

North Central State College
Board of Trustees' Meeting
October 24, 2012

I. CALL TO ORDER

The Chair, Mr. Steven Stone called the meeting to order at 7:03 p.m. in the Client meeting room at Covert Manufacturing in Galion, OH. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Ms. Edith Humphrey
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Pamela Mowry
Ms. Linda Nelson
Mr. Matthew Smith
Mr. Steven Stone

Absent:

Dr. Mehdi Ressallat

III. INTRODUCTION OF GUESTS

President Donald Plotts introduced Mr. Koffi Akakpo, Ms. Betty Preston and Dr. Karen Reed representing the President's Staff; Ms. Lynn Damberger representing the Faculty Caucus; and Colonel Michael Howard representing the OSU-M Board of Trustees.

IV. FOCUS OF THE MEETING

Mr. Steve Stone previewed the essential elements of tonight's agenda and explained that the primary focus of tonight's meeting will include: continued discuss and a report on the presidential search process, continue the ongoing policy governance training, a sharing of some of the highlights from the ACCT Leadership Congress, and a reminder of upcoming events. The meeting will include an executive session and the board does not expect to conduct any further business following the executive session.

V. PRESIDENT'S REPORT – *Mr. Donald Plotts*

A. North Central State College Foundation Update – *Mr. Matthew Smith*

Mr. Matthew Smith reported that the Emerald Club fundraiser is well on its way to reaching its goal of \$200,000 as it is early in the campaign and has already received \$100,000 from traditional donors. All were encouraged to do their part and participate in this important campaign. Mr. Smith announced that the deadline for submission for the Innovation Grant fund is November 1, 2012 and the applications that are accepted will be announced on December 1, 2012. Mr. Smith announced that the fundraising efforts for the Ralph Phillips Conference Center is reaching the end as they have secured \$1.1 million of the \$1.2 million needed. Mr. Matthew Smith also listed some of the other fundraising activities that are currently underway. Mr. Smith announced that the Foundation is beginning the planning for the 2014 Capital Campaign and needs help in identifying College needs, projects, or other activities that should be considered for funding in the 2014 campaign. Mr. Smith reported that on October 24th, the Foundation Alumni Association conducted an Alumni Luncheon at the Gorman-Rupp Company that was well received. Mr. Smith reported that the Annual Scholarship Luncheon took place on October 22nd and was another successful event with up to 45 NC State alumni in attendance. Mr. Smith reminded the Board of the departure of Ms. Chriss Harris, Executive Director of the College Foundation on June 22, 2013 and announced that they would be assembling a search team to begin the preliminary activity in finding a new leader for the North Central State College Foundation.

B. Student Government and Phi Theta Kappa Update – *Mr. Donald Plotts*

President Donald Plotts read a prepared report on the activities of the North Central State College Student Government and the Beta Theta Eta chapter of Phi Theta Kappa.

C. State-wide OSU Shared Service Campus meeting with OSU President, Dr. E. Gordon Gee.

President Donald Plotts recapped the highlights of Dr. Gee's meeting and explained that the discussions on further development of the shared campus model will continue their work through NCSC Board Chair, Mr. Steven Stone to establish another joint Board meeting sometime in December 2012. The Board discussed some potential dates and times to offer.

D. Supplemental Information – *Mr. Donald Plotts*

President Donald Plotts referred to the supplemental information and stated that Faculty Credentials is a current hot topic across higher education especially in the two-year sector. Community colleges are finding it increasingly difficult to find Master Degree faculty in general education areas. There are current efforts to get the Ohio faculty senate to have a voice on this topic with hopes of getting some changes in effect by 2016. Dr.

Karen Reed explained some of the challenges in finding online resources for faculty to gain the required credentials.

President Donald Plotts asked the Board if they had any questions regarding any of the remaining supplemental information. The Board responded that they did not.

E. Other – Mr. Donald Plotts

President Donald Plotts added some brief discussion on:

1. The Complete College Ohio Conference
2. The drift of Success Points toward Completion
3. Work on the College Master Plan continues
4. NC State’s participation in the Wynford/Crawford County High School Senior Projects

VI. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Ms. Pamela Mowry and seconded by Ms. Elisabeth Morando and passing unanimously, the following items were approved:

1. **Approval of Minutes for September 26, 2012 Regular Meeting**

5. **Consideration of Approval of Employment of College Personnel**
– R-2012-35

***CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL***

R-2012-35

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:

BEGINNING OCTOBER 1, 2012

*Amanda Glosser, Teacher Assistant, Child Development Center
Associates degree in Early Childhood Education, NCSC
SALARY: \$17,951*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2012-35

Amanda Glosser was hired to replace Lynn Ernsberger.

