

**North Central State College  
Board of Trustees' Meeting  
February 28, 2018**

**I. CALL TO ORDER**

The Chair, Ms. Elisabeth Morando called the meeting to order at 5:40 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time, she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy for North Central State College.

**II. ROLL CALL**

The Recorder, Mr. Stephen Williams called the roll.

**Present:**

Dr. Dwight McElfresh  
Mr. Roger Miller  
Ms. Elisabeth Morando  
Ms. Pamela Mowry  
Mr. Steven Stone  
Mr. Matthew Smith

**Absent:**

Mr. Mark Masters  
Ms. Linda Nelson

**III. INTRODUCTION OF GUESTS**

President Dorey Diab introduced Mr. Koffi Akakpo, CFO; Dr. Karen Reed, CAO; Ms. Chris Copper, Executive Director of the College Foundation; Mr. Keith Stoner, Director of Marketing; Ms. Margaret Puckett representing Faculty; Ms. Hannah Dion, PTK President and Ms. Gloria Huber, SAP President were present representing Student Leadership; and Mr. Pat Heydinger was present representing The Ohio State University Mansfield Advisory Board.

**IV. FOCUS OF THE MEETING – Ms. Elisabeth Morando**

Ms. Elisabeth Morando explained that the primary foci of tonight's meeting will include: hearing a report from our student representatives along with the Foundation and President's Report. The Required Approval Agenda will include the personnel actions under the Consent agenda and we will consider Emeritus Status for one of our retired faculty members and the conferral of an honorary degree for our commencement speaker. We will continue with our Policy Governance Training and hear a presentation from

Trustee, Steve Stone about the Adverse Childhood Experiences Study. There will also be an executive session.

**V. PRESIDENT'S REPORT – *Dr. Dorey Diab***

**A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates**

Dr. Dorey Diab introduced Phi Theta Kappa (PTK) President, Ms. Hannah Dion and Sigma Alpha Pi (SAP), President, Ms. Gloria Huber. Ms Dion presented the Phi Theta Kappa Update:

1. PTK has been supporting the diversity and social justice grant by doing their honors in action project on diversity and systems of belief. This involved taking educational trips this summer to further their knowledge of other cultures. They plan to present their experiences to various classes and hold a culture fair in the fall.
2. The Chapter has sent out 1,200 recruitment letters and students are beginning to accept their membership invitations. To encourage participation, the chapter has created the enhanced membership program. This program helps members get the most out of Phi Theta Kappa and reach their full potential.
3. The Chapter has three upcoming conferences: hallmark convention, catalyst, and honors institute.
4. The Chapter is planning their induction ceremony and choosing chapter officers. All the regional officers have been invited to join our ceremony.

Ms. Dion introduced Ms. Gloria Huber to present the Sigma Alpha Pi report.

1. Sigma Alpha Pi has sent out 2,200 invitation letters to North Central State College and Ohio State University Mansfield students. The Chapter has had 118 members join since January, which brings the total member count to 219 since last August.
2. The chapter has had 2 orientations this semester with a total of 90 attendees.
3. SAP has scheduled 6 speaker broadcasts and goal setting sessions, 2 orientations, 2 LTDs, and weekly meetings for spring semester.
4. The chapter is currently recruiting new officers for the upcoming year
5. Upcoming Service Projects:
  - a. Both societies are collaborating with TRIO to collect donations for strong babies, strong communities drive. Each TRIO member who is expecting will receive a care package. Any extra supplies will go to Richland pregnancy services and Domestic Violence.

- b. Both societies are going to participate in the bowl-a-thon in March for Mid-Ohio Youth Mentoring.
- c. Both societies are looking into a fundraiser for the Ronald McDonald House in Akron to support families with children in the hospital.

## **B. North Central State College Foundation Development and Update**

Dr. Dorey Diab introduced Ms. Chris Copper to present the College Foundation Update. Ms. Copper reported:

**Scholarships:** Our next scholarship awards will be determined on March 20<sup>th</sup> and students will be notified by April 15<sup>th</sup>.

- The Foundation is working to identify some new donors to support and to be able to continue offering the Ambassador program in 2019 for the college.
- Students will receive a stipend to be used for books and attire for the Ambassadors that are providing tours for new prospective students.

**Special Support:** A donor made a donation of \$2,000 to the necessities fund last week. We plan to offer \$145 to a needy student who has been hired for an internship and is required to pay for a background check and medical TB test totaling \$145.

