



North Central State
COLLEGE

Position Announcement

Posted: 12/6/21

Director, Information Technology

North Central State College is accepting applications for a full-time Director of Information Technology.

Essential duties/responsibilities include but are not limited to the following:

Operations Management and Support

- Oversee the management of the College's network security and disaster recovery operations
- Manage and maintain vendor and consultant relationships
- Lead and oversee selection and acquisition of IT hardware, software, and operating systems
- Collaborate and assist in classroom technology upgrades
- Provide guidance and recommendation of new technologies and potential application migrations
- Establish and oversee the maintenance of networking and storage systems, including confidential information
- Manage software to support institutional policies and procedures
- Oversee implementation, maintenance, support, and upgrade of purchased vendor-supplied application software systems
- Oversee supply requirements for administrative systems
- Serve as the campus liaison to The Ohio State University project manager for the wide-area network ELAN services for the Mansfield campus
- Serve as point of contact for all ISP (OARnet, Spectrum, etc.) vendors providing internet bandwidth to the College
- Produce documents/information for Controlling Board requests
- Participate in all meetings regarding College construction projects that will require any changes or upgrading of the local area network
- Oversight of contracts, including architects, equipment manufactures, and contractors for IT projects
- Other duties as assigned

Department Management

- Plan, direct, and evaluate the department's operations, services, and staff to ensure the efficient and effective delivery of support services
- Establish the department's short and long-term goals and objectives, conferring with the College's administration and staff
- Develop long-range planning budgets for capital networking equipment and server upgrades
- Develop and administer the annual department budget
- Develop and implement department programs and services as needed and/or desired
- Manage personnel of the department
- Other duties as assigned

Qualifications:

Education: Bachelor's degree in Information Technology or a related field

Experience: Minimum of five years of work experience leading an IT department

To view the complete job posting, go to www.ncstatecollege.edu and click on "Jobs"

We offer a competitive wage and benefit package that includes health/dental/vision insurance, life insurance, state retirement system, tuition remission, and much more.

Please express your interest in this position by submitting a letter of application and résumé to:

www.ncstatecollege.edu, Click on *Jobs* then jobs@ncstatecollege.edu

or send to

NORTH CENTRAL STATE COLLEGE

Attention: Human Resources

2441 Kenwood Circle, Mansfield, OH 44906

Resumes will be reviewed beginning 1/3/22 and until filled.

North Central State College is an Equal Employment Opportunity institution. We value campus diversity and demonstrate this in campus initiatives. We particularly encourage members of historically under-represented groups to apply.