

**North Central State College  
Board of Trustees' Meeting  
February 28, 2024**

**I. CALL TO ORDER**

This meeting was held in person in room 220 of the Richard Desich Business and Entrepreneurship Center of Lorain County Community College at 1005 N. Abbe Road, Elyria, OH as part of the Board's Owner's Connections activities. This meeting was held in a hybrid format with some participants attending in-person and others online via Zoom. Trustee participation was five in person and four online.

Chair, Dr. Dwight McElfresh called the meeting to order at 5:40 p.m. and asked all to rise and join him in reciting the pledge of allegiance followed by the Global ENDS Policy for North Central State College.

**II. ROLL CALL**

The Secretary, Mr. Stephen Williams called the roll.

**Present:**

Ms. Kristin Aspin  
Mr. David Bush  
Mr. Mark Masters (online)  
Dr. Dwight McElfresh  
Ms. Elisabeth Morando (online)  
Ms. Linda Nelson (online)  
Mr. Steven Stone  
Mr. Patrick Williams  
Ms. Kimberly Winkle (online)

**III. INTRODUCTION OF GUESTS**

President Dorey Diab introduced Ms. Lori McKee, Vice President of Business Services; Dr. Kelly Gray, Vice President of Academics; Mr. Tom Prendergast, Vice President of Student Services; Ms. Chris Copper, Vice President for Development/Foundation; and Ms. Sara Rollo (online) representing the Faculty; and our Owners Connections host from Lorain County Community College Ms. Tracy Green, Vice President, Strategic and Institutional Development.

**IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh explained that the primary focus of tonight's meeting will include: hearing Student Organization update, a College Foundation update, the President's

monitoring report along with other College updates from our president. We also have some board operating policies being updated. We will conduct routine business of the College, and conduct our ongoing policy governance training. There will be an Executive Session toward the end of the meeting but I do not expect any further business following the Executive Session.

**V. LINK AND LEARN HOST PRESENTATION – Dr. Dwight McElfresh**

- Board Chair, Dr. Dwight McElfresh asked President, Dr. Dorey Diab to introduce our Board-Ownership activity. Dr. Dorey Diab thanked Vice President Green for hosting tonight’s Owners Connection activity. Ms. Tracy Green thanked the members of North Central State College for visiting their campus as part of a learning community. She began her presentation with a [short video](#) and recapped highlights of the Tour of LCCC’s Specialized Facilities in Richard Desich Business and Entrepreneurship Center (DEC) and SMART Commercialization Center.
  - The Center is aligned to Intel and the burgeoning semiconductor industry and emphasizing community colleges’ role in advancing industry in Ohio
  - LCCC SMART Center Clean Rooms and Labs – specialized equipment in training for semiconductors industry/Intel, led by an LCCC Team Member.
- Following her presentation, Ms. Green offered an opportunity for any additional Questions and Answers.
- Board Chair, Dr. Dwight McElfresh thanked Ms. Tracy Green on behalf of the Board and the College.

**VI. OSU-MANSFIELD ADVISORY BOARD REPORT – Dr. Dwight McElfresh**

Board Chair, Dr. Dwight McElfresh explained that the next OSU-M Advisory Board meeting, would be held on March 21<sup>st</sup> and called for a volunteer. Mr. Patrick Williams indicated that at this point it looked as though he would be available to attend on behalf of the NCSC Board of Trustees but would need to confirm his schedule. Dr. McElfresh thanked Mr. Williams for serving as the Board’s representative.

**VII. PRESIDENT’S REPORT – Dr. Dorey Diab**

**A. Student Organizations/Activities**

President Dorey Diab explained that our student representative was unable to attend so he would be delivering this month’s student organization report.