### **Foundation Events:**

- Hall of Excellence, 2018 – April 13, 2018, Invitations are going out this week.
- Kickoff for the 50<sup>th</sup> Anniversary of the College
- Graduate Picnic – May 10, 2018

**Emerald Club:** The Emerald Club 2018 Annual Campaign was launched in September with our goal being to raise **\$225,000** and is almost at goal by raising **\$218,759**.

**Annual Employee Campaign:** This kicks off March 19<sup>th</sup> with the goal of improving upon last year's giving percentages (18% of full-time staff and 11% of full-time faculty). In honor of the 50-year anniversary we are offering staff some perks like being entered to win a paid day off.

### **General Announcements:**

- The Crawford Success Center has pledges and income received year to date of \$72,168.27.
- The Foundation and Resource Development committee are reviewing the current investment policy and updating it for 2018, to continue to maximize our donations and scholarships.
- A new Board member dashboard and tool was created to help identify areas we need represented on the Board.
- **Recent Income:** \$36,759 from the revenues of our investments at Richland County Foundation
- The Foundation Board held their Feb 22 meeting in the Health Science building, with the Board touring the facility and observing the students in classes. A huge thank you to Dr Gray, Melinda, and the entire Health Science faculty for hosting the Foundation Board.

**A special thank you and note of appreciation from our Foundation to all College Board members who help to secure donations and contribute to the success of the college.**

Mr. Keith Stoner also provided some information on the College's plan to celebrate its 50<sup>th</sup> Anniversary in 2018. He reported that the celebration will kick off with the NCO Hall of Excellence and will continue throughout the coming year with various celebration activities and feature attractions including a Chamber Business After Hours on September 20, 2018. The celebration will conclude with the Spring 2019 Commencement Ceremony.

**C. Follow-up from the Foundation Scholarship Luncheon**

Dr. Dorey Diab recapped the highlights from the Foundation Scholarship Luncheon that was held on February 9, 2018 and called for impressions on the event from Trustees who were present. Trustees remarked about the impact of the speeches presented by students outlining the challenges to attending college they face and how the various scholarships have made a huge impact in their ability to continue. Dr. Dwight McElfresh remarked that the speech delivered by Professor Emeritus Phil Martin was tremendous and that it was too bad the speech could not be captured and put out for more to hear.

**D. OACC Presidents meeting (Merging ODE, ODHE, and GOWT Discussion)**

Dr. Dorey Diab explained that the legislature is looking into merging the Ohio Department of Education, the Ohio Department of Higher Education, and the Governor's Office of Workforce Transformation all into a single office and making it a cabinet position to the Governor. The OACC Presidents meeting also included discussions on:

- A conference call discussion about the Applied Baccalaureate Degree
- Student Success Leadership Institute (SSLI) over which Dr. Karen Reed presided and Mr. Tom Prendergast gave a presentation
- Performance Funding
- College Credit Plus (CCP)
- Regional Compact on reallocating regions
- Short-term Certificates for workforce development. Receiving \$94K for the program, will be predominately non-credit
- The RFP (Request for Proposals) is out
- The Board will be required to submit by June 1, 2018

**E. Other:**

Dr. Diab reported to the Board on the following other items:

- Chinese New Year Event – more than 100 students, faculty, and staff joined our Chinese partners in celebrating the “Year of the Dog” Several of our K-12 partners bused in students to participate in the celebration.
- Open Educational Resource (OER) Grant/State of the State – Dr. Diab and Sara Rollo were invited to be part of a panel to discuss the OER efforts prior to the governor’s State of the State address.
- Spring In-service (February 23<sup>rd</sup>): The spring in-service was a great event that had many faculty and staff engaged in the planning and execution of the event. It kicked off with a keynote address by AACC Pathways Director, Dr. Gretchyn Schmidt. Trustees Matt Smith and Pam Mowry were present for the presentation. The presentation was followed-up with the completion of the Campus Quality Survey. Following the survey, Michelle Slattery delivered an enlightening presentation on “Teaching for the Generations” Trustee Pam Mowry commented that she liked this presentation very much as it brought to light aspects of positive interactivity with specific generation types that she did not realize and other might benefit from as well.

