

NORTH CENTRAL STATE COLLEGE

Donated Equipment

Please provide the following information concerning donated equipment:

1. Source of Donation
Name:
Address:
Phone:
Contact Person:

2. Description of Donation
Nomenclature Plate Information (Manufacturer, Serial, Model)
Name of Manufacturer:
Serial Number:
Model Number:

3. General Information		
Condition of equipment:		
Program use:		
Total expense to the College (include transportation, tooling, accessory purchase, reconditioning costs)	\$	
Date of placement into College:		
Location of placement at the College:		
Estimated life span of equipment:		
Final cost of Disposal:	\$	
Donor's appraisal value is:	\$	
Should the donation be included on the College Inventory?	Yes	No
Should the donation be insured for replacement purposes?	Yes	No

It is my recommendation that the donation described above be accepted by North Central State College.

Signature Facilities Manager

Date