



North Central State College  
MASTER SYLLABUS  
2019-2020

- A. Academic Division: Health Sciences
- B. Discipline: Physical Therapist Assistant
- C. Course Number and Title: PHTA2115 Seminar I
- D. Course Coordinator: Leesa Cox  
Assistant Dean: Melinda Roepke, MSN, RN

Instructor Information:

- Name: [Click here to enter text.](#)
- Office Location: [Click here to enter text.](#)
- Office Hours: [Click here to enter text.](#)
- Phone Number: [Click here to enter text.](#)
- E-Mail Address: [Click here to enter text.](#)

- E. Credit Hours: 1
- F. Prerequisites: PHTA1090, PHTA1110  
Co-requisite: PHTA2110 (M)
- G. Syllabus Effective: Fall, 2019
- H. Textbook(s):

*The Role of the Physical Therapist Assistant, Regulations and Responsibilities*

- Author: Holly M. Clynch
- Copyright Year: 2016
- Edition: 2<sup>nd</sup>
- ISBN#: 9780803658165

Workbook(s) and/or Lab Manual: None

- J. Course Description: This course discusses issues relevant to the physical therapy profession and patient populations. The course also discusses time and stress management as well as styles of management and communication, utilization review, and utilization management. The course relates patient outcomes to documentation and reimbursement in the healthcare field. Introduction into research as it relates to physical therapy, along with data collection and the different methods of collecting data for research.

- K. College-Wide Learning Outcomes:

College-Wide Learning Outcome	Assessments - - How it is met & When it is met
Communication – Written	
Communication – Speech	
Intercultural Knowledge and Competence	
Critical Thinking	

<b>College-Wide Learning Outcome</b>	<b>Assessments - - How it is met &amp; When it is met</b>
Information Literacy	Students will need to submit the abstract and hypothesis for the capstone project. It will be graded with the Information Literacy VALUE rubric. The abstract and hypothesis will be completed by midterm.
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

<b>Outcomes</b>	<b>Assessments – How it is met &amp; When it is met</b>
1. Identify differences in role, function, supervision, and delegation in a PT Department or healthcare setting.	Written midterm and final exam, quizzes during term
2. Identify principles of caseload management.	Written midterm and final exam, quizzes during term
3. Identify useful tools for time management in a PT clinic.	Written midterm and final exam, quizzes during term
4. Implement or discuss the DISC model of behavior with key elements to motivation of the individual.	Class activity during term; Written midterm and final exam
5. Identify types of health care financing and provider reimbursement.	Written midterm and final exam, quizzes during term
6. Describe or identify use of outcomes in a retrospective and prospective utilization management system.	Written midterm and final exam, quizzes during term
7. Identify time wasters that affect performance in a managed care environment.	Written midterm and final exam, quizzes during term
8. Research professional websites and report on interesting, important or newsworthy facts.	Online presentation end of term
9. Describe various healthcare models for provision of services.	Written final exam
10. Recognize the importance of research as it applies to meeting the needs of patients and the profession of physical therapy.	Quizzes during the term, and final exam
11. Define components of a research project.	Quizzes during the term and final exam
12. Define types of research.	Quizzes during the term and final exam
13. Demonstrate ability to set up a research project by completing an abstract with a small group of peers.	Written assignment due per date on schedule
14. Examine data collected from research process to arrive at a generalized conclusion.	Research project completed and presented on assigned date.

M. Topical Timeline (Subject to Change):

Week 1: Initiation of Research

- a. Development
- b. Presentation Format

Week 2: Health Care Financing/Reimbursement

- a. Types of Health Care Financing
  - b. Provider Reimbursement
  - c. Types Managed Care
- Week 3: Motivation and Behavior
- a. Motivation Principles
  - b. NAGI DISC Model of Behavior Model
  - c. HIPPA exam
- Week 4: Outcomes in PT Documentation
- a. Documentation Requirements
  - b. Measuring Outcomes of Physical Therapy
- Week 5: Utilization Management
- a. Time Management Techniques
  - b. Caseload Management and Delegation
- Week 6: Principles of Evidence-Based Physical Therapy Practice
- a. Forms of Evidence?
  - b. General Characteristics of Desirable Evidence
- Week 7: Elements of Evidence
- a. Theories and Hypotheses
  - b. Research Design
  - c. Variables and Their Measurements
- Week 8: Final Exam

N. Course Assignments:

1. One midterm exam 40% of course grade
2. Quizzes will be given over assigned reading and lecture material. Quizzes will be worth 10% of course grade
3. Resume/cover letter assignment: quiz grade
4. One comprehensive final examination 40% of course grade
5. Web-based Research & Presentation 10% of course grade

O. Recommended Grading Scale:

NUMERIC	GRADE	POINTS	DEFINITION
93-100	A	4.00	Superior
90-92	A-	3.67	Superior
87-89	B+	3.33	Above Average
83-86	B	3.00	Above Average
80-82	B-	2.67	Above Average
77-79	C+	2.33	Average
73-76	C	2.00	Average
70-72	C-	1.67	Below Average
67-69	D+	1.33	Below Average
63-66	D	1.00	Below Average
60-62	D-	0.67	Poor
00-59	F	0.00	Failure

P. Grading and Testing Guidelines:

This is a lecture/lab course which requires a passing grade of 77% in both the lecture and lab component. Lecture is worth 60% of the total grade and lab is worth 40% of the total grade. Once each component has been passed with a 77% grade the two components will be averaged for the final course grade. Students

falling below 77% in either component will have failed to meet the requirements to continue in the PTA program.

Q. Examination Policy:

A student who misses a quiz for any reason must notify the instructor and make arrangements for making up the quiz. The student will have three school days from the quiz date to make it up.

A student who must miss an examination for any reason is responsible for notifying the instructor prior to the exam, if possible, or within 24 hours of missed exam, and to make arrangements for making up the examination. The student will have a maximum of five school days from the date of the examination in which to make it up. If the instructor is not notified regarding a missed exam, the student will receive an automatic "0" on the exam.

Final exams will be held as scheduled. Requests to take a final exam earlier should be made only under unusual and extenuating circumstances. These requests are to be submitted, in writing, no later than one week prior to the last class day of the term to the Program Director's office.

R. Class Attendance and Homework Make-Up Policy:

The PTA program is a series of sequential courses developed to build from one class session and course to the next. It is imperative that the student attend all class and laboratory sessions based on the progressive sequence and amount of educational material to be presented in six semesters. All instructors will maintain attendance records and will follow college attendance guidelines and policies.

It will be the responsibility of the student to obtain lecture notes and to make up laboratory sessions. Any student missing two or more classes will be required to meet with the Program Director. Students have a primary responsibility for notifying their instructors about anticipated or planned absences.

S. Classroom Expectations:

Students are expected to attend every class session and listen attentively and interact and behave in a professional manner conducive to learning. If a student is found to be disrupting a class session he/or she may be asked to leave the classroom upon the discretion of the instructor and then be required to meet with the Program Director discuss professional behavior and expectations.

T. College Procedures/Policies:

**Important information regarding College Procedures and Policies can be found on the [syllabus supplement](#) located at**

**<https://sharept.ncstatecollege.edu/committees/1/curriculum/SiteAssets/SitePages/Home/SYLLABUS%20SUPPLEMENT.pdf>**

**The information can also be found** Choose an item.