

3357:13-14-32 Grade Forgiveness Policy

- (A) North Central State College recognizes that some potentially good students enroll in curricula for which they may not be prepared or suited, resulting in a term or a number of terms of poor grades. These students, upon changing curricula or becoming better prepared for their course work, may become academically successful but are not able to overcome their previously poor academic record. This may result in subsequent terms of academic probation in spite of good grades.
- (B) Because of this, the college permits such a student to petition the Vice President for Academic Services once during their academic career at NCSC for “grade forgiveness.” Students qualify for this petition process if they:
- (1) have been absent from the college for at least 5 consecutive semesters
OR
have changed their program major
 - (a) changing from “pre” status to its associated major does not constitute a change of program major
 - (b) changing from UNDECLARED to a program does not constitute a change of program or major
 - AND
 - (2) have completed at least 15 semester hours in an associate degree or higher program or 7 semester hours in a certificate program after re-enrolling at the college or changing program major all of which must be college-level courses required in the student’s major,
AND
 - (3) have received a grade of “C-” or higher in each course included in the above-named credit hours,
AND
 - (4) have a cumulative grade point average (GPA) of at least 2.00 since re-enrolling or changing the program major
AND
 - (5) are seeking a degree/certificate from North Central State College. (A student who has already graduated may not request grade forgiveness.)
AND
 - (6) are enrolled in classes at North Central State College during the semester in which the grade forgiveness form is filed.
- (C) If a student qualifies for grade forgiveness, all the grades earned prior to the absence from the college or the change in program major that are either “NP” or less than “C-” will be forgiven. This results in those grades being replaced on the student’s transcript with a code that denotes grade forgiveness. The courses with forgiven grades will continue to appear on the student’s transcript but will not be calculated in the cumulative GPA. Once a degree has been earned at North Central State College, the Forgiveness Policy cannot be used towards any course in that degree.

(D) Students may only use this policy once. Courses in which the grade has been forgiven will not count toward graduation. This policy does not alter any departmental policies on academic dismissal.

(E) Form 14-32a is available in the student records office and office of the chief academic officer.

Effective: February 27, 2024

Next Review: February 1, 2029

Review Dates; 8/25/94, 8/30/11, 8/26/2013, 8/23/18, 8/19/19, 2/27/24