

# Infant/Toddler Lead Teacher

Child Development Center  
Full-Time/ Monday - Friday

Do you have a passion for shaping the earliest years of a child's life? At North Central State College's Child Development Center, we're looking for a dedicated **Lead Infant/Toddler Lead Teacher** to join our team of caring professionals. This is more than a job — it's an opportunity to nurture, teach, and inspire children while supporting families and modeling excellence in early childhood education.

## What You'll Do: Key Responsibilities (including but not limited to):

### Caring for Children

- Create a suitable environment for children
- Plan, prepare, and conduct activities designed to support the Center's mission and values of providing children, between the ages of six weeks and 6 years, with a learning environment featuring experiences meant to enhance their social, emotion, , physical, language and cognitive development
- Keep a record of the activities of individual children including observations regarding social, emotional, physical, language and cognitive development

### Family Engagement

- Focus on child and family strengths as an entry point into relationships and conversations about children
  - Show respect for family's circumstances and create opportunities for families to consider their aspirations for their children and family
  - Connect families with opportunities that support safety, financial literacy, health and family wellness (e.g. Family Partnership Agreement)
  - Schedule and meet with parents or guardians at the Center or in their homes to discuss child's education, and growth and development

### Behavior-modeling

- Demonstrate to college/university students, other Center employees and volunteers the appropriate techniques, methods and practices for the care and education of children
- Assign tasks to students, other employees and volunteers
- Provide direction, assistance and support for students, other employees and volunteers
- Observe performance of students, other employees and volunteers and intervene as necessary
- Make ethical decisions that maintain professional boundaries and family confidentiality

### Miscellaneous

- Create and work on individual professional development plans in collaboration with supervisors
- Comply with DCY Department of Children & Youth child care licensing and quality rating system, Head Start Program Performance Standards (HSPPS) and National Association for the Education of Young Children (NAEYC) (e.g. Ethical behavior, completion of forms and maintenance of records)
- Contribute articles for a family/classroom newsletter
- Assist with supplying posting information for the Center's bulletin boards, walls, etc.
- Attend department meetings and work cooperatively with other Center staff to reach common goals

### What We're Looking For:

**Education:** Associate degree in Early Childhood Education or related field. Bachelor's preferred

**Experience:** Two years of directly related work experience preferred.

### Why You'll Love Working Here:

We believe our employees are our greatest asset. That's why we offer:

- Competitive pay
- Medical, dental, and vision insurance with low deductibles
- Employer contributions to retirement (14% for SERS, 10.15% for ARP)
- College-paid life and long-term disability insurance
- Generous time off:
  - 80 hours vacation to start (to a max of 160 hours)
  - 120 hours of sick time/year
  - 16 hours of personal time/year
  - 12 holidays + 2 additional College-paid days/year
- Free tuition at NCSC for employees, spouses, and dependents
- Tuition reimbursement for education outside NCSC
- And more!

### Application Review Begins: October 7, 2025

Position open until filled

(Posted September 23, 2025)

### Ready to Join Us?

Submit your resume and cover letter at:

👉 [www.ncstatecollege.edu/jobs](http://www.ncstatecollege.edu/jobs)

Or send to:

**North Central State College**

Attn: Human Resources

2441 Kenwood Circle

Mansfield, OH 4490