## **VI. REQUIRED APPROVALS AGENDA**

### **CONSENT AGENDA**

The Chair (Ms. Elisabeth Morando) presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mr. Matthew Smith and seconded by Dr. Dwight McElfresh and passing unanimously, the following items were approved:

#### **A. Approval of Minutes for January 17, 2018 “Regular Meeting”**

#### **B. Consideration of Approval of Status Change – R-2018-04**

### ***CONSIDERATION OF APPROVAL OF STATUS CHANGE***

***R-2018-04***

#### **STATUS CHANGE**

***BE IT RESOLVED:*** *by the Board of Trustees that the following staff member is hereby awarded the following status change:*

***BEGINNING January 1, 2018***

***Regina Kamwithi, Academic Services Director***

*Doctor of Education, Benedictine University*  
*SALARY: \$41,506.17 to \$55,341.56*

- *Regina moved from part-time to full-time Academic Services Director.*

**C. Consideration of Approval of Employment of College Personnel – R-2018-05**

**CONSIDERATION OF APPROVAL OF  
EMPLOYMENT OF COLLEGE PERSONNEL**

**R-2018-05**

**NEW HIRES**

**BE IT RESOLVED:** *by the Board of Trustees, that the following staff members are hereby employed at the salary and dates stipulated below:*

**BEGINNING FEBRUARY 26, 2018**

*Katherine Thompson, Kitchen Assistant*  
*SALARY: \$10/hr.*

- *Katherine Thompson was hired to replace Amy Miller.*

**BEGINNING FEBRUARY 26, 2018**

*Alisha Walker, Administrative Assistant, Foundation*  
*SALARY: \$12.25/hr.*

- *Alisha Walker was hired as a part-time Administrative Assistant for the Foundation.*

**D. Consideration of Approval of Personnel Professional Growth Recognition  
– R-2018-06**

**CONSIDERATION OF APPROVAL OF  
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION**

**R-2018-06**

**WHEREAS:** *Regina Kamwithi has supplied documentation that she has completed her Doctor of Education degree from Benedictine University.*

**THEREFORE, BE IT RESOLVED:** *by the Board of Trustees that \$4,413 is added to base salary of \$55,341.56 to \$59,754.56 effective January 15, 2018 in recognition of completion of a Doctorate degree in Education in accordance with the policy adopted under resolution 1991-30 for “Professional Growth Recognition.”*

**WHEREAS:** *Dan Wagner* has supplied documentation that he has completed 60% of his Master's Degree in Engineering from the University of Toledo.

**THEREFORE, BE IT RESOLVED:** *by the Board of Trustees that \$1,536.50 is added to base salary of \$61,812 to \$63,348.50 effective January 29, 2018 in recognition of completion of a Master's degree in Engineering in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

**WHEREAS:** *Koffi Akakpo* has supplied documentation that he has completed his PhD in Higher Education from the University of Toledo.

**THEREFORE, BE IT RESOLVED:** *by the Board of Trustees that \$4,413 is added to base salary of \$121,921.37 to \$126,334.37 effective February 12, 2018 in recognition of completion of a PhD degree in Higher Education in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

**WHEREAS:** *Dawn Fagan* has supplied documentation that she has completed her Masters of Nursing from the Western Governors University.

**THEREFORE, BE IT RESOLVED:** *by the Board of Trustees that \$2,074 is added to base salary of \$41,294 to \$43,368 effective February 12, 2018 in recognition of completion of a Master's degree in Nursing in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

## **REGULAR AGENDA**

**A. Consideration of Approval for Designation of Emeritus Status for Mr. Gary Wood – R-2018-07 - Dr. Dorey Diab/Dr. Karen Reed**

### **CONSIDERATION OF APPROVAL OF DESIGNATION OF EMERITUS STATUS FOR MR. GARY C. WOOD**

#### **R-2018-07**

**WHEREAS:** *in accordance with Board Resolution R-1998-20, and the NCState – NCFA-AAUP Collective Bargaining Agreement dated August 23, 2017, qualified retiring faculty members may be recommended for the designation of Emeritus status, and*

**WHEREAS:** *Mr. Gary Wood, who after 15 years retired as an Associate Professor of Physics, has met all qualifications, and*

**WHEREAS:** *Mr. Gary Wood has requested consideration for Emeritus status, has been approved by the regular bargaining unit faculty of his division and is endorsed by the Vice President, Academic Services and the President's Staff.*

**NOW, THEREFORE, BE IT RESOLVED:** *by the Board of Trustees, that Mr. Gary C. Wood is granted Emeritus Status.*

**ACTION TAKEN:** Dr. Dwight McElfresh moved for approval of resolution R-2018-07. Mr. Matthew Smith seconded the motion and the motion carried unanimously.