**A. TRIO:**

Total enrolled TRIO students (Spring 2024): 66

- TRIO Day of Caring: National TRIO Day Service Project, Assisting Grace Episcopal Church with WFB February 15th, 2024 - 6- students volunteered (11% attendance)
- National TRIO Week – TRIO Open House Information Session - February 20th, 2024 – 9

staff, 11 students (17% attendance)

#### B. Tutoring Center:

Conduct consistent “touch-point” meetings between tutors and faculty to expand the outreach to students. Tutors are to have intentional outreach with faculty three (3) times per session/semester: 1 week prior to start; 1 week prior to mid-term; 2 weeks prior to finals

Over the past two weeks, the Tutoring Center has refined the process for tracking this metric.

- Total number of tutors on staff: 20. Tutors participating in active outreach to faculty: 15 (75%)
  - Total faculty for SPR2024: 125. Tutors outreached to 71 different faculty members
  - with 186 various interactions.

Still in the process of trying to find a director for TRiO and the Tutoring Center

#### **B. North Central State College Foundation Development and Update – Ms. Christine Copper**

President Dorey Diab introduced Ms. Chris Copper, Vice President for Development and the College Foundation. Ms. Copper submitted the following report:

##### Emerald Club 2023/2024

NCSC Foundation - FY24 Goal of \$450,000, currently at \$410,000 in this year, forecasting to exceed the target with \$400,000 in outstanding asks and more to add.

- Launched the annual scholarship application, running through March 1. Cedar Point is the sponsor and all students or prospective students are entered to win a family four pack of Cedar Point tickets.
- The 2024 program is underway and the newest painting will be unveiled at the Scholarships for Success event, on March 7, 2024.
- \$185,000 has been requested from RCF for the new vacuum lab, to begin semi-conductor training and practicums.
- The Foundation is expanding our Preferred Partnership plan with the hospitals to include LPN to RN students.

Workforce – FY24 Goal is \$245,000, we are currently at \$123,505, expecting to be at 100% of the target.

- A grant for \$20k is coming for the Tower Technician program and will include funds for a pod to house the training equipment for the department of rehabilitation students.
- The 1<sup>st</sup> drone student cohort was launched and was full with 24 students.
- The CSC team and Workforce Development are touring the Fostoria Workforce Dev center.

Grants – Fiscal Year 24 Goal \$1 million. \$613,500 in Rapids grant funding, and another \$323,000 in Rapids funding is available and possible. National Science Foundation (NSF) grant is

outstanding. Fiscal Year 25 \$1.1 million in state and federal grants. Grant Manager position is in the interviewing stage.

Events - we have a FY24 Goal: \$35,000 target with rentals, and \$31,343.00 received YTD.

Future State:

1. Expanded training offerings in Crawford, Ashland, Huron, and Wyandot counties
2. Build out the LPN to RN pre-requisites and plan.
3. Build out the Med Tech pre-requisite plan
4. Short Term certs/mfg., etc.

### **C. Monitoring Report: Executive Limitations Policy – Treatment of Employees (4-30)**

Dr. Dorey Diab explained that the monitoring report discussion is continuing with going over the six Ends policies and the 10 Executive Limitations.

#### **TREATMENT OF EMPLOYEES (EXECUTIVE LIMITATIONS)**

**Policy No. 3357:13-04-30**

With respect to the treatment of paid employees and volunteer staff, the CEO will not cause or allow conditions that are unfair, undignified, disorganized, unclear, or characterized by the non-uniform application of rules. The CEO will not

- 4.31 Leave employees without an effective and unbiased method to deal with grievances.
- 4.32 Subject employees to preferential treatment based on personal reasons.
- 4.33 Retaliate against any staff member for non-disruptive expression of dissent.
- 4.34 Allow employees to be unprepared to deal with emergency situations.

Employees have an effective and unbiased process to deal with grievances, and the human resources office does a good job in dealing with those issues and bringing them to the attention of the administration and the president. The director of HR is a permanent member of the President Staff's meetings to discuss personnel-related matters.

With regard to preferential treatment, if and when given on the positive side, is mostly due to hard work and commitment to the College that may result in advancement and higher compensation. On the negative side, discipline is part of the process including written reprimand, unpaid leave, and dismissal in some cases.

