

## 3357:13-17-40 Property Use Policy

All forms of property (including equipment, facilities, supplies, and services) purchased with North Central State College funds are intended for College business only. The use of College property must be consistent with the mission and goals of the institution. Property used by departments or divisions belongs to the College as a whole and not to any department or division to which it has been assigned. Property use and recordkeeping shall follow the guidelines set forth in procedures [17-401 Property Use Procedures](#).

Effective: October 30, 2011

Expires: April 1, 2026

Review Dates: 10/24/11, 10/8/14, 4/27/21

Approved by the Board of Trustees on 6/23/04 under R-2004-23