

### 3357:13-16-043: Minimum Criteria for Full-Time and Adjunct Faculty Positions

Applicants for teaching assignments are expected to have strong communication skills. Preferred qualifications include post-secondary teaching experiences; work experience in the discipline to be taught; and knowledge of industry-related software and systems, including industry certifications, where appropriate. Degrees must be from a regionally accredited institution.

<b>Accounting</b>	<p>Master’s degree in accounting, or master’s degree in related field with 18 semester hours completed in accounting beyond principles, or master’s degree in related field with two of the following: in-field professional certification or professional employment or relevant additional training equivalent to 18 semester hours of CEU’s, military training, vendor training, etc.</p> <p>Adjunct Faculty – Above requirements preferred. Minimum requirements are bachelor’s degree in accounting and two or more of the following: in-field professional certification or in-field professional employment or teaching experience or in-field research and publication or relevant additional training equivalent to 18 semester hours of CEU’s, military training, vendor training, etc.</p> <p>Meet minimum criteria as established by Accreditation Council for Business Schools and Programs (ACBSP).</p>
<b>Administrative Office Professional</b>	<p>Bachelor’s degree in business education or computer/information systems and ability to teach beginning, intermediate and advanced courses. Documented knowledge of Microsoft Office and related technologies. Appropriate certificates in addition to bachelor’s degree preferred.</p>
<b>Agriculture</b>	<p>Associate degree in agriculture with six years of professional experience, or bachelor’s degree in agriculture science or education, or master’s degree in agriculture science or education.</p>
<b>Allied Health</b>	<p>Certification equal to or exceeding the level of program graduates.</p>
<b>Art</b>	<p>For applied art courses (drawing and photography), a bachelor’s degree in art and professional experience, with master’s degree preferred. For other art courses, a master’s degree in art.</p>
<b>Biology</b>	<p>Master’s degree in biology, biochemistry, or a closely related discipline, with at least 18 graduate credits in biology.</p>
<b>Bioscience</b>	<p>Bachelor’s degree in biotechnology, bioscience, biochemistry with two years of professional experience, or 18 semester hours completed in graduate level biotechnology, or master’s degree in bioscience, biotechnology, biochemistry, genetics, histology, toxicology, environmental, molecular, etc.</p>

<b>Business</b>	<p>Master's degree in business administration, or master's degree in related field with 18 semester hours in business beyond principles, or master's degree in related field with two of the following: in-field professional certification or in-field professional employment, or teaching experience or in-field research and publication or relevant additional training equivalent to 18 semester hours of CEUs, military training, vendor training, etc.</p> <p>Adjunct – Above requirements preferred. Minimum requirements are bachelor's degree in business and two or more of the following: in-field professional certification or in-field professional employment, or teaching experience or in-field research and publication or relevant additional training equivalent to 18 semester hours of CEUs, military training, vendor training, etc.</p> <p>Meet minimum criteria as established by Accreditation Council for Business Schools and Programs (ACBSP).</p>
<b>Chemistry</b>	Master's degree in chemistry or biochemistry, or 18 semester hours completed in graduate level chemistry.
<b>Communication</b>	Master's degree in communication or in closely related discipline with at least 18 graduate credits in speech communication.
<b>Criminal Justice/Criminology</b>	Bachelor's degree in criminology, criminal justice, or a related field in a combination of courses in criminology, police science, corrections, the administration of criminal justice, law, legal studies, or Homeland Security. Five years professional employment experience in criminal justice required.
<b>Developmental Studies</b>	Bachelor's degree with preference for bachelor's degree in a discipline related to the course – education, reading, mathematics, or English.
<b>Early Education and Child Development</b>	Master's degree or higher in early childhood education, child development, or related field with 18 graduate credits of early education or child development. Experience working with young children.
<b>Economics</b>	Master's degree in field or related business field; minimum of 15 undergraduate or graduate credits in economics preferred. Specific courses may have other requirements as deemed appropriate by the discipline (or department).
<b>Education</b>	Master's degree or higher in education or related field with 18 graduate credits in education.
<b>Engineering Technology:</b> Drawing and Design, Mechanical Engineering Technology, Integrated Engineering Technology	Master's degree preferred in engineering technology discipline or a closely related field. Minimum requirement is a bachelor's degree in engineering or engineering technology with three years of experience in engineering or engineering technology field.
<b>Bachelors of Science in Mechanical Engineering Technology (BAS/MET)</b>	Master of Science in Engineering or Mechanical Engineering or Electrical Engineering or Engineering Technology with one year work experience in Engineering or Engineering Technology field.