**B. Consideration of Approval for Designation of Emeritus Status for
Dr. Paul A. Sukys – R-2012-36 – Mr. Donald Plotts**

**CONSIDERATION OF APPROVAL OF DESIGNATION OF EMERITUS STATUS FOR
DR. PAUL A. SUKYS**

R-2012-36

WHEREAS: in accordance with Board Resolution R-1998-20, and the NCState – NCFA-AAUP Collective Bargaining Agreement dated October 26, 2011, qualified retiring faculty members may be recommended for the designation of Emeritus status, and

WHEREAS: Dr. Paul Sukys, who after 40 years retired as a Professor of Humanities/Law, has met all qualifications, and

WHEREAS: Dr. Paul Sukys has requested consideration for Emeritus status, has been approved by the regular bargaining unit faculty of his division and recommended by his Dean and this recommendation is endorsed by the Vice President, Academic Services and the President's Staff.

*NOW, THEREFORE, BE IT RESOLVED: by the Board of Trustees, that
Dr. Paul A. Sukys is granted Emeritus Status.*

ACTION TAKEN: Ms. Linda Nelson moved for approval of resolution R-2012-36 Consideration of Approval for designation of Emeritus Status for Dr. Paul A. Sukys. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

C. A Resolution Pertaining to the Adopting an Amendment to the North Central State College Chapter 3305 Alternative Retirement Plan and Authorization for Adopting Future Amendments to the Retirement Plans – R-2012-37 – Mr. Koffi Akakpo

A RESOLUTION PERTAINING TO ADOPTING AN AMENDMENT TO THE NORTH CENTRAL STATE COLLEGE CHAPTER 3305 ALTERNATIVE RETIREMENT PLAN AND AUTHORIZATION FOR ADOPTING FUTURE AMENDMENTS TO RETIREMENT PLANS

R-2012-37

Synopsis: Authorization to amend the North Central State College Chapter 3305 Alternative Retirement Plan (the "Alternative Plan") to make certain changes in accordance with applicable

law is proposed and the authorization to adopt technical amendments to the North Central State College Chapter 3305 Alternative Plan and the North Central State College 403(b) Plan.

WHEREAS, the Board of Trustees originally adopted the Alternative Plan, effective March 24, 1999; and

WHEREAS, the College amended and restated the Alternative Plan effective as of January 1, 2002, and subsequently amended the Alternative Plan on February 23, 2011; and

WHEREAS, the College has the ability to amend the Alternative Plan from time to time; and

WHEREAS, the College desires to amend the Alternative Plan to make certain changes in accordance with applicable law;

WHEREAS, the College sponsors the North Central State College 403(b) Plan (the “403(b) Plan”); and

WHEREAS, the College has the ability to amend the 403(b) Plan from time to time.

NOW, THEREFORE: BE IT RESOLVED by the North Central State College Board of Trustees:

***Section 1. Amendment to the Alternative Plan** That the amendment to the Alternative Plan, in substantially the form attached hereto as Exhibit A, be and hereby is adopted effective as stated therein; and*

***Section 2. Conforming Changes** That the President is hereby authorized to execute the amendment to the Alternative Plan and any other agreements, certificates, instruments, documents, or conveyances necessary to effectuate the amendment to the Alternative Plan.*

***Section 3. Authority to Execute Certain Future Amendments to the Alternative Plan and the 403(b) Plan** That if in the future, further amendments to the Alternative Plan document or to the 403(b) Plan document (or to any ancillary documents to the Alternative Plan or the 403(b) Plan) of a technical nature become necessary, in order to (1) secure or maintain compliance with federal tax laws; or (2) conform to amendments of the governing provisions of the Ohio Revised Code, then the President is hereby authorized to take such actions and execute such documents as are necessary to effectuate such amendments and ancillary documents, without further review or resolution by the Board*

***Section 4. Open Meetings** The Trustees find and determine that all formal actions of the Trustees relating to the enactment of this Resolution were taken in an open meeting of the Trustees, and that all deliberations of the Trustees and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.*

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2012-37, A Resolution Pertaining to Adopting an Amendment to the North Central State College

Chapter 3305 Alternative Retirement Plan and Authorization for Adopting Future Amendments to the Retirement Plans. Ms. Linda Nelson seconded the motion and the motion carried unanimously.