**B. Consideration of Approval for the Conferral of the Honorary Degree of Associate of Applied Business – R-2018-08 – Dr. Dorey Diab**

**CONSIDERATION OF APPROVAL FOR THE CONFERRAL OF THE HONORARY DEGREE OF ASSOCIATE OF APPLIED BUSINESS TO CLIFFORD A ROSENBERGER**

**R-2018-08**

**WHEREAS:** *upon the recommendation of the president with the approval of the board of trustees the honorary degree of associate of applied science or applied business will be awarded to those outstanding individuals who have distinguished themselves within the community, as well as with North Central State College, and*

**WHEREAS:** *honorary degrees are typically awarded to a living individual who has achieved extraordinary distinction in a career that has affected the lives of others, particularly through scholarly achievement, through public service, or through philanthropy, and*

**WHEREAS:** *by awarding honorary degrees, North Central State College recognizes outstanding individuals whose accomplishments are of such excellence that they provide inspiration to our graduates, and in honoring such individuals, the College is honored as well, and*

**WHEREAS:** *Clifford A. Rosenberger has displayed the level of exemplary achievement deemed worthy of the singular recognition conveyed by the conferral of an honorary degree from North Central State College.*

**NOW, THEREFORE BE IT RESOLVED:** *that the North Central State College Board of Trustees, takes pleasure in conferring upon Clifford A. Rosenberger the Honorary Degree of Associate of Applied Business, honoris causa, as part of the May 11<sup>th</sup>, 2018 North Central State*

*College Commencement Ceremony in accordance with the policy adopted under resolution 1978-08 for “Honorary Degrees.”*

**ACTION TAKEN:** Mr. Matthew Smith moved for approval of resolution R-2018-08. Mr. Roger Miller seconded the motion and the motion carried unanimously.

**C. Follow-up to the Byron Kee Hall Renaming Discussion – Dr. Dorey Diab**

Dr. Dorey Diab recalled the discussion on the renaming of the Byron Kee Hall from last month and offered some feedback he gathered from a Student Focus Group, the Managers Advisory Council, and the Director, Student Success & Transition Center. After reviewing the input and following some discussion, the Board narrowed the potential naming considerations down to two: Byron Kee Student Achievement Center & Byron Kee Center for Student Success. Further discussion garnered a consensus on the name Byron Kee Center for Student Success. Dr. Dorey Diab reported that this consideration will be brought back to the March meeting for final consideration before making the name change official.

**D. Consideration of Approval of Tuition Increase – R-2018-09 – Dr. Dorey Diab/Dr. Koffi Akakpo**

**CONSIDERATION OF APPROVAL OF TUITION INCREASE**

**R-2018-09**

**WHEREAS:** *the Board of Trustees of North Central State College is committed to providing access to a high quality and affordable education, and*

**WHEREAS:** *HB 49 of the 132 Ohio General Assembly allows Ohio public colleges to increase in-state undergraduate instructional and general fees by not more than ten dollars per credit hour, and*

**WHEREAS:** *tuition has remained flat over the last three years and there is a continuous need to balance the budget and increase the reserve ratio which remains below the State’s average for community colleges, and*

**WHEREAS:** *North Central State College tuition remains very affordable especially in comparison to other nearby colleges and universities.*

***NOW, THEREFORE, BE IT RESOLVED:*** that the Board of Trustees hereby authorizes an increase in base tuition by ten dollars per credit hour as approved by HB 49 of the 132 General Assembly starting summer semester 2018.

**ACTION TAKEN:** Dr. Dwight McElfresh moved for approval of resolution R-2018-09. Mr. Roger Miller seconded the motion and the motion carried unanimously.

**E. Treasurer's Report for January 31, 2018 – Dr. Koffi Akakpo**

Dr. Koffi Akakpo presented the Treasurer's Report for the period ending January 31, 2018. He stated that revenues for the month totaled \$1,297,092. Expenditures were \$1,029,353 leaving an excess of \$267,738. Year-to-date revenues totaled \$15,471,594. Year-to-date expenditures totaled \$8,647,472 leaving an excess of \$6,824,122. The Star Ohio month-end balance for January 2018 is \$5,053,134. Dr. Akakpo described the trends shown in the new Tracking of Monthly Cash Flow feature as well as the dashboard indicators. Dr. Akakpo had no further special notes for this report.