With regard to expression of dissent, there is no retaliation against any employee for non-disruptive expression of dissent. After all, we are an institution of higher education with academic freedom of expression. People express their opinion freely so long as it is done professionally. Otherwise, they may be subject to disciplinary actions.

The Campus Emergency Response Team (CERT) has been meeting monthly, after every Cabinet meeting, to address potential risk factors and ways to address them. The team is made of 14 members from administration, deans, and directors. The Emergency Response Handbook has been finalized with updates as needed.

As a result of many crises or events over the past several years, several initiatives have been implemented or continue to be implemented including:

1. Working remotely and delivering courses and services online or in hybrid format.
2. Implementing safety precautions related to social distancing during Covid or similar events including: limiting building entrances to one, requiring wearing a mask for all inside the buildings, providing hand sanitizers throughout the buildings, maintaining social distancing of 6-feet among people, providing plexiglass separators among students in the lab, and facility personnel doing a deep cleaning overnight.
3. Numbered all rooms in all buildings with external signage posted on windows for emergency access. Some windows have been replaced due to leakage. We are waiting for better weather to install the numbers on them.
4. Opening and closing of buildings automatically by locking and unlocking doors programmed to operate remotely, and limiting entrance at specific time in the mornings and evenings.
5. Camera surveillance at multiple locations.
6. Text messaging to employees and students: given the lack of speedy coordination on the part of OSU-Columbus, and while we will maintain the common messaging system with OSU-Mansfield (Buckeye Alert), we have been using our own "Regroup" platform to act independently as the need arise.
7. We continue to meet with local law enforcement officials, and doing training with OSU safety personnel, to update emergency and safety procedures as needed.
8. Training, including mental health discussion and referral, are continually provided during college meetings, and faculty have been showing the Run-Hide-Fight video during the first session of classes.

As far as disciplinary actions, when they take place, they are usually not due to preferential treatment and are mostly based on performance and job responsibilities. There is also an exit interview with every employee leaving the institution to gather ideas for improvement, and generally, albeit sometime with some reservation, they recommend the college as a place to work. Two areas of concern are the need for higher compensation especially due to high inflation, and the strong competition especially from the private sector, and the lack for advancement opportunities due to being a smaller organization. Recent college reorganizations have been helpful to address the advancement concern. As a result of the competitive higher education environment, due to demographic challenges and labor shortage with a strong economy, the College has reviewed its compensation structure, provided raises to base salaries beyond stipends, and adjusted the pay grades by 10% to both faculty and staff.

Furthermore, in terms of uniform application of rules, and unlike what happened at so many state and national institutions of higher education, we did not need to lay off people or cut their salaries due to the pandemic in both the faculty and staff categories thanks to our strong fiscal discipline and standing. In fact, we have done very well by our employees when considering the totality of the salary and benefits package including:

1. We did not have a layoff nor did we have a reduction in salaries due to the pandemic (according to statistics more than 600 thousand people were let go nationally during the pandemic, not to mention mergers of institutions of higher education).

