**Professional Skills Assessment**

**Associate of Arts in Liberal Arts**

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|  | Course: SPAN 1020  Assessment: Attendance and on-time assignment turn-in  Benchmark: 3  Semester: Spring 2020 | Course: ENGL 2070  Assessment: Integrity--plagiarism  Benchmark: 4  Semester: Spring 2020 |  |
| Self-Motivation |  |  |  |
| Timeliness | N = |  | After instruction on the need for timeliness at work and in class, students will be assessed on timeliness in the following manner:  Faculty will maintain Canvas attendance records and will mark work as on time or late. Faculty will mark evaluate each student’s timeliness using the professional skills rubric. |
| Professional Dress |  |  |  |
| Conflict Resolution |  |  |  |
| Teamwork |  |  |  |
| Integrity | N = |  | After instruction on honesty and plagiarism, students will be assessed on integrity in the following manner: Faculty will note any incidents of plagiarism on the professional skills rubric in integrity section. |
| Persistence |  |  |  |
| Initiative |  |  |  |
| Reliability |  |  |  |
| Lifelong Learning |  |  |  |
| Attitude |  |  |  |
| Reflective Listening |  |  |  |