**ACTION TAKEN:** Ms. Pamela Mowry moved for approval of the Treasurer's Report for the period ending January 31, 2018. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

**Mid-Year Review – Dr. Koffi Akakpo**

Dr. Koffi Akakpo presented the Mid-year Review of the 2017-2018 Budget. He compared the current financial status (2017) to that of this same time last year (2016).

- a. Enrollment (headcount) is down by 1% from 3,831 in 2016 compared to 3,793 in 2017.
- b. Enrollment (credit hours) is up by 1% from 28,302 in 2016 compared to 28,576 in 2017.
- c. SSI Information is up by 1.3% from \$7,682,431 in 2016 compared to \$7,782,066 in 2017.
- d. Revenues are up by 3% from \$14,178,259 in 2016 compared to \$13,767,060 in 2017.
- e. Expenditures are up by 4.2% from \$7,617,672 in 2016 compared to \$7,307,967 in 2017.
- f. Current budget excess is up by 1.6% from \$6,560,586 in 2016 compared to \$6,459,093 in 2017.
- g. Actual Revenues of (\$14,178,259) are down by 5.9% from Budgeted Revenues of (\$15,072,535).
- h. Actual Expenditures of (7,617,672) are down by 12.5% from Budgeted Expenditures of (\$8,714,165).
- i. Actual Excess of (\$6,560,586) is up by 3.2% from Budgeted Excess of (6,358,370).
- j. While the actual amounts for revenues and expenditures actually occur on a cyclical basis, the budgeted projections (for g., h., and i) are based on an allocation proxy of 50% for the sake of comparison at this fiscal year mid-point.

## VII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT

Board Chair, Ms. Elisabeth Morando introduced Mr. Pat Heydinger of the OSU-M Advisory Board and gave him the floor for some remarks. Highlights from Mr. Heydinger's update included:

- You may note bushes and trees falling as the entryway project gets underway. It is projected to be done by the start of fall 2018 term.
- They are working to fill the loss of their student trustee and are currently reviewing three applicants.
- OSU-M has developed an Alumni Award that they will be presenting on March 22<sup>nd</sup>.
- The Board is developing a listing of prospective Trustees in preparation for some upcoming turnover due to retirement.
- Kip Curtis is ramping up the activity in the Urban Garden Greenhouses.
- OSU Provost Dr. Bruce will be holding a meeting on campus March 1<sup>st</sup>
- OSU-M enrollment is currently down by 5%

## VIII. POLICY GOVERNANCE

### A. Nominating Committee Report – Dr. Dwight McElfresh

Dr. Dwight McElfresh, Chair of the Nominating Committee, reported that the Board recommended candidate has submitted the required application for the Governor's consideration and the recommendation from the Board of Trustees has been received by the office for boards and commissions. The Governor's Office is in receipt of a couple applications for the vacancy and they are currently reviewing all candidates with the hopes of making an appointment very soon.

### B. Discussion of Agenda Planning

Ms. Elisabeth Morando called for **Owner Connections** with recent activities to share. Dr. Dwight McElfresh noted that on a recent trip where he had the opportunity for some restaurant eating, he encountered many of the wait staff who signified attending community college which gave him the opportunity to tout the smart choices they had made in choosing a community college to begin their academic pursuits.

Ms. Pamela Mowry reported that she and President Diab had a good discussion over lunch with Dr. Gretchyn Schmidt regarding the Pathways model that offered good confirmation on the direction the College is currently heading in this area.

Mr. Matthew Smith reported that he was very impressed with the information in the latest edition of the NCStatement so much that he passed the information on to members of the Galion High School Board of Education.

Dr. Dwight McElfresh pointed out that there would be representation from the College and Board of Trustees at the upcoming Annual Ashland Area Chamber of Commerce Membership and Awards Dinner including himself, Trustee Steve Stone, Dean Kelly Gray and Mr. Steve Williams.

Dr. Dorey Diab asked the Board to consider a Link-n-Learn activity for the upcoming year perhaps with the newly renovated Ohio Health facilities. The Board agreed that it would be a great opportunity and asked that the arrangements be considered or the April 2018 Board meeting.