2. Last year, as part of the contract, the plan was an increase in salaries of 1% to the base plus 1% or \$750 stipend (whichever is higher) to help mitigate the increase in employee health care contribution (going from 18% to 19%) and keep everyone whole based on increased insurance cost (7.35%). Instead, both raises were added to the base (2%), and during the month of December, full-time faculty and staff received a \$1,000 stipend, while part-time staff received a \$100 stipend. We also froze the employee health care contribution at 19% for the next three years, when it was supposed to go to 20% this year.
3. College contribution towards retirement: 14% for STRS participants and 11.09% for Alternative Retirement Plan participants.
4. College paid life insurance of twice the salary; and College paid long-term disability insurance at 60% of salary; in addition to 15 sick days per year.
5. Two/three personal days (staff/faculty) per year; in addition to 12 holidays per year
6. Continuing with the Council of Governance (COG) health plan in Stark County with medical, dental, and vision coverage with low deductible and low co-insurance. Although higher than normal, the health insurance increase remains in single digit (was 7.35% this past year). Also, insurance provided one month of premium holiday (no payment by employees for one month), saving up to several hundred dollars per year for employees, and around \$220,000 for the College.
7. College closing for two weeks over the holidays at the end of the year allowing employees more family time with pay.
8. Continuing with the four 10-hour day summer schedule (from mid-May to end of July) to allow employees to enjoy 3-day weekends with their family and friends. This was also due to low number of students (15% to 20%) taking courses with most of them being online/hybrid, having multiple facilities projects requiring the attention of the facilities department, cutting down on gas and electrical utility costs, helping our employees reduce their cost of gas and the impact of inflation, and minimizing the mental health stress levels. Key buildings with labs (Health Sciences and Kehoe) are open several days per week to allow for in-person activities; and the Child Development Center is open in-person all the time.
9. We plan to continue the four 9-hour day schedule, and one half-day remote on Fridays during fall and spring semesters.
10. Free tuition at the College for employee, spouse, and dependents
11. Tuition reimbursement for courses taken outside the College for employees
12. Continuing with the Earned-Time-Off for part-time faculty and staff based on their years of service.

#### **D. College Update Since Last Board Meeting**

1. Spring enrollment has increased by 2.6% over last year at the same time with ~19800 credit, mainly through dual enrollment. That is good news.
2. We received the contract from the Ohio Department of Higher Education for the \$500,000 Super Rapids equipment grant for health science and engineering.
3. On January 25, Dr. Diab presented at the American Association of Community Colleges Workforce Development Institute in New Orleans on the state and the College dual enrollment initiative to help meet the workforce needs of employers in the region.
4. Thanks to the invitation of trustee Winkle, on January 29, Dr. Diab attended the ribbon cutting of the Avita walk-in health clinic in Shelby, and the ribbon cutting of the first stop at Avita-Ontario

of the SOAR study on February 9, to identify risk and resiliency factors to improve behavior health outcomes.

5. A team of 10 people including the administration attended the Richland Foundation Kaleidoscope event at the Renaissance with the theme of “Reclaiming Your Community - You Don’t Have to Move out of Your Neighborhood to Live in a Better One.”
6. On February 2, the College sponsored the Richland Chamber Economic Forecast Breakfast with 135 people participating, including trustees McElfresh and Winkle. Dr. Diab presented on the importance of raising educational attainment in the region to meet the workforce needs and improve the standards of living and the quality of life. We also brought up our partnership with Richland Source to market the importance of continuing higher education to reskill and upskill the workforce through reporting and storytelling over the coming year.
7. As part of strengthening the partnerships in Crawford County, Dr. Diab and Nathan Harvey, Manager of the Crawford Success Center, presented to Crawford County Superintendents on February 5 about increasing dual enrollment, and how the Crawford Success Center is helping the community. The College team, including Trustee Bush, also attended the Crawford Success Center Board Advisory Committee on February 7 to share accomplishments and get feedback from the community on strengthening our service to the area.
8. On February 7, a College team attended the Richland County Chamber and Richland Community Development Group annual meeting during which the College name was mentioned several times about addressing the workforce needs in the community.
9. As part of the initiative on “Community Vibrancy” and Collective Impact, a college team attended and presented at Achieving the Dream conference in Florida on February 19-22. ATD Coach Shara Davis also visited the College on February 14, and will be speaking at the College Open Forum, on February 29, on the topic of advancing student success through the Community Vibrancy initiative that focuses on student success post-graduation and employment.
10. The staff and faculty In-service Day was held on Friday, February 23 and included topics on increasing enrollment, Ohio Ethics training, Artificial Intelligence, supporting students’ food pantry, and financial wellness.

## **VIII. REQUIRED APPROVALS AGENDA**

### **CONSENT AGENDA**

The Chair, Dr. Dwight McElfresh, presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mr. Patrick Williams and seconded by Mr. Steven Stone the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Dr. McElfresh, Mr. Mark Masters, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

Passing unanimously, the following items were approved.

