



President's College Update

For period September 12, 2016
to September 23, 2016

** Submissions for next update are due Friday, October 7, 2016*



Business & Administrative Services

Controller

- ✚ Working on year end.
- ✚ First round of refunds going out next week to students for fall 2016
- ✚ Auditors on campus week of October 3 and October 31

Facilities Management

Goals:

- ✚ The facilities department continues listing college surplus on GovDeals. Please refer to the Govdeals.com website if anyone is interested in purchasing college surplus.

Good News:

- ✚ The IT Data Center Project Continues with offices being built at this time and migration has begun to the new data center.





Human Resources

Goals

- ✚ Current position searches underway:
 - Dean of Liberal Arts
 - Assistant Dean of Health Sciences/Director of Nursing
 - Financial Aid Technician
 - Kitchen Assistant, Child Development Center
 - Assistant Director, Facilities
 - Administrative Assistant, Urban Center
 - Success Coach, CCP
 - Office Assistant, Crawford Success Center
 - Vehicle Operator for Mobile Training Unit
 - Teacher Assistant, Child Development Center

Information Technology Updates

Good News

- **Required Login for Students:** The computers in the Health Science building HS-245 now requires students to use their “synchronized” username and password to login.

- **Pay-to-Print:** Students in the open computer lab F-144 noticed a delay in printing their documents when IT first started required login credentials to use computers. The problem has since been resolved.
- **College Phone Network:** The IT department has started deploying new phones throughout the College. Deployment of phones are being done by building. Building deployment of phones will be as follows:
 - Fallerius Hall
 - Kee Hall
 - Health Science
 - Child Development Center
 - Urban Center
 - Kehoe Center
 - Crawford Success Center

Accomplishments

- ✚ **Fallerius Hall Open lab:** The open lab computers in Fallerius Hall F-144 have faster boot and login times due to the replacement of standard mechanical hard drives with “Solid State Drives”.
- ✚ **Health Science Open Computer Lab:** The open lab in the Health Science building HS-245 now requires students to login before using the computer.

Goals

- **Deployment of Phones:** The IT department plans on installing a ShoreTel phone router at the Kehoe Center. These routers are used to connect the new phones to the Shoretel cloud system.

Institutional Research

Good News

- ✚ Good attendance from NC State's “data team” at Student Success Leadership Institute on Sept. 16. It appears NC State will also host a statewide workshop funded by SSLI on improving use of the Noel Levitz College Student Inventory in late 2016 or early 2017.

Accomplishments

- ✚ Provided study to Student Success Center on probability of fall to spring persistence of incoming freshman this fall. The SSC will target students “in the middle” for prioritizing development of academic plans this term.
- ✚ Provided list of former NCSC stopouts that had transferred to ITT to Admissions.
- ✚ Finalized data for two major grant proposals: Choose Ohio First and Great Lakes. Have made it through initial stages for Great Lakes.

Goals

- ✚ Finishing report for math department on outcomes of corequisites for statistics courses.
- ✚ Meeting with SSC, FYEX, Title III for strategy to expand use of Noel Levitz CSI.
- ✚ IPEDS fall filings coming up.
- ✚ Started work on fall Program Reviews.

Financial Aid Office

Good News

- ✚ The State Approving Agency re-certified all of the College's associate's degree programs as well as certificate programs in forensic science, criminal justice police academy, practical nursing, and agricultural management as those for which veterans may receive education benefits.

Accomplishments

- ✚ Federal aid awarded:

Cumulative as of	Pell	#Pell	FSEOG	Loans
September 23, 2016	\$4.8M	1084	\$59.6K	\$2.9M

The amounts for these programs are less than two weeks ago because aid has been adjusted to account for attendance drops.

- ✚ Awarding NC State Foundation scholarships is almost complete. We have awarded \$60,150 to 65 students for the year. Eight students were offered scholarships (\$6,250), but have yet to accept them.
- ✚ Amanda attended VA certifying training at Columbus State Community College.
- ✚ A total of \$21,688 has been awarded to 28 students in Choose Ohio First funds.