### **C. Board Policy Governance Training (IAW 02.70) – Ms. Elisabeth Morando**

1. Policy Governance Rehearsal Scenarios –PolGov training includes a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board’s understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Mr. Matthew Smith led the rehearsal exercise for scenario 5.7 that asks “*What if a Dominant Board Member Hijacks the Board?*” *In the scenario, A high-prestige board member dominates board deliberations. How should the board respond?*
2. Policy Governance Policy Review – training also includes a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 2.0, 2.1, and 2.2 was led by Ms. Elisabeth Morando.
3. Adverse Childhood Experiences Study (ACES) – *Mr. Steven Stone*

Trustee, Mr. Steven Stone delivered a presentation to illustrate the affect that adverse childhood experiences may have on the mental health development of a child throughout the course of their life. Some experiences can have a positive impact; some experiences can have a negative (adverse) impact that can also carry over into adulthood.

Mr. Steven Stone reported that he is working with OSU-M to develop a program to help address the affects of ACE’s for students who feel they can use the help. This assistance may also be extended to NCSC students as the program develops.

## **IX. BOARD CHAIRPERSON REPORT- Ms. Elisabeth Morando**

### **A. 2016 Financial Disclosure Statement Filing**

Ms. Elisabeth Morando reminded Trustees of the annual financial disclosure statement (FDS) filing deadline of Monday, May 15, 2018.

## **B. 2018 ACCT Leadership Congress (Call for Presentations)**

Ms. Elisabeth Morando called upon Dr. Dwight McElfresh to discuss his proposals for a presentation at the ACCT Leadership Congress. Dr. McElfresh presented a proposal entitled, *Utilizing Policy Governance to guide the development of new pathways to student success*. The Board concurred with the submission with the submission of the proposal for consideration by the ACCT Presentation Selection Committee. This presentation would be supported by the Board.

## **C. 2018 LeaderRichland Participation Commitments (May 16, 17 & 21)**

Ms. Elisabeth Morando called for discussion of the Leader Richland activity, which will include 7<sup>th</sup> and 8<sup>th</sup> grade girls this year and called for those who were able to commit to participation on one of the days of the event. Ms. Elisabeth Morando committed to participating on May 17<sup>th</sup> or 21<sup>st</sup>. Ms. Linda Nelson committed to participating on May 16<sup>th</sup> or 21<sup>st</sup>. Dr. Dwight McElfresh committed to participating on May 17<sup>th</sup> or 21<sup>st</sup>. Mr. Matthew Smith committed to participating on May 17<sup>th</sup> or 21<sup>st</sup>. All presentations by NCSC Board members will take place on their prescribed dates between 10:00am and 1:30pm in the Gorman Room (165) of the Fallerius Building

## **D. College Commencement Ceremony and Graduate Picnic (May 10<sup>th</sup> & 11<sup>th</sup>)**

Ms. Elisabeth Morando reminded the Board of the College Commencement Ceremony and Alumni Graduate Picnic and called for all Trustees to mark their calendars to save the date in hopes that all will be able to attend one or both events.

## **X. EXECUTIVE SESSION**

The Chair called for an Executive Session at 7:450 p.m. Dr. Dwight McElfresh made a motion and it was seconded by Ms. Pamela Mowry to adjourn to Executive Session to discuss the investigation of complaints against a public employee. Ms. Morando explained that she did not expect any further business following the executive session. A roll call vote on the motion was approved unanimously by all members present.

Mr. Mark Masters – not present  
Dr. Dwight McElfresh – “yes”  
Mr. Roger Miller – “yes”  
Mrs. Elisabeth Morando – “yes”  
Mrs. Pamela Mowry – “yes”  
Mrs. Linda Nelson – not present  
Mr. Matt Smith – “yes”  
Mr. Steve Stone – “yes”

At 7:53 p.m., the Chair, Ms. Elisabeth Morando declared the Executive Session concluded and the Regular Session resumed.

**REGULAR SESSION RESUMED**

**XI. MEETING EVALUATION – Ms. Elisabeth Morando**

Ms. Elisabeth Morando called for discussion of today’s meeting. Dr. Dwight McElfresh submitted that there was a lot of healthy discussion took place and all trustees were engaged.

**XII. TIME AND PLACE OF NEXT MEETING**

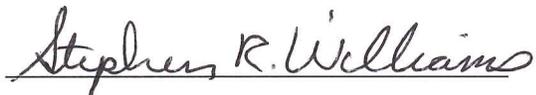
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, March 28, 2018 at 5:30 p.m. the Gorman Room (165) of the Fallerius Technical Education Building.

**XIII. ADJOURNMENT**

The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board’s consideration, the Board Chair, Ms. Elisabeth Morando declared the meeting adjourned at 7:54 p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Ms. Elisabeth Morando, Board Chair