<b>English</b>	Master's degree in English, composition, rhetoric, or literature, or an undergraduate degree in English with master's in related field including at least 18 graduate credits in English literature, composition, literary theory, or writing.
<b>English as a Second Language</b>	Master's degree in TOEFL, a foreign language, English or linguistics, with ESL certification or equivalent required.
<b>First Year Experience (CCP)</b>	Master's degree in a discipline related to the course--behavioral science or education--or in another discipline with considerable counseling or advising experience.
<b>Geology</b>	MS or PhD in geology or closely related field required.
<b>Graphic Arts</b>	Bachelor's degree and two years continuous work in an appropriate field pertaining to graphic design with computers and/or specific discipline to be taught. Affirmation of mastery in discipline by portfolio review required. Master's degree and one year of teaching experience preferred.
<b>Health Services Technology</b>	Bachelor's degree and two years of professional experience in certificate area, or associate degree and three years of professional experience in certificate area, or certification and five years of professional experience in certificate area.
<b>History</b>	Master's degree in history or in closely related discipline with at least 18 graduate credits in history.
<b>Human Services</b>	Master's degree in social work from a CSWE accredited institution and two years professional work experience; licensure and teaching experience preferred.
<b>Humanities</b>	Master's degree in humanities, art, literature, music, or theater or in closely related discipline with at least 18 graduate credits in humanities.
<b>Information Technology</b>	Master's degree preferred in computer science, information science, computer information systems, or a closely related field. Minimum requirement is a bachelor's degree in computer science, information science, computer information systems, or a bachelor's degree in a related discipline and comparable combination of course work and relevant professional experience. Certification in Information Technology areas, (ex. A+, Security+, Linux+, Cisco-CCNA, VMWare, EC-Council, Microsoft Server) and/or willingness to obtain required certifications within three years, or industry certification and three years relevant experience.
<b>Languages</b>	Master's degree (or equivalent degree from a foreign university) in the language to be taught or master's degree in another discipline with native or near-native fluency in the language to be taught (reading, writing, speaking, and understanding).
<b>Industrial Technology: Tool and Die, CNC, Electrical Maintenance</b>	Associate's degree in machining or related field. Discipline competency in machining and required safety procedures as demonstrated through education, teaching experience, work experience, professional projects, licensure or degrees required for all adjunct faculty positions.
<b>Mathematics</b>	MA or MS in mathematics or statistics, or master's degree in another discipline with at least 18 graduate credits in mathematics.
<b>Music</b>	Master's degree in music or music education or master's degree in another discipline with at least 18 graduate credits in music.
<b>Nursing RNUR &amp; PNUR</b>	Master's degree in nursing and current license in Ohio, or minimum requirements set by the Ohio Board of Nursing.