Goals

- ✦ We will be e-mailing and sending letters by postal mail notifying students of the beginning date for 2017-2018 FAFSA processing which is October 1, 2016.
- ✦ The annual Mansfield area college fair will be held on campus Tuesday, September 27, and Jim will be giving a presentation on financial aid.

Child Development Center

Good News

- ✦ The Director, Coordinators and Home Visitors will be attending a week long Growing Great Kids (GGK) Certification Seminar, September 26 – 30, 2016. This curriculum is designed to develop exceptional early childhood and home based programs for families with children prenatal – 36 months. The seminar includes children and their families with a vision to give all parents an opportunity to feel confident and competent. The mission is to partner with parents to reduce their stress and grow the essential parenting and life skills that will empower them to provide their children with a safe, loving home and the inner strengths to reach their highest developmental potential. We are truly excited about this opportunity!!!! Right here at the Child Development Center!!!

Accomplishments

- ✦ The Child Development Center Early Head Start (CDC/EHS) and Mansfield City Schools (MCS) signed a formal community partnership. The partnership goal is to utilize Early Head Start services in the school to meet the needs of the expectant family and teen parents by providing comprehensive services. MCS will refer students who would benefit from our program. We are very excited to work beside Dr. Hernandez and his staff.

Goals

- ✦ Our goal is to become Certified users of the Growing Great Kids curriculum and begin implementation.

Ralph Philips Conference Center

Good News

- ✦ Two new corporate clients utilized the facilities this week
- ✦ Thank you Keith Stoner for acquiring a beautiful pull up take-along screen for the department

Accomplishments

- ✚ Made new connections at the Women's Business Showcase for further rental prospects
- ✚ Still diligently working on Castle of Dreams Bridal Experience to be held Sunday October 2 at Kehoe

Goals

- ✚ Working with the work study on creating departmental increased Facebook usage
- ✚ Completing items in order for a smooth Ribbon Cutting at Kehoe on Friday September 30

Academic Services

Academic Services Director

- ✚ No Report.

Business, Industry, and Technology, Education, Professional and Public Services

Good News

- ✚ We're looking forward to the upcoming Ribbon Cutting & Rededication ceremony on September 30 to unveil the recent building renovations.

Accomplishments

- ✚ Dan Wagner has several appointments with local high schools and career centers starting in October to begin working on articulation agreements for the next academic year.

eLearning & Innovation

- ✚ No Report.

Health Sciences

Good News

- ✚ On November 5, 2016 Dr. Kelly Gray will become a Fellow of the Academy of Organization for Associate Degree Nursing for her outstanding contributions. Congratulations Kelly

- ✦ Cindy Cornell, OTR/L faculty member in our OTA program will be a co-presenter on Fieldwork Education at the upcoming Ohio Occupational Therapy Association annual conference. Way to go Cindy.
- ✦ Dr. Kelly Gray has been appointed to the Foundation Board for the Organization for Associate Degree Nursing. Kudo's to Kelly.
- ✦ Dr. Kelly Gray, Melinda Roepke, and Vickie Rose all submitted separate educational presentations to the Organization for Associate Degree Nursing and will be presenting at the annual meeting in Dallas, Texas in November. What are the chances that all three submitted separate presentations be accepted? Congratulations to all.

Goals

- ✦ All faculty will receive the part-time curriculum worksheet pathways for review and revision prior to providing to admissions and advising.
- ✦ Direct Admit high school junior program information updated and sent to all high school advisors. Start of the program this year will see five high school students selected into the health programs for fall 2017.

Liberal Arts

Good News

- ✦ Fall semester honors students have submitted contracts for 32 honors projects with 27 faculty serving as mentors. The range of projects is more extensive than ever in program areas including Engineering, Biology, Pharmacology, Accounting, Video Communications/Media & Nursing. The increase in required project hours (20-25) may have reduced the number of project applications, however, the submitted projects reflect a higher level of content value. The October colloquium speaker will be Brady Groves, from the Richland Foundation on Monday, October 17 at 6:00 p.m. in room 164 Fallerius.

