞣 **Fallerius Renovation Project**
Timeline Phase one March - April 2026

🞣 ***Status Update:*** *We are nearing the completion of phase one of the Fallerius Renovation*
   • *First and second coats of paint are being completed in areas along with existing doors*
   • *We received new doors on 2/3/26 and installation will begin the week of 2/9/26*
   • *Ceiling grid has been installed and is 100% complete, ceiling tiles being installed in 50% of offices and corridors.*
   • *Lighting fixtures are installed in all the offices and are wired 100% complete, lighting is ordered for the corridors, however we are still waiting to receive the lighting.*
   • *Vav's (Variable Air Volume) are installed and being programed for our HVAC as of 2/4/26*
   • *Case work has been built waiting for installation that will be one of the last items installed.*

- *Prep work for the flooring is completed we are waiting for delivery of the rubber and carpet tile.*

14_Information Technology & Information Systems

Goal: Achieve and sustain a 60% call answer rate and respond to helpdesk tickets within an average of 3 work hours by June 2026 to improve internal and student-facing service.

+ *From 2-2-26 to 2-13-26*
  - *Call Answer Rate:* **35 completed out of 103 inbound calls – 34.0%**
  - *Ticket Response Time:* **5 hours 3 minutes**

15_ Child Development Center

Maintain weekly enrollment tracking, document inquiries by funding source, and report on progress toward CDC expansion to support family access to on-campus childcare by June 2026.

Enrollment Tracking for the period ending February 13, 2026				
Class (Room)	*Maximum Enrollment*	*Available Slots*	*Filled Spots*	*Notes*
Adventure (39)	*8*	*0*	*8*	
Imagination (21)	*8*	*0*	*8*	
Puddles (24)	*8*	*0*	*8*	
Fascination (27)	*8*	*0*	*8*	
Journey (29)	*21*	*0*	*22*	*Two Children are sharing a Part-time slot*
Sunshine (32)	*21*	*0*	*21*	
Homebase	*28*	*0*	*28*	

Inquiries by Funding Source		
Private Pay <mark>2 Additional Family</mark> Called	**PFCC/Voucher or Early Head Start or ODE Grant** 1 <mark>Additional Family Called</mark> New PFCC Rules have/will continue to impact PFCC family's eligibility.	**Unknown** <mark>2 Additional Family</mark> Called~ Decided not to get on waitlist...too long
	Waitlist Families: Families who have been on our waitlist for 1 Day to 2.5 yrs.	
Private Pay Infant/Toddler 22 Preschool 8	**PFCC/Voucher or Early Head Start or ODE Grant** Infant/Toddler 5 Preschool 8	*N/A*

<mark>Yellow Highlights</mark> show change in family inquiries about enrollment since the last report.

CDC Expansion Summary
Narrative~ *No Updates to Report.*

16_ Development (Foundation, Major Gifts and Rentals)

Goals: 1) Raise $442,560 in Emerald Club funds, add 2 new scholarships, and secure 2% growth in major gifts by June 2026. 2) Generate $37,000 in rentals by June 2026 and finalize Preferred Partner rental packages and marketing materials.

Fundraising

- *$430,756 received, additional $86,900 in asks made and outstanding, with invoicing of $35,000 outstanding, along with $20,000 from Scholarships for Success and $30,000 from HOE.*
- *Annual Scholarship application month is in process, started Feb 1 and concludes March 1.*
- *Hall of Excellence honorees have accepted and begun the process for marketing the event*

Rentals

- *Rentals income FY26 $39,611 FY27 $3,475.00 Beginning to book for FY28 and FY29*
- *Income Generated other than Rentals FY26 $35,416*

Foundation Nursing program nursing students covered Spring 26:

- *PN 14*
- *RN 20*
- *BSN 8*

17_ Workforce Development

Goal: Grow Workforce revenue by 5% and credit apprenticeships by 5% by June 2026 through new programming in maximizing Tech Cred, AI, leadership, and Unmanned Aircraft Systems (UAS).

- *AC/DC Technical Training at the Crawford Success Center has been completed, with 9 students successfully completing the course.*

- *Drone/UAS Community Cohort launched this week with 5 enrolled students, reflecting steady community interest and continued recruitment.*

- *TurboCert programming is now underway at the Crawford Success Center, including 5G, Drone, FANUC, and NIMS training pathways.*

- *Continued employer engagement around apprenticeships, with active meetings underway to streamline and expedite the apprenticeship process for partner companies.*

- *Workforce Development is concurrently working with employers to design customized workforce training classes aligned with apprenticeship and upskilling needs.*

- *Ongoing coordination and planning focused on expanding early 2026 training opportunities, apprenticeships, and strengthening employer partnerships.*

18_ Crawford Success Center

Goal: Increase Crawford Center non-CCP headcount and credit hours by 5% each and raise $35,000 in scholarships by June 2026.

