Instructions for use of manual/document search:
1. Utilize the “Find” box in the toolbar or Right-click anywhere on page and select “Search” from dialogue box
2. Type a keyword or character string for document search to execute.
3. Click right arrow (or simply press “Enter”) for next occurrence or left arrow for previous occurrence.
4. Click hyperlinked policy/procedure/form number to take you directly to that document.
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NOTE: For best results use a recent version of Adobe Acrobat Reader. Click here to download latest version.

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<td>18-17</td>
<td>Power Failure Phones</td>
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<tr>
<td>18-18</td>
<td>Workplace Violence</td>
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<tr>
<td>18-19</td>
<td>Non-Smoking/Tobacco Policy</td>
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<tr>
<td>18-20</td>
<td>NC State/OSU-M Rollerblades, In-Line Skates and Skateboards Policy</td>
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<td>18-21</td>
<td>NC State/OSU-M Driving on Sidewalks Policy</td>
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<tr>
<td>18-22</td>
<td>Classroom Food and Drink Policy</td>
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<td>18-23</td>
<td>NC State/OSU-M Campus Wood Cutting Policy</td>
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<td>18-24</td>
<td>NC State/OSU-M Parking on the Mansfield Campus Policy</td>
</tr>
<tr>
<td>18-25</td>
<td>Face Covering Required During Pandemic (COVID-19) Policy</td>
</tr>
</tbody>
</table>
Sustainability, Energy, and Efficiency (30-39)

18-30 .......................................................... Sustainability, Energy, and Labor Efficiencies throughout Campus

3357:13-19 COMMUNICATIONS & INFORMATION TECHNOLOGY

Communications (01-19)

19-01 .................................................................................................................. Public Relations/Promotion
19-02 .................................................................................................................. Graphics Standards Usage & Representation
19-03 .................................................................................................................. Graphic Design Proof Approval Form
19-04 .................................................................................................................. Policy on Use, Change, Alteration of College Name, Logo, and Presidential Seal
19-05 .................................................................................................................. College Catalog & Student Handbook
19-051 .................................................................................................................. College Catalog Revision Process
19-051a ................................................................. Catalog & Web Change Form
19-06 .................................................................................................................. NC State/ OSU-M Electronic Display (Retriever) Use Policy
19-07 .................................................................................................................. College Website Accessibility Policy
19-10 .................................................................................................................. Text Messaging for Non-Emergency Communication Policy
19-101 .................................................................................................................. Non-Emergency Text Messaging Procedures

Information Technology (Infrastructure: Equipment, Access, Services) (20-29)

19-20 .................................................................................................................. Computer & Network Use Policy
19-20a .................................................................................................................. IT Resource Center Equipment Loan Form
19-20b .................................................................................................................. Move/Transfer Employee IT Service Request Form
19-22 .................................................................................................................. Institutional Email Policy
19-23 .................................................................................................................. Virtual Private Network (VPN) Access Policy
19-23a .................................................................................................................. Virtual Private Network (VPN) Access Request Form
19-24 .................................................................................................................. Wireless Access Policy
19-241 .................................................................................................................. Wireless Access Procedures

Information Technology (Data & Information Management/Analysis) (30-39)

19-30 .................................................................................................................. Data Integrity/Request Policy for Institutional Research
19-301 .................................................................................................................. Data Request Procedures for Institutional Research
19-301a ................................................................................................................. Institutional Research Data Request Form
19-32a .................................................................................................................. Protection of Sensitive/Restricted Data Statement of Understanding Form
19-32b .................................................................................................................. Work-Study ITS Restricted Data Access Request Form

Information Technology (System Security & Recovery) (40-79)

19-42 .................................................................................................................. Password Policy
19-421 .................................................................................................................. Information Technology System Password Standards

3357:13-20 DEVELOPMENT (College Foundation)

20-01 .................................................................................................................. Request for Proposal/Grants Process
20-02 .................................................................................................................. Grants Transmittal Forms
PART III: APPENDICES

Appendix A – Ohio Revised Code Chapter 3333 Ohio Board of Regents

Appendix B – Ohio Revised Code Chapter 3357 Technical Colleges

Appendix C* – Ohio Administrative Code 3357:13 North Central State College District

Appendix D – Organizational Charts

Appendix E – Faculty and Staff Constitution (dated February 19, 2014)

Appendix F – Agreement between North Central State College and the Chapter of the North Central State Faculty Association-American Association of University Professors (AAUP) (effective August 23, 2017), Signature version (printable)

Appendix G* – Policies and Procedures for the North Central State College Foundation

Appendix H* – Listing of (OSU-Mansfield/NC State) Shared Services Policies

Appendix I* - Master Forms Index   Sorted by form number   Sorted by form title

Appendix J – Emergency Procedures Handbook (effective February 24, 2017)(see Employee section of MyNC)

* Work in Progress (Hyperlink is not active pending current development/updates/revisions)