

Strategic Initiative Action Plan for: Transfer Awareness and Assistance

Action Plan Team Members: Bruce Sliney, Mark Monnes, China Robinson, Jimmie Mudra	Date: 3/11/11 For FY: 11/12	The strategic focus for this strategic initiative is: Transfer Awareness and Assistance The AQIP Category this strategic initiative best aligns with is:
List Outcomes (results to be achieved) over the life of this initiative: <ol style="list-style-type: none"> 1. Creation of a Transfer Advisory Committee 2. Rewriting of Transfer Agreements for semester conversion 3. Transfer Training of Advisors, Student Success Staff, Admissions Staff, and High School Guidance Counselors 4. Publicizing of TAG, Transfer Module, and other transfer issues 5. Re-creation of University Center 	List Milestones* (outputs which indicate progress in completing action plan) for: <ul style="list-style-type: none"> • Year 1 <ol style="list-style-type: none"> 1. Identification of Transfer Advisory Committee members 2. Review of current transfer processes by Advisory Committee 3. Rewriting of all existing transfer agreements with university partners to meet needs of semester conversion 4. Completion of three Transfer Training sessions for advisors, Student Success staff, Admissions staff, and High School Guidance Counselors. 5. Publication of at least three transfer newsletters • Year 2 <ol style="list-style-type: none"> 1. Development and implementation of revised/new transfer processes by Transfer Advisory Committee • Year 3 <ol style="list-style-type: none"> 1. Continuation of Year 2 <p><i>* Milestones after Year 1 may need "To Be Determined" if significant planning is required in Year 1.</i></p>	
Describe how this strategic initiative aligns with its strategic focus: The strategic focus of this initiative is to increase awareness of transfer programs at North Central State College, as well as to provide assistance to students in their quest for transferability to Bachelor's Degree completion programs. All of the above are designed to do just that.		

Tasks/Responsibilities/Time Frame

List of Key Tasks for Year 1	Who is responsible for completing?	When will it be completed?
<ol style="list-style-type: none"> 1. Identification of Transfer Advisory Committee members 2. Notification of all new semester courses and curriculums to all college/university partners 	Dr. Karen Reed Dr. Bruce Sliney	7/1/2011 7/29/2011

3. Completion of revised transfer agreements in semester format	Transfer Coordinator	7/1/2012
4. Completion of three transfer training workshops	Transfer Coordinator	7/1/2012
5. Development and publication of at least three transfer newsletters	Transfer Coordinator	7/1/2012
6. Publication of review of current transfer processes with recommendations for changes to those processes	Transfer Advisory Committee	7/1/2012

Action Plan Budget (*Resource Requirements after Year 1 may need "To Be Determined" if significant planning is required in Year 1.*)

New Resources Required (List and explain why new resources are required)	Sources of Existing Resources (List by source including reallocation of resources – explain;)	Net New Resources Required (New resources less resources available from Sources)
<i>For Year 1: None</i>	<i>For Year 1: None</i>	<i>For Year 1: None</i>
<i>For Year 2:</i>	<i>For Year 2:</i>	<i>For Year 2:</i>
<i>For Year 3:</i>	<i>For Year 3:</i>	<i>For Year 3:</i>

Action Plan Information/Metrics Requirements (*Information/Metrics Requirements after Year 1 may need "To Be Determined" if significant planning is required in Year 1.*)

Information Required from IT/IR to Effectively Carry Out the Milestones and Key Tasks (List the items of information required and why)		Date Needed
<i>For Year 1: Continued monitoring of OBR transfer data and Student Clearinghouse Data by IT/IR will need to occur to determine if the above items are effective and leading to the increase of student transfer numbers.</i>		ongoing
<i>For Year 2: See #1</i>		
<i>For Year 3: See #1</i>		
Metrics Required from IT/IR to Effectively to Measure the Outcomes of the Action Plan (List the items of information required and why)	Do these metrics align with Means Metrics and the relevant ENDS metrics? Explain.	Date Needed

<p>OBR Transfer Data and Student Clearinghouse data will give the college a clearer idea of how many students are transferring, where they are going, and how successful they are</p>	<p>A specific metric has been developed for determining how many students have transferred to a four year college within one year of leaving NC State.</p>	<p>ongoing</p>
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Use additional pages for outcomes, milestones, tasks or budget as necessary