#### **A. Approval of Minutes for January 19, 2024 “Regular Meeting”**

#### **B. Consideration of Approval of Status Change – R-2024-04**

**CONSIDERATION OF APPROVAL OF  
STATUS CHANGES**

**R-2024-04**

**STATUS CHANGE**

**BE IT RESOLVED:** *by the Board of Trustees that the following staff members are hereby awarded the following status change:*

**BEGINNING February 5, 2024**

*Timothy Hawes*

- *Timothy Hawes is moving from Interim Director, Information Technology to Director, Information Technology.*

**BEGINNING February 5, 2024**

*Susan Grass*

- *Susan Grass is moving from Administrative Assistant, Foundation to Development, Alumni & Foundation Relations Specialist.*

**C. Consideration of Approval of Employment of College Personnel – R-2024-05**

**CONSIDERATION OF APPROVAL OF  
EMPLOYMENT OF  
COLLEGE PERSONNEL**

**R-2024-05**

**NEW HIRES**

**BE IT RESOLVED:** *by the Board of Trustees that the following faculty and staff members are hereby employed at the dates stipulated below:*

**BEGINNING January 22, 2024**

*Jeffrey (Gage) Everly, IT Systems and Security Specialist  
North Central State College, Associate of Applied Science, Cyber Security*

**EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2024-05**

Jeffrey (Gage) Everly is hired as the IT Systems and Security Specialist to replace Carter Hayes.

**REGULAR AGENDA**



**A. Consideration of Approval of Amendment to Board Operating Policy 11-11  
Amendment of Board Operating Policies – R-2024-06 – Dr. Dwight McElfresh**

**CONSIDERATION OF APPROVAL  
OF AMENDMENT TO BOARD OPERATING POLICY 11-11  
AMENDMENT OF BOARD OPERATING POLICIES**

**R-2024-06**

**WHEREAS:** *Ohio Revised Code (ORC) section 3357.09 (K) calls for the Board to prescribe rules for the effective operation of a technical college, and exercise such other powers as are necessary for the efficient management of such college, and*

**WHEREAS:** *the Board of Trustees has devised a set of operating policies to guide the Board in its work of effective operation of the College in accordance with provisions set forth in ORC 3357, and*

**WHEREAS:** *the Board of Trustees continues the process of reviewing the Board operating policies to ensure their reflection of current practice and compliance with relevant changes in the Ohio Revised Code.*

**NOW, THEREFORE BE IT RESOLVED:** *that the Board of Trustees hereby approves this amendment to Board of Trustees Operating Policy 11.11 – Amendment of Board Operating Policies.*

*(see attached)*

3357:13-11-11 Amendment of Board Operating Policies

Alterations, amendments, or repeals of the board operating policies may be made by the Board of Trustees by a majority vote of the whole Board of Trustees at any regular or special meeting properly and legally called, provided notice of such alterations, amendments or repeal has been given to each Trustee in writing, including in electronic form, at least three (3) days prior to said meeting.

Effective: February 28, 2024

Expires: February 1, 2029

Review Dates: 9/26/01, 9/23/16, 9/22/21, 2/28/24

**ACTION TAKEN:** Ms. Linda Nelson moved for approval of resolution R-2024-06 Amendment to Board Operating Policy 11-11. Mr. David Bush seconded the motion and the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Mark Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

**B. Consideration of Approval of Amendment to Board Operating Policy 11-12  
District Funds – R-2024-07 – Dr. Dwight McElfresh**

**CONSIDERATION OF APPROVAL  
OF AMENDMENT TO BOARD OPERATING POLICY 11-12  
DISTRICT FUNDS**

**R-2024-07**

**WHEREAS:** *Ohio Revised Code (ORC) section 3357.09 (K) calls for the Board to prescribe rules for the effective operation of a technical college, and exercise such other powers as are necessary for the efficient management of such college, and*

**WHEREAS:** *the Board of Trustees has devised a set of operating policies to guide the Board in its work of effective operation of the College in accordance with provisions set forth in ORC 3357, and*

**WHEREAS:** *the Board of Trustees continues the process of reviewing the Board operating policies to ensure their reflection of current practice and compliance with relevant changes in the Ohio Revised Code.*

**NOW, THEREFORE BE IT RESOLVED:** *that the Board of Trustees hereby approves this amendment to Board of Trustees Operating Policy 11.12 – District Funds.*

*(see attached)*

3357:13-11-12 District Funds

The funds of the District shall be deposited in the name of the District.

