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| Manufacturing Technology and Operations Management.AAS AY19/20 Professional/Soft Skills - OUR ADVISORY BOARD SELECTED **TIMELINESS, PROFESSIONAL DRESS, AND TEAMWORK**  |
| PSS | Course: MFGT1110Assessment: Group ProjectBenchmark: 75%Faculty: AllSemester: **FA/SP** | Course: ENRD2150Assessment: on time- assignment turn in rateBenchmark: 75%Faculty: All Semester: **SP** | Course: ENGR-1010 Assessment: In Class PresentationBenchmark: 75%Faculty: All **SP20** | Course: MECT1150Assessment: Benchmark: 75%Faculty: All F**A/SP** | Course: EMMT1050Assessment: Benchmark: 75%Faculty: **IST** | Comments/Analysis |
| **Self -Motivation** |  |  |  |  | Plan. First Time Tracking.SP 20 | EMMT1050 is a course in common for 2 of the 5 certificates in the MTOM degree program. There is no set schedule for the course, students must self manage to attend and complete the modules required by midterm and final completion of the course.  |
| **Timeliness**  |  | Plan. First Time Tracking.SP20 |  | Plan. First Time Tracking.FA 19 |  | Timeliness: Assessed on attendance for each student.Assessed on timely submission of key assignments, not practice sets.Specific assignments TBDRubric TBD for midterm and end of semester to note 1) consistency and 2)improvement. |
| **Professional Dress** |  |  | Plan. First Time Tracking.SP20 |  |  | Professional Dress: Appropriate for the monitored event(s). Appropriate dress for shop/lab/field trips. Engineering team notes It could be assessed during the presentation which the Oral Communication CWO assessment already takes place, in ENGR-1010. We decided to put the soft skill assessment in ENGR-1010. |
| **Conflict Resolution** |  |  |  |  |  |  |
| **Teamwork** | Plan. First Time Tracking.Fall 19 |  |  |  |  | Teamwork: Teams of 2-3 students, max. Evaluated with a graded rubric and a peer survey. MFGT1110 is common to all 5 MTOM certs. |
| **Integrity** |  |  |  |  |  |  |
| **Persistence** |  |  |  |  |  |  |
| **Initiative**  |  |  |  |  |  |  |
| **Reliability**   |  |  |  |  |  |  |
| **Lifelong Learning** |  |  |  |  |  |  |
| **Attitude** |  |  |  |  |  |  |
| **Reflective Listening**  |  |  |  |  |  |  |