Assessment Committee Meeting Minutes

Friday, September 4, 2020

APPROVED 9/18/2020

1. **Opening:** The regular meeting of the Assessment Committee was called to order at approximately 12:00 on Friday, September 4th by Justin Tickhill. This meeting was held online via ZOOM.
2. **Present:** Chris Barker, Leesa Cox, Christine Lynch, Justin Tickhill, Dan Wagner, Dr. Gina Kamwithi, Dr. Karen Reed, Beth Franz
3. **Minutes**

Minutes from February and June were reviewed and approved.

1. **Assessment Course**

There was the suggestion to add assessment course office hours. This will be added within the next month.

There are several opposing views as to the usefulness, and stress level of having the assessment course. This opened the door for discussion on the role of the assessment team to minimize the amount of stress for faculty related to this process in the middle of a pandemic.

We will continue the course. However, we will not add any ‘quizzes’ or any material that will make it feel like faculty must do more during this time.

1. **CWO/PAR/PFSS**

Question asked about CWO’s and the accuracy of the matrix.

CWO’s need to be delivered to faculty in the same fashion as last year to maintain consistency. We will however add the CWO’s to the website. CWO’s will also be collected and analyzed in the same fashion to help maintain consistency.

1. **Adjournment**

1:20pm

Submitted by Gina K.