

3357:13-13-13-05 Admission Policy

(A) North Central State College is a public institution assisted by the State of Ohio. The college offers college-level courses as well as training programs for specific job skills. While the college is an open admission institution, some academic programs have selective admission requirements.

- (1) An admissions application is required for enrollment in academic credit courses.
- (2) Information provided by the student on the North Central State College admissions application will be used to determine initial admission status.
 - (a) Incomplete applications lacking federal, state, or college mandated information will not be processed.
 - (b) Applicants who are high school graduates or possess the recognized equivalent (e.g., G.E.D. Certificate) will be admitted to the college.
- (3) Applicants who are currently in high school can be admitted through the college credit plus program.
- (4) Applicants within the age of compulsory school attendance who are home-schooled may be required to submit additional documentation to determine admission status.
- (5) Applicants who are not United States citizens are welcome, however they will be required to submit additional documentation to determine admission status.
 - (a) Acceptance of non-United States citizens is determined by federal and state law and admissions standards housed in the Admissions office.
- (6) Any applicant denied admission will be informed by written notice.

(B) Listed on the following pages are the policies and procedures that apply to the various forms of admission the college offers.

- (1) Traditional credential-seeking:
 - (a) The college offers academic programs that lead to an associate degree as well as one, two or three semester certificates.
 - (b) An application for admission is required.
 - (i) The application is completed on-line at <https://ncsc.elluciancrmrecruit.com/Admissions/Pages/Welcome.aspx>
 - (ii) There is no charge to apply for admission.
 - (c) Acceptance requires that the applicant be a graduate of a state-recognized high school (public, private, or home school) or possess a diploma-equivalent credential (e.g., GED). Documents accepted for verification of graduation include a final high school transcript displaying the

date of graduation or a copy of the GED certificate.

- (d) Only academic credit courses taken by credential-seeking students can qualify for federal student aid.

(2) Selective admission academic programs

- (a) Most academic programs in the college's Health Sciences division employ a selective admissions process in addition to the regular credential-seeking admissions process.
- (b) Specific requirements for each program are available on the Health Sciences website <https://www.ncstatecollege.edu/cms/degrees> or can be obtained by attending scheduled information sessions.
- (c) Students apply for selective programs in the springtime (February) for admission to a program for the following fall semester.

(3) North Central State's "College Now" program allows students to complete their final two years of high school while simultaneously earning an associate's degree from the college.

Application, requirements, program information and locations can be found on the College Now website. <https://www.college-now.org/>

(4) College Credit Plus is a State of Ohio program that allows students in grades seven through twelve to take college courses for college credit. NC State fully participates in the CCP program.

In order for a CCP student to be considered for admission, the student must first meet the CCP Eligibility criteria as established by the House Bill 49 revision of ORC 3365.03, effective Summer Semester 2018. The CCP Student Eligibility chart with this criteria: https://www.ohiohighered.org/sites/ohiohighered.org/files/uploads/CCP/CCP_Student-Eligibility-Table_2018-2019_040218.pdf

The criteria are as follows:

- (a) Earning test scores that meet the state established threshold in *at least* one area, on an approved test (e.g. ACT, ACCUPLACER, etc.)
- (b) Earning test scores within the state established *conditional score range* in at least one area, on an approved test in combination with
 - (i) either a cumulative 3.0 GPA
 - (ii) or a Letter of Recommendation from the appropriate school district official.

Once CCP eligible and admitted to NCSC, a student must *also* meet the *placement criteria to enroll in their requested course(s)*.

(5) Workforce Development

- (a) The college's Workforce Development department provides customized training programs at the request of area employers.

- (b) Most programs do not provide academic credit and there are no formal college admission processes or requirements. The employer/s for whom the program is developed designate who is to participate in the program.
- (c) A few workforce programs provide academic credit and may lead to a college-awarded credential. Enrollees in these programs follow the “regular credential seeking” admission procedures and requirements.

(6) Registered Apprenticeship participants

- (a) North Central State College serves as a registered apprenticeship sponsor for the state of Ohio.
- (b) Apprenticeship programs can be, depending upon the employer’s defined educational pathway:
 - (i) non-credit, or
 - (ii) academic credit awarded though not credential providing, or
 - (iii) academic credit awarded and credential providing.
- (c) Enrollees who seek to earn an academic credential through participation in an apprenticeship program follow the “regular credential seeking” admission procedures and requirements.

(7) Regularly enrolled, but not credential seeking:

- (a) Students may attend the college even though they may not be seeking to earn an academic credential nor pursue a particular academic program.
 - (i) Course enrollment is open to all members of the community.
 - (ii) Consortium and transient students are those attending the college with the purpose of transferring credits earned here to another college or university.
 - (iii) Program 60 allows “senior citizens” to enroll in courses at the college. Participants neither pay tuition costs nor receive academic credit.

(8) Re-admission

- (a) Students in good academic standing who have not enrolled in classes at the college for one or more years must submit a new application for admission in order to re-enroll.
- (b) Students who perform poorly in their coursework are dismissed from the college according to stated college policies.
 - (i) Dismissed students can be readmitted.
 - (ii) Students apply using the regular on line application.

(iii) Students will receive notification of their next steps.

Effective: September 25, 2018

Next Review: September 1, 2023

Review Dates: 3/8/18, 9/25/18