Tech Prep

Good News

- ✦ We have the fall stakeholders meeting for the 14 CTPD's and 4 two-year colleges. We are meeting at Eastland Career Center. Dr. Timberlake and Thomas Mansperger will be there to represent NC State.

Accomplishments

- ✦ Met on Thursday, Sep. 22nd with secondary and adult CTE Directors and college deans and assistant deans to set up a schedule to update all of the bi-lateral articulation agreements for FY17.

Goals

- ✚ To update all 100+ articulation agreements with our secondary and adult CTE programs in the NC State service area and a few beyond our service area.
- ✚ Assist the college, adult center and secondary CTE provided to submit their CTANs for ODE approval. Then educate all partners on how to assist the students to receive CTAN credits.

Tutoring Resources Center

- ✚ No. Report

Urban Center and Outreach

Good News

- ✚ News: Beginning Monday Sept. 26, 200 seniors from Mansfield City Schools will begin their day long career toolkit visits at the Urban Center and hear from a host of speakers in the community to encourage and inspire the pursuit of advanced education and training while highlighting North Central State.
- ✚ Mid October marks the beginning of our Annual Feast of Love in partnership with Mansfield City Schools. We're happy to announce that one of Barb Keener's students/tutors, who is also a member of the 179th, promoted this signature event of the college and secured the participation of the 179th. Now our efforts to feed the families of Mansfield Senior High and NC State have multiplied!
- ✚ Carter has co-developed curriculum for Senior High's College and Career Readiness class with Instructor Rob Watson. A number of NC State personnel have agreed to be guest presenters.

Crawford Success Center

Accomplishments

- ✚ We are serving over 100 students and offering 9 sections of courses.
- ✚ In addition, the CSC is host to the GED program, and has helped, in conjunction with Pioneer Career and Technology Center, enroll over 20 people in the Adult Diploma program (helping students 22 years of age and older receive their high school diploma and an industry recognized certificate in either Welding or STNA).
- ✚ In addition, the CSC has implemented the Solutions program along with tutor offerings in a wide variety of subjects.
- ✚ The CSC is also host to a number of Crawford County-specific initiatives such as Supervisor Bootcamp, Crawford Works, CU Lead, and the Leader-in-Me training for Bucyrus & Wynford high schools.

- ✦ The CSC hosted the Bucyrus High School Junior Class, wherein they not only got to tour the center, but had access to our CCP staff, instructors, and much more! Huge thanks to our Recruiters, April and Paula; Caree Bash from CCP, and the CSC staff! The day was a great success.

Goals

- ✦ Continued collaboration with Student Services and our advising staff, to identify Crawford County students, and more importantly identify WHEN and WHERE they want/need the courses so that we might adjust offerings for spring to better serve our students.
- ✦ We are working closely with Crestline High School to offer a similar tour day to Bucyrus HS, but including some more intensive CCP information and Accuplacer prep. Date at this point is TBD, but will be this fall.
- ✦ Lastly, the CSC will be hosting a donor appreciation event in early November that the staff and NCSC Foundation will be working to develop.

Student Services

Admissions, Recruitment, and Gateway Services

Good News

- ✦ As of September 22, 2016
 - Student count is 3,038 compared to 2,931 in 2015
 - Credit hours are 23,952 compared to 24,088 in 2015
 - FTE is 1,596.83 compared to 1,605.57 in 2015
- ✦ 1,175 high school student are participating in the College Credit Plus program through NC State.
- ✦ CCP participants are generating 7,194 credit hours.
- ✦ While the numbers are not yet available enrollment for the fall 2016 semester seems to be flat and very close to goal, we should have final numbers shortly. Preliminary enrollment number from other community colleges in Ohio shows most are down.