<b>Occupational Therapy Assistant</b>	<p>Associate degree and three years of professional experience with current Ohio license as OTA or OT.</p> <p>Academic Fieldwork Coordinator – Bachelor’s degree and three years of professional experience as OTA or OT with current Ohio license.</p> <p>Program Director – Master’s degree with five years of professional experience with one full calendar year of education experience as OTA or OT with current Ohio license.</p> <p>Meet minimum criteria as established by Accreditation Council for Occupational Therapy Education (ACOTE).</p>
<b>Paramedic</b>	<p>Bachelor’s degree (master’s preferred) in EMS, education, science or related field; current Ohio certification as a Paramedic and NREMT certification as a paramedic; current certification as an EMS instructor by Ohio DOH; current certification as an American Heart Association Instructor for CPR, ACLS and PALS. Minimum three years of experience as an ALS pre-hospital provider of emergency care and minimum one year of leadership experience in field. Must be knowledgeable about methods of instruction, testing and assessment of students and knowledgeable concerning current national curricula, national accreditation, national registration and the requirement for state certification and licensure. Must have personal transportation and be willing to travel to clinical affiliate sites.</p> <p>Adjunct Faculty - Bachelor’s degree in EMS, education, science or related field; current Ohio certification as a Paramedic and NREMT certification as a Paramedic; current certification as an EMS Instructor by Ohio DOH; current certification as an American Heart Association Instructor for CPR, ACLS and PALS. Minimum two-years of experience as an ALS pre-hospital provider of emergency care. Must be knowledgeable about methods of instruction, testing and assessment of students and knowledgeable concerning current national curricula, national accreditation, national registration and the requirement for state certification and licensure. Must have personal transportation and be willing to travel to clinical affiliate sites.</p>
<b>Philosophy</b>	<p>Master’s degree in philosophy or in a closely related discipline with at least 18 graduate credits in philosophy.</p>
<b>Physical Sciences</b>	<p>Master’s degree or doctorate in physics, physical science or closely related field required or 18 credit hours of graduate work with appropriate bachelor’s degree.</p>
<b>Physical Therapist Assistant</b>	<p>Associate degree and three years of professional experience with current Ohio license as PTA or PT.</p> <p>Clinical Education Coordinator – Bachelor’s degree and three years of professional experience and two years as clinical instructor as PTA or PT with current Ohio license.</p> <p>Program Director – Master’s degree and five years or professional experience with one full calendar year of education experience as PTA or PT with current Ohio license.</p> <p>Meet minimum criteria as established by Commission on Accreditation in Physical Therapy Education (CAPTE).</p>
<b>Physics</b>	<p>2000 level: Master’s degree or doctorate in physics, physical science or closely related field required, or 18 credit hours of graduate work with appropriate bachelor’s degree.</p> <p>1000: level: Bachelor level degree in engineering, mechanical engineering, electrical engineering, physics, or similarly appropriate degree.</p>

<b>Political Science</b>	Master's degree in political science or a Juris Doctorate degree or a master's degree in a related field with at least 18 graduate credits in political science
<b>Psychology</b>	Master's degree in psychology (not counseling) or master's degree in another discipline with at least 18 graduate credits in psychology.
<b>Radiological Technology</b>	<p>Associate degree with American Registry of Radiologic Technologist and current Ohio certification.</p> <p>Clinical Coordinator – Bachelor's degree, two years of professional experience and one year of education experience with American Registry of Radiologic Technologist and current Ohio certification.</p> <p>Program Director – Master's degree and three years of professional experience with two full calendar years of education experience with American Registry of Radiologic Technologist and current Ohio certification.</p> <p>Meet minimum criteria as established by Joint Review Committee on Education in Radiologic Technology (JRCERT).</p>
<b>Real Estate</b>	A valid Ohio real estate license as a (broker and/or agent) and demonstrated work experience within five years required. Teaching experience preferred.
<b>Respiratory Care</b>	<p>Associate degree with Registered Respiratory Therapist (RRT) and current Ohio license.</p> <p>Director of Clinical Education – Bachelor's degree, four years of professional experience and two years of education experience with Registered Respiratory Therapist (RRT) and current Ohio license.</p> <p>Program Director – Bachelor's degree and four years of professional experience with two full calendar years of education experience with Registered Respiratory Therapist (RRT) and current Ohio license.</p> <p>Medical Director (Part-time) – Ohio Licensed Physician with American Board of Medical Specialties (ABMS) or American Osteopathic Associations (AOA) in specialty relevant to respiratory care.</p> <p>Meet minimum criterial as established by Commission on Accreditation for Respiratory Care (COARC).</p>
<b>Social Work</b>	Master's degree in social work from a CSWE accredited institution and two years professional work experience; licensure and teaching experience preferred.
<b>Sociology</b>	Master's degree in sociology or a master's degree in closely related field with at least 18 graduate credits in sociology.
<b>Theater</b>	Master's degree in theater or in a closely related discipline with at least 18 graduate credits in theater.
<b>Tourism Management</b>	Bachelor's degree in field preferred and related experience.
<b>Welding</b>	Relevant associate degree and a minimum of five years of welding experience with AWS D1.1, ASME, or MIL STD certification, etc. required for select courses.

Effective: August 6, 2018  
Next Review: June 1, 2028  
Review Dates: 10/24/17, 8/6/18, 6/13/23