Effective: February 28, 2024

Next Review: February 1, 2029

Review Dates: 9/26/01, 9/23/16, 9/22/21, 2/28/24

**ACTION TAKEN:** Mr. David Bush moved for approval of resolution R-2024-07 Amendment to Board Operating Policy 11-12 District Funds. Mr. Patrick Williams seconded the motion and the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Mark Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

### C. Treasurer's Report for January 31, 2024 – Dr. Dorey Diab

Ms. Lori McKee presented the Treasurer's Report for the period ending January 31, 2024. She stated that revenues for the month totaled \$1,919,923. Expenditures were \$1,125,900 leaving a deficit of \$794,023. Year-to-date revenues totaled \$16,807,878. Year-to-date expenditures totaled \$8,873,925 leaving an excess of \$7,933,953. The Month End Investment Balance for January 2024 was \$6,192,180 (\$1,132,947 in Star Ohio and \$5,059,233 in Park National Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

**ACTION TAKEN:** Ms. Kristin Aspin moved for approval of the Treasurer's Report for the period ending January 31, 2024. Mr. Mark Masters seconded the motion and following some brief discussion on how funds are invested, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Mark Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

## IX. POLICY GOVERNANCE

### A. Discussion of Agenda Planning – Dr. Dwight McElfresh

#### 1. 2023-2024 Annual Calendar/Agenda

Board Chair, Dr. Dwight McElfresh called for a review of the 2023-2024 Annual Calendar\Agenda for the upcoming months of March and April.

#### 2. Review of Actionable Items.

Board Chair, Dr. Dwight McElfresh reviewed the listing of Actionable Items which included:

- a. Confirm Link-n-Learn visit with ES Consulting for March 27<sup>th</sup> Meeting – This item has been accomplished prior to the meeting and will be followed up.
- b. Information to be sent to Trustees regarding attending upcoming community events (Ashland Chamber, Scholarships for Success, Hall of Excellence) – This item has been accomplished prior to the meeting and information on the Hall of Excellence was discussed again at this time.
- c. Information to be sent to Trustees on LCCC trip schedule, route, directions and pickup sites – This item has been accomplished prior to the meeting.

### 3. Community Connections.

**Dr. Dwight McElfresh** – shared that he had attended the College’s ethics training, arrived just a little bit early and got to see some of the information presentations done by the staff as part of their in-service day training.

**Mr. David Bush** – shared that he also got the opportunity to attend the College’s ethics training session and got the opportunity to participate in some podcast interviews for members of the College. Dr. Kelly Gray encouraged other faculty and staff to consider reaching out to Mr. Bush to go onto one of his podcasts and discuss topics of interest.

**Mr. Patrick Williams** – shared that his daughter is taking her first college course at NC State.

### **C. Board Policy Governance Training (IAW 02.70) – *Mr. Dwight McElfresh***

1. Mr. David Bush led the discussion of policy governance rehearsal scenario 3.14 “If Consumers Are Upset, Does This Mean the CEO is Wrong?”

In this scenario:

The CEO has made a major change to the organization’s programming, to the consternation of some consumers. Consumers question how the board could have allowed the CEO to make that decision. What should the board do?

2. Policy Governance Policy Review (IAW 02.14) – training includes a continuing review, refresher, and reassessment of current Policy Governance policies. Ms. Kim Winkle led the discussion and review of Governance Process policies 2.0, 2.1, and 2.3. Following some discussion, the Board concurred that all three of these policies are still relevant and still accurate.