Accomplishments

- ✦ Paula Waldruff and April Gregory are being requested by several career centers to visit and provide information on the programs available at North Central State College.
- ✦ Caree Bash was named Director of the College Credit Plus program at NC State. Caree replaces Dave Caldwell who retired.

Goals

- ✦ Review the application process for CCP students making the application and obtaining supporting documentation much easier.
- ✦ Review and make adjustments to the Tuition Freedom Scholarship program.
- ✦ Review new and more effective ways to contact and communicate with prospect and applicants.

Student Records

Good News

- ✦ Fall semester graduate file review was completed. Of the 46 students who petitioned, only one did not receive preliminary approval for graduation. VCMT will have 5 students graduate at the end of this semester, which is a good number for that program especially in an off graduation term. Only BABM will have a larger group of students graduate this term.
- ✦ Brad Dunmire, Assistant Registrar, began his employment with the College on 09/12. Training has been progressing very well.

Accomplishments

- ✦ The Registrar attended a SSLI Data Team meeting in Columbus on 09/16. Learned more about how best to evaluate student success strategies related to the College's Completion Plan. Discussed one component of our plan and how it will be evaluated to see if it will make a difference in student completion.
- ✦ The Registrar is part of the search team for the Assistant Dean/Director of Nursing position in Health Sciences. Two applicants were interviewed.

Goals

- ✦ Training of the Assistant Registrar will continue
- ✦ Will be meeting with Academic VP and Deans/Asst. Deans on 09/28 to continue discussion of auto awarding certificates and implementation plans for batch degree audits.
- ✦ Will be discussing new Colleague updates with the System Users Group on 09/27.

Student Success Center and Transition Services

Good News

- ✦ The Testing Center has been successfully relocated to 138 Kee Hall. This was an extensive project as it required multiple departments working together to make this move happen!

Accomplishments

- ✦ Student Success Coaches (SSC) met with 80 students enrolled in FYEX 060 to discuss the results of the student's College Student Inventory (CSI). These meetings help to facilitate the student's transition to the College and provide an opportunity to develop proactive plans for support and assistance as well continue discussion of academic planning.
- ✦ Survey was administered and results will be used to develop new collaborations with faculty and other areas of the campus community.

Goals

- ✦ Success Coaches will meet with their current advisees to solidify academic plans in preparation for spring term priority registration. The goal is to meet with caseload by November 1st.
- ✦ With the transition to Accuplacer by October 30th, new resources will be developed in the upcoming weeks to help students prepare and study for the test.
- ✦ SSC & Transition Services team working to review current webpages to update, revise and include resources focused on supporting students in achieving their goals. Casey Kelly will serve as the department's webmaster.
- ✦ Finalizing plan for New Student Orientation Spring 2017 sessions. Focus will be on streamlining the process, engaging students, and enhancing the overall experience.

TRIO Student Support Services

Good News

- ✦ Ashley has been asked by Senator Sherrod Brown's office to help bring President Obama's My Brother's Keeper Initiative to Mansfield, OH. The event will be held at Mansfield Senior on October 13.
- ✦ Thanks to our partnership with the Tutoring department, we have one-on-one tutoring in the TRIO Resource Room!
- ✦ On October 5, 2016 in collaboration with SAP, Tessa B. will host "Don't Let The Stress Get Ya---Stress Management Program" in 121 Kee. The program begins at 2pm.

Accomplishments

- ✦ TRIO held four Terrific TRIO Days in four different locations - Kehoe, Crawford, Urban Center, Kee Hall (TRIO Office). We were able to make meaningful connections with students in each location. Thank you to everyone who helped to make the program a success including BW3 who donated wings for one of the days.
- ✦ Financial Literacy at the Bowling Alley was a huge hit with TRIO students and their families. Students learned about budgeting family outings, grocery shopping on a budget, and more.

