

Success Coach, College Credit Plus

College Credit Plus (CCP) is Ohio's dual enrollment program that provides students in grades 7-12 the opportunity to earn college and high school credits simultaneously by taking courses from Ohio colleges or universities. The purpose of this program is to enhance students' career readiness and postsecondary success, while providing a wide variety of options to college-ready students, at no or limited costs to students and families.

Essential duties/responsibilities include but are not limited to the following:

College Credit Plus Program Recruitment and Academic Advising

- Recruit for CCP program and advise for a designated caseload of students, through proactive outreach, support, and education, fostering a solutions-focused environment.
- Develop a rapport of trust and approachability/accessibility with students. Ensure accurate advice and quality support, contributing to persistence and a positive student experience.
- Coordinate a case management approach for students and intentional outreach; providing holistic intrusive advising, evaluation of academic progress with course completion, recommending actions related to academic alerts, probation and dismissal.
- Assist students with developing short- and long-term educational goals as CCP students; considering fulfillment of high school graduation and long-term college and career goals.
- Maintain awareness of legislative regulation of CCP program; serve as a bridge, connecting students and families to state-developed resources and requirements when needed.
- Educate students and families on navigating college, planning for credit transfer, and identifying a pathway to completion for attainment of their goals.
- Support student needs with sound equity and inclusion practices for student success.
- Support CCP Student Orientation for campus- and online-based students; preparing students for the responsibilities of college and acclimating to the campus or online environment; assessing needs and connecting students with appropriate resources; identifying opportunities for students to engage with the college and fellow students.
- Coach CCP students on developing self-advocacy and success skills for college, and communication with college faculty, staff and administration; acting as a liaison when appropriate.
- Serve as a point of contact for, and communicate with, high school counselors regarding CCP student

enrollment and academic progress; demonstrating an approach of partnership and service.

- Travel off-campus to partner high schools as needed for academic advising and support of high school-based CCP students; support engagement programming for high school-based CCP students.
- Conduct presentations at NC State College during informational meetings held on-campus and off-campus at various Ohio high schools.
- Support partner school districts with Accuplacer testing needs.
- Collaborate with other departments for the purposes of CCP student and local program needs, within state reporting requirements.
- Perform other duties as assigned

Department Support

- Participate on College committees and attend College meetings as appropriate, with supervisor approval
- Participate in professional development workshops, meetings, conferences and training; staying current with College policies, procedures, and advising
- Make presentations to various groups, as needed
- Perform other duties as assigned

Qualifications:

Education: Bachelor's degree in Education, Psychology, Social Work or related area.

Experience: A minimum of two (2) years' experience in academic advising, student counseling or career coaching preferred.

Review of Resumes to begin 10/23/23
and until filled
(Posted 10/9/23)

North Central State College is a great place to work. We offer:

- Working hours to enhance your life:
From August through early May, we work 9-hour days, Monday through Thursday and 4-hours from home on Friday mornings.
From early May until the end of July, we work four 10-hour days, and get Fridays off.
- Choose between the School Employees Retirement System (SERS) and Alternative Retirement Plan (the College will match your contribution dollar for dollar).
- Free NC State tuition for you and your immediate family members.
- Advance your degree outside of the College with our Tuition Reimbursement program.
- Comprehensive health insurance plans are available for individuals and families that include medical, dental and vision benefits. Employee contributions, deductibles and annual out-of-pocket costs are low.
- Paid time off for vacation and personal time, paid holidays (12), and sick days.
- Employer paid life insurance and long-term disability insurance.
- And much more.



North Central State College

Please express your interest in this position by submitting a letter of application and resume:

www.ncstatecollege.edu/jobs

or send to:

NORTH CENTRAL STATE COLLEGE
Attention: Human Resources
2441 Kenwood Circle, Mansfield, OH 44906