



North Central State College
MASTER SYLLABUS
2019-2020

- A. Academic Division: Business, Industry and Technology
- B. Discipline: Visual Communications Media & Technology
- C. Course Number and Title: VCMT2850 Seminar
- D. Course Coordinator: Lynn Damberger
Assistant Dean: Toni Johnson, PhD

Instructor Information:

- Name: [Click here to enter text.](#)
- Office Location: [Click here to enter text.](#)
- Office Hours: [Click here to enter text.](#)
- Phone Number: [Click here to enter text.](#)
- E-Mail Address [Click here to enter text.](#)

- E. Credit Hours: 1
- F. Prerequisites: None
Co-requisite(s): VCMT2800 (Must be concurrent)
- G. Syllabus Effective Date: Fall, 2019
- H. Textbook(s) Title: None
- I. Workbook(s) and/or Lab Manual: None
- J. Course Description: This course is taken concurrently with VCMT2800 Cooperative Work Experience. Students will discuss their work place experiences that occur during their Co-op Work Experience. Students must get permission of the instructor in order to enroll in this class.
- K. College-Wide Learning Outcomes:

College-Wide Learning Outcome	Assessments - - How it is met & When it is met
Communication – Written	Communication – Written VALUE Rubric
Communication – Speech	Communication – Speech VALUE Rubric
Intercultural Knowledge and Competence	
Critical Thinking	
Information Literacy	
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

Outcomes	Assessments – How it is met & When it is met
1. Students will participate in discussion on topics pertaining to their Cooperative Work Experience.	Participate in discussion weekly throughout the semester.
2. Students will be able to present a college level presentation of their experience at their Co-op.	Make a Cooperative Work Experience Presentation at the end of the semester.
3. Students will demonstrate college level writing skills.	Submit a Cooperative Work Experience Paper, at the end of the semester.
4. Students will experience working in the Visual Communications Industry	Explain their experience in their Co-op Presentation, and paper at the end of the semester.

M. Topical Timeline (Subject to Change):

1. Review Skills learned at NCSC
2. Develop a Professional Attitude
3. Employers expectations
4. Provide feedback on their work experience
5. Discuss work place issues

N. Course Assignments:

1. Discussions
2. Research
3. Presentation
4. Final paper

O. Recommended Grading Scale:

This class is pass/fail:

100-74 P
73- below NP

P. Grading and Testing Guidelines:

[Click here to enter text.](#)

Q. Examination Policy:

[Click here to enter text.](#)

R. Class Attendance and Homework Make-Up Policy:

[Click here to enter text.](#)

S. Classroom Expectations:

[Click here to enter text.](#)

T. College Procedures/Policies:

Important information regarding College Procedures and Policies can be found on the [syllabus supplement](#) located at <https://sharept.ncstatecollege.edu/committees/1/curriculum/SiteAssets/SitePages/Home/SYLLABUS%20SUPPLEMENT.pdf>

The information can also be found Choose an item.