### **D. Board Operating Policies Review**

1. 11-12 District Funds

Board Chair introduced Board Operating Policy 11-12 District Funds. Ms. Lori McKee explained that this policy was written prior to the requirement for the College’s Investment Policy 17-04 which “applies to all financial assets of North Central State College...” and provides directives on the nature of financial dealers and institutions the College is able to do business with. The specific depository utilized by the College is no longer directed by board resolution to a single institution rather it is limited by policy among viable authorized financial dealers and institutions. Whereas, the requirement for funds to be deposited in the name of the district remains valid, that element of the policy should remain in place.

**ACTION ITEM:** Dr. Dwight McElfresh presented the revised version of Board Operating Policy 11-12 District Funds for consideration. Mr. David Bush moved for Approval of policy 11-12 as revised. Mr. Patrick Williams seconded the motion and the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote and recorded as resolution R-2024-07.

**X. BOARD CHAIRPERSON REPORT- *Dr. Dwight McElfresh***

**A. LeaderRichland Commitments**

Dr. McElfresh called upon Trustees who might be interested in participating in this year's activities. Following some discussion: Ms. Linda Nelson and Dr. Dorey Diab indicated that they would be able to speak on May 16<sup>th</sup> and May 20<sup>th</sup>. Mr. Patrick Williams indicated that he may also be available for May 20<sup>th</sup>. Ms. Elisabeth Morando indicated that she may be available for May 17<sup>th</sup> and Dr. Dwight McElfresh indicated that he would be available on May 17<sup>th</sup> to team up as well. Other Trustees were encouraged to consider serving as speakers this year or in the future.

**B. 2024 ACCT Leadership Congress (October 26-29) (Seattle, WA)  
- Call for Presentations**

Dr. Dwight McElfresh introduced the two presentation ideas he had and called for discussion for refining them, considering one or the other for submission or any other ideas Trustees may have to offer for consideration. Trustees asked to have copies of the two proposals sent to them for further consideration and input.

**XI. EXECUTIVE SESSION**

The Chair called for an Executive Session at 7:12 p.m. Ms. Linda Nelson made a motion and it was seconded by Mr. Patrick Williams to adjourn to Executive Session to discuss Collective Bargaining Matters. Dr. Dwight McElfresh explained that he did not expect any further business following the executive session. A roll call vote on the motion was approved by all members present.

Mrs. Kristin Aspin – “yes”  
Mr. David Bush – “yes”  
Mr. Mark Masters – “yes”  
Dr. Dwight McElfresh – “yes”  
Mrs. Elisabeth Morando – “yes”  
Mrs. Linda Nelson – “yes”  
Mr. Steve Stone – “yes”  
Mrs. Kimberly Winkle – “yes”  
Mr. Patrick Williams – “yes”

At 7:22 p.m., the Chair, Dr. Dwight McElfresh declared the Executive Session concluded and the Regular Session resumed.

**XII. MEETING EVALUATION (IAW 02.16) – Dr. Dwight McElfresh**

Board Chair, Dr. Dwight McElfresh called for a discussion on tonight's meeting evaluation. Trustees commented that there was 100 % attendance even though we were miles apart. It was a very informative tour and a great Owners Connection. There was a very good policy review and discussion.

**XIII. TIME AND PLACE OF NEXT MEETING**


The next Regular meeting of the Board of Trustees is scheduled for Wednesday, March 27, 2024 at 5:30pm at ES Consulting, 3849 Park Ave. West, Ontario, OH.

**XIV. ADJOURNMENT**

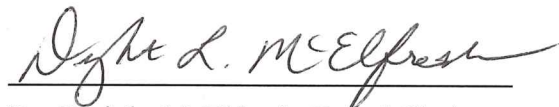
The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, the Board Chair, Dr. Dwight McElfresh declared the meeting adjourned at 7:24 p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Dr. Dwight McElfresh, Board Chair