- ✦ TRIO has been visible in several classes on campus. Thank you to all instructors who allowed us to have a presence in their classroom. If others are interested in having a TRIO person speak in their class, please contact Ashley Benson, abenson@ncstatecollege.edu, directly.

Goals

- ✦ TRIO has two major fundraising opportunities coming up. We should have details available soon. Money raised will allow the program to provide additional services to students that cannot be covered by the grant. We are working closely with Foundation to make these fundraisers successful.

Title III

(submitted by Bev Walker)

Good News

- ✦ Career Services – Caitlin Rethorst
 - Working with Darcy Carns to set up a visit to MTD for College Now students.
 - Part of a planning committee to create an Apprenticeship Appreciate Event for local employers
- ✦ Data Information Specialist – Cathy Craig
 - Trained faculty on Advisor Trac and registration at Fall Convocation
 - Created a “How to register with the new registration software” for students with Keith Stoner’s department. This will be available on the “help” diamond on the website page

Accomplishments

- ✦ Cathy continuing to update Advisee lists for faculty.
 - Also working to update the webpage for the New Student Registration software
- ✦ Cathy and Bev created a Communication Plan to inform students of the new registration software that will be the only registration software to be used, beginning Oct. 1. The old registration software will be disconnected. They met with Academic Council, Marketing, Faculty Caucus, and the SSTC, and Liaisons to review and discuss/edit the plan. The hope is to use as many resources as possible to inform students of the new software and to provide assistance to students who need it during Priority Registration Days.
- ✦ Liaisons have been assisting students with registration process at Orientation. This not only connects them to new students but gives them more experience on the new software and helps the SSTC staff.
- ✦ Bev worked with Kimberly Lybarger to send emails/memos to all the ENGL 1010 faculty to get students to take the Career Awareness Assessment.

Goals

- ✦ Continued work to roll out the communication plan for the registration software. Will be contacting Urban Center and Crawford Center to work on a roll out plan.
- ✦ Will share the plan with Faculty on Oct. 6 Division meeting. Will also briefly review notes and what to document in AdvisorTrac.
- ✦ Meeting with Dr. Walters to further discuss evaluations and upcoming annual report.

Public Affairs

Marketing, Public Relations & Creative Services

Good News

- ✦ Teri Myers has had a painting accepted into the juried art show (May Show) at the Mansfield Art Center. Her painting titled "shotsie" was selected for a judges award.



Goals

Review of web pages continues. Many updates have been received but we need as many as possible to increase the accuracy of our web content. For those of you trying to access the help page to post comments, please use this link.

<http://www.ncstatecollege.edu/cms/help/posting-comments>

By the way, once you are logged in you can post a comment on just about any page. If you run into a page that doesn't allow comments, let Mark Hupp know.

Grants & Government Relations

Good News

- ✦ Learned we were selected to join a consortium of Ohio colleges in a funded grant led by Lorain County Community College. The Ohio LIFT workforce development initiative will incorporate our Industrial Readiness Training developed through the TAACCCT grant. The grant will provide \$60,000 to fund extension of the IRT.

Accomplishments

- ✦ Worked with Kelly Gray and Tom Prendergast to prepare and submit additional information requested by the Great Lakes Foundation for a College Completion Grant during a conference call on Sept. 14. The grant is to help students in their final year complete degrees. We submitted a proposal for \$175,000 to fund efforts to help students in Health Sciences programs of RN, Radiology and Respiratory Therapist. Funds would be used to pay for imbedded tutors and professional development for faculty members. The project would run Jan. 2017 though Spring semester 2019.
- ✦ Worked with Jim Hull to obtain a letter of support from Ashland University for our proposal for a Choose Ohio First grant. We would work to set up a transfer pathway for students wishing to be K-12 teachers in STEM disciplines. Jim Hull contacted faculty to be listed on the grant. If funded, we would receive \$120,000, with most going to student scholarships. A proposal is due Oct. 3.
- ✦ Attended the first Ohio Grant Professionals Association state conference held in Columbus on Sept. 23. Had an opportunity obtain professional development and to network with other grant writers and program officers for various organizations. Several other community colleges were among those attending.