- ***Recruiting*** *–Hosting financial aid night on February 5 in collaboration with NCSC and community partners, scheduled February visits in Crawford to solidify NCSC applicants and encourage NCSC Foundation Scholarship month*
- ***Scholarships for Success****: Finalizing auction items, coordinating with table sponsors, and beginning preparation for program*
- ***TurboCert:*** *Launch was smooth on Friday January 9, 2026 and plans are in motion for fall 2025*

19_Institutional Research

Goal: Promote a culture of data-informed decision-making across the College by launching annual academic data reports, publishing at least four "IR Quick Bytes," and providing ongoing data literacy training through a minimum of 10 office hour sessions and targeted presentations. Aim to reach at least 50% of full-time employees through these efforts and achieve a minimum of 25 combined views on video-based training content by June 2026.

- *We are pleased to welcome our new part-time IR analyst, Mackayla Cox. Having previously worked in the office as a student/intern, she brings valuable context and a strong interest in streamlining our workflows. Her efforts will help us all devote more time to producing actionable insights and strengthening data literacy across the College.*

- *Work is also progressing on the DHSS grant initiative, which is designed to improve integration across key data sources and expand the ability to deliver timely, user-friendly information to campus stakeholders.*

- *Federal and state reporting continues to be a major component of our work, carrying significant compliance and accountability responsibilities throughout the year.*

20_Grants

Goal: Submit and secure at least three competitive grants of $100,000 or more by June 2026 from diverse state and foundation sources.

- *Preparing Coordination for first site visit for Digital Holistic Student Services project through Achieving the Dream. 20+ employees and consultants expected to attend to start mapping out data concepts that will fuel a system to better align data from different systems (SIS and Canvas) and deliver back to end users through helpful dashboards.*

- *Finalizing next round of Choose Ohio First grant for STEM scholarships, due March 2.*

21_ Human Resources

1) Conduct structured 30/60/90/6mo/1yr check-ins and two tenure-based focus groups to improve onboarding and employee engagement by June 2026. 2) Achieve at least a 90% completion rate for scheduled milestone check-ins with new hires. 3) Conduct 2 focus groups annually.

- *For the period of 2/1/26 – 2/14/26 100% of check-ins completed (9)*

- *New hires/new positions: 2/1/26 to 2/14/26*
  - *NA*

22_ Marketing and Public Relations

Goals: Capture 1,320+ inquiries (10% increase), support app-like functionality on web, meet state/federal compliance (SB1), and maintain 100% timely updates of program info and responses by June 2026.

- *Inquiries through February 12th: 1,856*

- *Website: Met to discuss integration/migration to Ellucian.*
  - *Started a new page to report ROI of graduates to meet state of Ohio requirements.*

- *Spring campaigns are being implemented now to support*
  - *Search and Site Retargeting. Traditional for spring is updated.*
  - *Outdoor supports every program this spring in addition to CCP, Adult, spring events, scholarships, engineering careers.*
  - *Smart Solutions campaign #2 is in production, followed up with 2nd sponsored content*

- *Steve Haynes podcast series to explore the evolution and appeal of LA*
  - *First two episodes ~~will record on Feb. 11th~~-Postponed. Will reschedule*

- *Numerous events are being supported for admissions, Crawford, the Foundation and AtD*

- *Additional items of interest:*
  - *There are a lot of community activities at this time of year. Thank you to everyone who has agreed to represent the College at these events.*

23_ Faculty Caucus

Increase faculty usage of Aviso notes by 8% and alerts by 5% by June 2026 and develop one small-scale faculty recruitment event pilot.

- *Discussed AI and possible training or interactive ideas for faculty and will seek faculty feed-back/input*

- *Discussed Aviso and utilizing it for alerts, especially for attendance*

- *Discussed completing grades, attendance, and submitting syllabi on time*

- *Discussed recruitment ideas*

24_ Staff Caucus

Goals: 1) Host all scheduled caucus meetings, increase internal staff engagement (communication and participation) rates by 25%, 2) organize a joint discussion with Faculty Caucus to explore customer service improvement and retention ideas by Spring 2026.

- *Staff Caucus met on 2/11 @ 10:00am*

- *Goals are still to increase participation rates by 25%. We have steadily hit this through our zoom meetings, as attendance has increased, and membership to the caucus has increased.*

- *Major discussion revolved around staff difficulties and struggles*

  o *I was tasked with reaching out to all staff for updates regarding how their area is/has been impacted by employee turnover, etc. After which I was asked to send an update to administration.*

  o *Plan to have update to administration by early next week.*

- *There were also questions regarding the Asbestos remediation and the "safety" of the work-spaces.*

- *Our next meeting is on March 11th @ 10:00am.*