D. Treasurer's Report for September 30, 2012 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending September 30, 2012. He stated that revenues for the month totaled \$613,617. Expenditures were \$1,584,431 leaving a deficit of \$970,815. Year-to-date revenues totaled \$7,679,431. Year-to-date expenditures totaled \$3,753,052 leaving an excess of \$3,926,378. The Star Ohio month-end balance for September 2012 is \$916,763. Mr. Akakpo noted a jump in the payroll item due to the timing of the payroll cycle. He also explained that this year's budget was based on a certain enrollment projection and while the fall enrollment fell short of the projections, it is very important that we begin taking actions to improve spring enrollment beyond the initial projections in order to make up for the fall shortages otherwise, we will have no choice but to consider alternative actions to balance the budget for the remainder of the year.

ACTION TAKEN: Ms. Pamela Mowry moved for approval of the Treasurer's Report for the period ending September 30, 2012. Ms. Elisabeth Morando seconded the motion and the motion carried unanimously.

Mr. Koffi Akakpo discussed the tentative final results of the 2011-2012 budget. While the numbers will not become official until after the audit, they are tracking to produce a deficit of over \$900,000 where the deficit was projected to only be around \$527,000. He explained that while it is too late to recover these funds in the current (2012-2013) budget year, they will have to come straight off the top as we prepare for the 2013-2014 budget year. Mr. Matthew Smith added discussion regarding the direction of the Pell Grant and what its affect could be to community colleges all across the state and across the country.

VII. POLICY GOVERNANCE – Mr. Steve Stone

A. Nominating Committee Report (IAW 02.91)

On behalf of the Nominating Committee, Dr. Dwight McElfresh reported that he had in fact conferred with Ms. Edith Humphrey on her willingness to accept a reappointment to the North Central State College Board of Trustees and that he, himself, would likewise accept such a reappointment and moved that Dr. Dwight McElfresh and Ms. Edith Humphrey be recommended for reappointment to the locally-appointed positions they currently occupy. Ms. Pamela Mowry seconded the motions and the motion carried unanimously.

B. Presidential Search Committee Report (IAW 02.90)

Mr. Matthew Smith, serving as the search committee chair, provided an update on the search process. He shared the update on candidate interest from ACCT and recapped the discussions on search advertising, the process timeline, and contacts/recommendations that have been made both locally and through their solicitations at the ACCT Leadership Congress while in Boston.

C. Discussion of Agenda Planning (IAW 02.72) – Mr. Steven Stone

Mr. Steven Stone recapped the inclusion of a number of new items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

Mr. Steven Stone recapped the article in the Ashland Times Gazette regarding the importance of the signing of an articulation agreement between North Central State College and Franklin University. Mr. Matthew Smith recapped is speaking opportunity during the Galion High School Career Days. Ms. Elisabeth Morando discussed recent activity with Mansfield Plumbing Products.

2. Owner Linkage

Mr. Steven Stone explained to the Board to keep in mind that student connection is also Owner linkage.

3. Link and Learn

Mr. Steven Stone once again thanked Covert Manufacturing for participating in the Board’s Link and Learn activity. Ms. Elisabeth reported the offer from Mansfield Plumbing Products in Mansfield for consideration in hosting a future Link and Learn opportunity around the February/March 2013 timeframe.

D. Board Policy Governance Training (IAW 02.70) – Mr. Steven Stone

1. Policy Governance Principle Review - Mr. Steven Stone explained that the board is also including board training as a regular part of their Policy Governance Agenda. The

training will include discussion on basic principles or special areas of interest in order to further enrich the board's continuing understanding of the principles of the Carver Policy Governance Model and related discussions. Mr. Steven Stone announced that the group discussion of PolGov principle #8 Delegation to Management will be led by Mr. Matthew Smith.

2. Policy Governance Policy Review - Mr. Steven Stone explained that the training will also include a continuing review, refresher, and reassessment of current Policy Governance policies. The guided the discussion and review of policy governance policies 4.3, 4.4, and 4.5 will be led by Ms. Elisabeth Morando.

Following the training presentations, Mr. Steven Stone called for trustees to lead the next round of training discussions. Dr. Dwight McElfresh indicated that he would lead the discussion of policy governance principle #9 at the December meeting. Ms. Linda Nelson indicated that she would lead the discussion/review of policy governance policies 4.6, 4.7, and 4.8 at the December meeting.