Goals

- ✦ Working with Abby Levitt and Justin Tickhill regarding the Mentor-Connect program which helps faculty prepare an NSF ATE proposal during a year-long mentoring process. A webinar was held Sept. 8, with the application deadline on Oct. 13.
- ✦ Pittsburgh Conference grant application is due Oct. 3. This is a \$10,000 equipment grant for scientific equipment. I will work with Jim Hull to put together a request for equipment.

Foundation

Good News

- ✦ CSC Celebration (November 2, 2016) The NCSC Foundation will host donors, prospective donors, and community members at the Crawford Success Center to give a year one update, and share the vision for the upcoming year and beyond.

Goals

- ✦ 17th Annual NCSC Foundation Scholarship Luncheon (October 28, 2016) The NCSC Foundation will host scholarship donors and recipients for lunch to celebrate student success

and thank donors for their support. Invitations to students and donors will be sent the week of October 5th.

- ✚ North Central Ohio Hall of Excellence (April 21 or 28, 2017) Based on speaker availability The NCSC Foundation is now accepting nominations for the 2017 North Central Ohio Hall of Excellence. Nominations are due to the Foundation by November 30, 2016.

President's Office

Good News

- ✚ On Friday, September 30th there will be a Ribbon Cutting and Rededication Event held at the Kehoe Center to introduce the significant additions and renovations to the James W. Kehoe Center for Advanced Learning. A reception is scheduled to take place at 2:00pm followed at 2:30pm by a Welcome and remarks by state and local dignitaries in the Ralph Phillips Conference Center. All planning on attending are asked to submit your RSVP to Steve Williams as soon as possible.

Accomplishments

- ✚ At its September 20th meeting, the President's Cabinet approved the following policies and procedures/practices (see online [Policies and Procedures Manual](#)):
 - 3357:13-14-01 Academic Calendar
 - 3357:13-14-10 Associate of Technical Studies
 - 3357:13-14-151 Advising Procedures
 - 3357:13-14-152 Advising Responsibilities for Business, Industry, and Technology
 - 3357:13-14-153 Advising Responsibilities for Health Sciences
 - 3357:13-14-19 Advising Documentation Policy
 - 3357:13-14-191 Advising Documentation Procedures
 - 3357:13-14-73 Developmental Education Policy
 - 3357:13-15-043 Expressions of Employee Acknowledgement
- ✚ At its September 21st meeting, the Board of Trustees, acting on a recommendation from the College as part of the annual strategic planning process, approved the merging of ENDS policies 1.2 Job Readiness, 1.3 High Demand/Emerging Technology, and 1.4 Career Development into a revised 1.2 entitled "Career Readiness and Development (see below).

3357:13-01-20 Career Readiness and Development Policy (ENDS)

Career Readiness and Development - Students acquire and enhance relevant business and industry credentials, job skills, work habits, job leads and pathways to economic self-sufficiency especially in high demand technologies.

Policies 1.5 and 1.6 will be renumbered to 1.3 and 1.4 respectively. These changes have been incorporated into the online [Policies and Procedures Manual](#) as well as several other points of reference. Please let Steve Williams know if you need any assistance in reflecting these changes in other reference areas across the College.

Goals

- ✚ Steve is working with Kimberly Lybarger and others to finalize arrangements for the 2016 Employee Appreciation Event that is scheduled to take place on **Saturday, December 3rd** at the Ralph Phillips Conference Center. A cocktail reception will begin at 5:30pm with dinner served at 6:00pm followed by the awards presentation at 7:00pm. Entertainment during the cocktail reception and throughout dinner will be provided by Paul Martin and PM Jazz, as we have done in years past. The event is free to employees and this year, employees will be able to pay \$18 to bring a guest. Further details will be provided in the next report. **Please SAVE THE DATE and make plans to attend.**