

3357:13-13-312 Transfer Module

- A. The Ohio Board of Regents, following the directive of the Ohio General Assembly, has developed a statewide policy to facilitate movement of students and transfer credits from one Ohio public college or university to another. The purpose of the State Policy is to avoid duplication of course requirements and to enhance student mobility throughout Ohio's higher educational system. Since private colleges and universities in Ohio may or may not be participating in the transfer policy, students interested in transferring to a private institution are encouraged to check with the college or university of their choice regarding transfer agreements.
- B. The Ohio Board of Regents' Transfer and Articulation Policy established the Transfer Module concept. North Central State College's transfer module consists of 56 to 60 quarter credit hours of coursework in English composition, mathematics, arts and humanities, social and behavioral sciences, and natural and physical sciences. Once a student completes the NC State transfer module in its entirety, with a "D" or better in each course, the entire module is guaranteed transferable to any state-supported college or university in Ohio in place of that institution's module. The student must, of course, meet the admissions criteria of the particular state-supported institution before the module can be transferred. Also, students may be required by the receiving institution to meet additional general education requirements beyond those included in the Transfer Module, so long as the same requirements apply to native students.
- C. Students meeting the requirements of the Transfer Module are subject to the following conditions:
 - 1. The policy encourages receiving institutions to give preferential consideration for admission to students who complete the Transfer Module with a "D" or better in each course and who have successfully completed altogether at least 90 quarter credit hours. These students must have an overall grade-point average of 2.00 in Transfer Module courses to be given credit for the Transfer Module, and only courses in which a "D" or better has been earned will transfer.
 - 2. The policy encourages receiving institutions to admit, on a non-preferential consideration basis, students who complete the Transfer Module with a grade of "D" or better in each course and who have successfully completed altogether less than 90 quarter credit hours. These students will be able to transfer all courses in which they received a grade of "D" or better.
- D. Admission to a given institution, however, does not guarantee that a transfer student will be automatically admitted to all majors, minors, or fields of concentration at that institution. Once admitted, transfer students shall be subject to the same regulations governing applicability of catalog requirements as all other students. Furthermore, transfer students shall be accorded the same class standing and other privileges as all other students on the basis of the number of credits earned. All residency requirements must be successfully completed at the receiving institution prior to the granting of a degree.
- E. In order to facilitate transfer with maximum applicability of transfer credit, prospective

transfer students should plan a course of study that will meet the requirements of a degree program at the receiving institution. Specifically, students should identify early in their collegiate studies an institution and major to which they desire to transfer. Furthermore, students should determine if there are any special course requirements that can be met during their time at NC State. This will enable students to plan and pursue a course of study that will articulate with the receiving institution's major. Students are encouraged to seek further information regarding transfer from both the Continuing Education Office at NC State and the college or university to which they plan to transfer.

- F. North Central State College has an appeals process for the use of any student who disagrees with the amount of transfer credit he/she has been given by the College. Details about this procedure and the steps involved in filing an appeal are available to students upon request in the Continuing Education Office. (Every other state-supported college or university in Ohio is also required to have such an appeals process regarding transfer credit decisions.) If a transfer student's appeal is denied by the institution after all appeal levels within the institution have been exhausted, the student can appeal to the state level Articulation and Transfer Appeals Review Committee.

- G. The Appeals Review Committee shall review and recommend to institutions the resolution of individual cases of appeal from transfer students who have exhausted all local appeal mechanisms concerning applicability of transfer credits at receiving institutions. The courses listed below are included in NC State's transfer module. Additional information about the Transfer Module, including a recommended sequence in which courses can be efficiently taken, is available in the Byron Kee Center for Student Success.

Effective: July 1, 1996
Next Review: July 1, 2023
Review Dates: 6/26/18