

Custodian

**Monday–Thursday:
Friday:**

**9:00 PM – 6:30 AM (9-hour shift)
6:00 PM – 10:00 PM (4-hour shift)**

North Central State College invites applications for the position of **Full-Time Custodian**. This role is essential in ensuring our campus facilities remain clean, safe, and welcoming for students, staff, and visitors. If you take pride in maintaining a high standard of cleanliness and enjoy being part of a team that supports a positive learning environment, we encourage you to apply!

Essential duties/responsibilities include but are not limited to the following:

- Maintain floor surfaces and coverings by using manual or power equipment (e.g., buffers, shampooers, vacuums, hall machines, extractors) and cleaning solutions to sweep, mop, vacuum, scrub, strip, wax and polish floors and carpets
- Wipe walls, doors, windows, air vents, mirrors, chalkboards, and other surfaces with cleaning solutions to remove dirt and maintain surfaces
- Dust and wax furniture and shampoo upholstered furniture using manual or power equipment and cleaning and polishing solutions
- Apply cleaning solutions to sanitize restrooms and clean sinks, toilets, urinals, soap and towel dispensers
- Empty, clean and sanitize waste containers and properly dispose of contents
- Mix water and detergents or acids in containers to prepare cleaning solutions, according to specifications
- Clean light fixtures

- Replenish supplies in restrooms and other areas as directed
- Lock doors and windows as directed. Observe and report needed repairs, unsafe conditions, unusual occurrences
- Move and arrange furniture and equipment after cleaning or in response to room set-up requests
- Inspect fire exits in assigned area and remove trash or other obstacles to maintain a clean and clear exit route
- Lock doors and windows as directed. Observe and report needed repairs, unsafe conditions, unusual occurrences, breaches of security and vandalism
- Maintain a clean and orderly supply closet, and report supply needs to supervisor
- Maintain assigned equipment and report malfunctions or need for repairs to supervisor
- Perform other related duties as assigned

Qualifications:

- **Education:** High school diploma or GED
- **Experience:** Previous custodial/cleaning experience preferred

**Review of Resumes to begin 2/12/25
and until filled
(Posted 1/29/25)**

North Central State College is a great place to work. We offer:

*Competitive pay
Medical/Dental/Vision Insurance with low deductibles and low co-insurance
Employer contribution towards retirement: 14% for SERS participants; 10.15% for Alternative Retirement Plan participants
College paid life insurance
College paid long-term disability insurance
80 hours of vacation to start
120 hours of sick time/year
16 hours of personal time/year
12 holidays and 2 additional College paid days/year
Free tuition at the College for employee, spouse, and dependents
Tuition reimbursement outside the College for employees
And more!*

Please express your interest in this position by submitting a letter of application and resume:

www.ncstatecollege.edu/jobs

or send to:

**North Central State College
Attention: Human Resources
2441 Kenwood Circle, Mansfield, OH 44906**