VIII. BOARD CHAIRPERSON REPORT- *Mr. Steven Stone*

A. Recap of ACCT National Leadership Congress

Mr. Steven Stone called for reflections from the ACCT National Leadership Congress from those who attended. Mr. Stone recapped the points that impacted him from keynote speaker, Sterling Speirn, President and CEO, W.K. Kellogg Foundation in his delivery on "The Inherent Capacity to Effect Change." Mr. Stone related some of the lessons learned to a white paper he is currently working on. Ms. Pamela Mowry shared points that impacted her from the presentation Byron Pitts, a community college graduate himself and his presentation on "Achieving Goals and Finding Strength to Succeed." She also talked about the stories of endeavor from Andrew Feustel in his presentation, "From Community College to the International Space Station." Ms. Mowry shared some additional points that impacted her throughout several of the many breakout sessions. Ms. Elisabeth Morando shared points that impacted her from one of the breakout sessions on Partnering with Universities and Business. Dr. Dwight McElfresh shared that the pre-congress academy he attended on "Effective Board Governance: Policy Governance to Traditional Models" served as a confirmation to him on the depth of comprehension that our board enjoys compared to many other boards across the country. Mr. Matthew Smith noted that ACCT referenced this year's attendance as between 1700 and 1800 participants while 1200 is typical. This recognition for the need of effective governance especially during these economic times is felt by many in the governance role all across the nation. Mr. Smith also shared his intrigue with the completion arch concept as we pursue a completion agenda ourselves and throughout the state. He pointed out that more could be learned on this by visiting their website at completionarch.collegeboard.org.

B. Discussion of the November/December Board Retreat

Mr. Steven Stone called for further discussion on the need for a winter board retreat. Following discussion, the board thought it more prudent to consider such a retreat early in 2013 once a new president is brought on board. Further consideration of a board retreat was deferred until the March/April timeframe.

C. Upcoming Events

Mr. Steven Stone announced that the Employee Appreciation Reception would take place on Thursday, December 6th from 3:30 p.m. to 5:00 p.m. in the Gimbel Community Room of the Fallerius Technical Education Building.

Mr. Stone also announced that the College Open House would take place on Thursday, December 13th from 5:30 p.m. to 7:00 p.m. in the Gimbel Community Room as well as Conard Commons (Student Lounge) in the Fallerius Technical Education Building.

All were encouraged to participate to the fullest extent possible.

D. Appointment of President's Celebration Adhoc Committee

Mr. Steven Stone announced that he had appointed an adhoc committee to lead the preparations for the retirement celebration for President Don Plotts. The committee would be co-chaired by Ms. Pamela Mowry and Ms. Elisabeth Morando and would also include Foundation Executive Director, Ms. Chriss Harris and a member of the OSU-M Advisory Board.

IX. MEETING EVALUATION – *Mr. Steven Stone*

Mr. Steve Stone called for discussion of today's meeting and reminded all Trustees to take the survey monkey Evaluation Survey when it hits their email box.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 8:38 p.m. and indicated that they do not expect any further business following the executive session. Mr. Matthew Smith made a motion and it was seconded by Dr. Dwight McElfresh to adjourn to Executive Session to discuss personnel matters that directly affect specific personnel. A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Dr. Dwight McElfresh – “yes”
Ms. Elisabeth Morando – “yes”
Ms. Pamela Mowry – “yes”
Ms. Linda Nelson – “yes”

Dr. Mehdi Ressallat – not present
Mr. Matt Smith – “yes”
Mr. Steve Stone - “yes”

Upon a motion made by Ms. Linda Nelson seconded by Dr. Dwight McElfresh to end the Executive Session at 9:03 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Dr. Dwight McElfresh – “yes”
Ms. Elisabeth Morando – “yes”
Ms. Pamela Mowry – “yes”
Ms. Linda Nelson – “yes”
Dr. Mehdi Ressallat – not present
Mr. Matt Smith – “yes”
Mr. Steve Stone - “yes”

XI. TIME AND PLACE OF NEXT MEETING

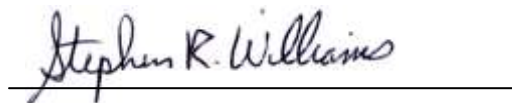
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, December 5, 2012 at 7:00 p.m. at room 165 (The Gorman Room) of the Fallerius Technical Education Building.

XII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mr. Matthew Smith to adjourn the meeting at 9:04 p.m. Ms. Pamela Mowry seconded the motion and the motion carried unanimously.

Respectively submitted:



Mr. Stephen R. Williams, Board Recorder



Mr. Steven G. Stone, Chair