

3357:13-18-15 Security Camera Policy

- (A) North Central State College (the College) employs a web-based video surveillance camera system to monitor activity in selected areas of the campus.
- (B) The purpose of video monitoring of the College is to deter theft of equipment or destruction of property, and to monitor activity within and/or unauthorized entry into certain areas of the College.
- (C) Information obtained through video monitoring may be used for security and/or law enforcement purposes, evidence in disciplinary proceedings and any other matters determined by the College. Information obtained through video monitoring will only be released when authorized by the Vice President for Business Services, Executive Director of Human Resources and/or their designee(s), or as required by federal, state, or local laws.
- (D) Security camera screen shots and/or printouts of security camera screen shots may be stored for a period not to exceed 30 days and will then be erased or destroyed, unless retained as part of a criminal investigation or court proceedings (criminal or civil), or other bona fide use as approved by the Vice President for Business Services.

Effective: February 26, 2019

Expires: February 1, 2024

Review Dates: 9/1/06, 1/22/19, 2/26/19