

April 1, 2016

Ms. Janny Nauman

Re: Communication Department Program Review

Dear Janny:

Thank you for presenting your report to the Institutional Service & Program Review Committee on April 1, 2016. We appreciate your work at the college and with the preparation of the Communication Department report. Thank you for the summary and the PowerPoint presentation highlighting the strengths and also the opportunities for improvement of the Communication Department.

One of the strengths that you mentioned, and we agree with and want to recognize, is the versatility of the communication classes with both the delivery method and the location. Students can take classes online and also have the option to take classes at any of the college's building locations. Also, most of the programs at the college require students to have communication credit for graduation, which helps the department maintain strong enrollment numbers and be a financial asset for the college. Fortunately, there aren't many class resources needed and those that are required are covered by students' fees, which helps to keep expenditures at a minimum.

The committee did not notice anything glaring that required long-term care, but there were a couple short-term opportunities that you mentioned:

- Finish the TAG approval for two classes- two already have the necessary TAG requirements
- Complete at least one articulation agreement with a 4-year college for a BA in Communications
- Monitor the high school teachers' qualifications in order for them to teach College Credit Plus classes

Again, we thank you for the time you put into your report and the discussion with the committee. We will see you in three years.

Sincerely,

Sara Au, M.S. Faculty, Co-Chair

Institutional Service & Program Review Committee

Gregory Timberlake, Psy.D.

Dean, Co-Chair

Institutional Service & Program Review Committee

CC: Institutional Service & Program Review Committee

Dr. Diab Deb Hysell Gregg Busch